



## NSF International Strategic Registrations Audit Report

### **The Corporation Of The Municipality Of South Huron**

322 Main Street South P.O. Box 759

Exeter, Ontario N0M 1S6 CAN

**C0122376**

#### **Audit Type**

DWQMS System Audit

#### **Auditor**

Subhash Chander

#### **Standard**

Ontario's Drinking Water Quality Management Standard

(Exp Date: 25-OCT-2020)

#### **Audit Date(s):**

08/30/2018 - 08/30/2018

#### **Recommendation**

Ontario's Drinking Water Quality Management Standard : DWQMS System Audit Complete No Change to Certificate



## Executive Summary

Ontario's Drinking Water Quality Management Standard	QMSR's dedication and the ORO's diligence in taking on new & extra responsibilities.
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## Opportunities

Ontario's Drinking Water Quality Management Standard	With the Municipal elections coming up; could consider re-signing of the Commitment & endorsement after the election and re-visit the resource requirements.
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## Corrective Action Requests

There is NO Corrective Action Request in this audit.
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## Site Information

The audit was based on a sampling of the company's management system.

### Industry Codes

NACE:E 41

### Scope of Registration

**Ontario's Drinking Water Quality Management Standard** : South Huron Distribution System, 054-OA1, Entire Full Scope Accreditation



## Opportunities for Improvements

### Ontario's Drinking Water Quality Management Standard

Opportunity	Observations / Auditor Notes
Opportunities for Improvements (DWQMS)-01	<p><b>Location of OFI</b> 19. Internal Audit;; The results of the audited elements could be indicated in three categories; Conforming, non-conforming (NCR's and OFI's (Opportunity for Improvements)</p> <p><b>Discussed With</b> Don Giberson, QMSR &amp; Shawn Young, ORO;</p> <p><b>Description</b> Three columns after the I.A. questions could be categorized, as Conforming; non-conforming and OFI's. Could consider creating flow charts of procedures and doing the process audit.;</p>

## General Information

<b>Operating Authority: Legal Name &amp; Address</b>	<b>The Corporation of the Municipality of South Huron; 322 Main Street South, Exeter. On. N0M 1S6</b>
<b>Language Preference: Correspondence</b>	<b>English</b>
<b>Language Preference: Audit</b>	<b>English</b>
<b>Owner: Legal Name and Address</b>	<b>The Corporation of the Municipality of South Huron; 322 Main Street South, Exeter. On. N0M 1S6</b>
<b>Owner Language Preference: Correspondence</b>	<b>English</b>
<b>Owner Language Preference: Audit</b>	<b>English</b>
<b>Applicant Representative Information; Include Name, Title, Phone, Fax, Email &amp; Website</b>	<b>Don Giberson, QMSR, 519-235-0310 X226 dgiberson@southhuron.ca</b>
<b>Accreditation Option</b>	<b>Full Scope - Entire DWQMS</b>
<b>Date of Previous Systems Audit:</b>	<b>Nov.25, 2016</b>
<b>Date of Previous On-Site Verification Audit:</b>	<b>Sept. 25 &amp; 26, 2017</b>

## Processes

### Ontario's Drinking Water Quality Management Standard

Process Name	Observations / Auditor Notes
Processes or Activities (DWQMS)-01	<p><b>Describe whether the process is effective or not (effectiveness should be supported with specific data/records/results). Include strengths &amp; weaknesses of process:</b> Process is effective considering least number of complaints from the consumers.;</p>



## Summary of Findings

Requirement	Finding
1. Quality Management System	C
2. Quality Management System Policy	C
3. Commitment and Endorsement	C
4. Quality Management System Representative	C
5. Document and Record Control	C
6. Drinking-Water System	C
7. Risk Assessment	C
8. Risk Assessment Outcomes	C
9. Organizational Structure, Roles, Responsibilities, and Authorities	C
10. Competencies	C
11. Personnel Coverage	C
12. Communications	C
13. Essential Supplies and Services	C
14. Review and Provision of Infrastructure	C
15. Infrastructure Maintenance, Rehabilitation & Renewal	C
16. Sampling, Testing & Monitoring	C
17. Measurement & Recording Equipment, Calibration & Maintenance	C
18. Emergency Management	C
19. Internal Audits	OFI
20. Management Review	C
21. Continual Improvement	C
<b>Mj</b>	Major Non-Conformity. The auditor has determined one of the following: (a) a required element of the DWQMS has not been incorporated into a QMS; (b) a systemic problem with a QMS is evidenced by two or more minor conformities; or (c) a minor non-conformity identified in a corrective action request has not been remedied.
<b>Mn</b>	Minor Non-Conformity. In the opinion of the auditor, part of a required element of the DWQMS has not been incorporated satisfactorily into a QMS.
<b>OFI</b>	Opportunity for Improvement. Conforms to requirement, but there is opportunity for improvement.
<b>C</b>	Conforms to requirement.
	Not Applicable to this audit
<b>*</b>	Additional Comment added by auditor in the body of the report.



## Audit Summary Matrix

