



Staff Report

Report To: Dan Best, Chief Administrative Officer

From: **Don Giberson, Director of Infrastructure & Development**

Date: February 4 2019

Report: ESD.19.06

Subject: Results of the 2018 DWQMS System Audit by NSF-ISR International

Recommendations:

That South Huron Council receive the report from Don Giberson, Director of Infrastructure and Development RE: Results of the 2018 DWQMS System Audit by NSF-ISR International

Purpose:

The purpose of this report is to update Council on the results of the 2018 Drinking Water Quality Management Standard (DWQMS) System Audit by NSF-ISR International.

Background and Analysis:

External Audits by a third party independent auditor are required in order to maintain accreditation to operate a municipal drinking water system in Ontario. Accreditation is a regulatory requirement to maintain a municipal drinking water system licence, under the *Safe Drinking Water Act*.

External Audits are carried out annually, with an on-site verification audit performed every three years and off-site surveillance audits performed all other years. The 2018 External Audit was an "off-site" surveillance audit and was carried out by NSF-ISR International on September 28, 2018. The final audit report was received by the Municipality on January 22, 2019.

The off-site surveillance Audit resulted in no corrective action items and no non-conformities. Two opportunities for improvement (OFI's) were identified for items that conformed to the DWQMS requirement, but where an opportunity to improve exists. These opportunities for improvement, will be reviewed and incorporated in the next update of the QMS Operational Plan.

The Auditor noted in his report that the success of the DWQMS was due to the *"QMSR's dedication and the ORO's diligence in taking on new & extra responsibilities."*

Operational Considerations:

As this report is being presented for information purposes only, no alternatives are presented.

South Huron's Strategic Plan:

Section 6.2.2 of the Municipality of South Huron 2015- 2019 Strategic Plan identifies key objectives that are reflective of the collective perspectives of the strategic planning process.

The recommendations and actions outlined in this report are reflective of the following strategic objectives:

Administrative Efficiency and Fiscal Responsibility

Increased Communications and Municipal Leadership

Transparent, Accountable and Collaborative Governance

Dedicated Economic Development Effort

Financial Impact:

There are no financial implications for the Corporation resulting from the proposed recommendation.

Legal Impact:

There are no legal implications for the Corporation resulting from the proposed recommendation.

Staffing Impact:

There are no staffing implications for the Corporation resulting from the proposed recommendation.

Policies/Legislation:

1. Safe Drinking Water Act, 2002, S.O. 2002, c. 32
2. Ontario Regulation 170/03 - Drinking Water Systems
3. Ontario Regulation 188/07 - Licensing of Municipal Drinking Water Systems
4. Ontario Regulation 453/07 - Financial Plans

Consultation:

Shawn Young, Manager of Environmental Services was consulted regarding the content of this report as he is the designated Overall Responsible Operator (ORO) for the South Huron Drinking Water System.

Related Documents:

DWQMS System Audit by NSF-ISR International – dated 1/22/2019

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Don Giberson', enclosed within a large, loopy oval shape.

Don Giberson, Director of Infrastructure & Development