



Staff Report

Report To: Dan Best, Chief Administrative Officer

From: **Don Giberson, Director of Infrastructure & Development**

Date: October 7 2019

Report: ESD.19.33

Subject: Tender Results for Supply of Acoustic Sewer Assessment Device

Recommendations:

That South Huron Council receive the report from Don Giberson, Director of Infrastructure and Development RE: Tender Results for Supply of Acoustic Sewer Assessment Device AND;

That South Huron Council accept the tender received from the low bidder FST Canada Inc. o/a Joe Johnson Equipment and authorize award of a contract for the supply of Acoustic Sewer Assessment Device in the amount of \$33,812.80 (plus HST).

Purpose:

The purpose of this report is to notify Council of the results of the tender for the supply of Acoustic Sewer Assessment Device and to recommend award of a contract to the low bidder.

Background and Analysis:

The tender for supply of Acoustic Sewer Assessment Device was advertised on the Bids & Tenders on August 13, 2019.

Tenders closed on Thursday, September 12, 2019 at 2:00pm and one (1) tender was received by the Municipality. Tenders were opened by Mayor Finch in the presence of Maggie McBride, Financial Services Officer; Don Giberson, Director of Infrastructure and Development and several contractors.

The following are the tender results:

Supply of Acoustic Sewer Assessment Device				
	Contractor	Price	HST	Total Cost
		(Excluding HST)		(Including HST)
1	FST Canada Inc. o/a Joe Johnson Equipment	\$33,812.80	\$4,395.66	\$38,208.46

The tender was checked and found to be complete and in conformance with the specifications.

Operational Considerations:

No alternatives were considered.

South Huron's Strategic Plan:

Section 6.2.2 of the Municipality of South Huron 2015- 2019 Strategic Plan identifies key objectives that are reflective of the collective perspectives of the strategic planning process.

The recommendations and actions outlined in this report are reflective of the following strategic objectives:

Administrative Efficiency and Fiscal Responsibility

Increased Communications and Municipal Leadership

Transparent, Accountable and Collaborative Governance

Dedicated Economic Development Effort

Financial Impact:

Costs associated with the supply of the Acoustic Sewer Assessment Device is included in the approved 2019 Capital Budget. A financial analysis of the tender received from the low bidder was carried out and is summarized as follows:

Supply of Acoustic Sewer Assessment Device		
		Total
Item #1	Rapid Acoustic Sewer Assessment Device	\$32,985.90
Item #2	Second Battery Charger	\$377.50
Item #3	Frame Cushion	<u>\$449.40</u>
	Subtotal	33,812.80
	Non-recoverable HST	<u>\$595.11</u>
	TOTAL	\$34,407.91
	2019 Capital Budget	\$40,000.00
	Net Difference	\$5,592.09

The total cost, including non-recoverable HST, is less than the amount in the approved 2019 Capital Budget.

Legal Impact:

There are no legal implications for the Corporation resulting from the proposed recommendation.

Staffing Impact:

There are no staffing implications for the Corporation resulting from the proposed recommendation.

Policies/Legislation:

1. Approved 2019 Sewer Capital Budget
2. South Huron Asset Management Plan

Consultation:

Shawn Young, Manager of Environmental Services

Related Documents:

A handwritten signature in black ink, consisting of a large, loopy 'D' followed by several vertical strokes and a long horizontal flourish at the bottom.

Respectfully submitted,

Don Giberson, Director of Infrastructure & Development