



Ministry of Municipal Affairs and Ministry of Housing

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Process for ministers' and parliamentary assistants' delegations

To all ROMA delegates

- To meet with a minister or parliamentary assistant, [please submit an online form](#). You can now submit one form to request delegation meetings with up to 3 ministries. To request delegation meetings with more than 3 ministries, please submit a new form.
- Please limit issues for discussion to a maximum of 3 per ministry.
- **We ask that delegates not meet with more than one minister on a given issue.**
- Include the name of a contact person who is knowledgeable about the issue(s) and available to respond to ministry inquiries within one business day. If staff will be on vacation, please be sure to provide an alternate contact.
- To make the most of the delegation time available (delegations usually run 15 minutes), please ask to discuss your issue **only** with the minister or parliamentary assistant responsible for that issue.
- **Note:** Not all ministers and parliamentary assistants will be accepting delegations.
- To expedite your request, please complete the online form. Please do not contact your MPP or individual Ministers' Offices to request a delegation.
- **The deadline to submit requests: Thursday, November 2, 2017.**

Municipalities will be contacted by the respective ministries about their requests and, if applicable, the meeting time and location, approximately **one week** before the conference.

Event details

Sunday, January 21 to Tuesday, January 23, 2018
Sheraton Centre Hotel
Toronto, Ontario

Questions?

Please Contact:

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Ministry of Housing
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- **[2018 ROMA municipal delegation request](#)**
Sunday, January 21 to Tuesday, January 23, 2018

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