



## Staff Report

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**Report To:** Dan Best, Chief Administrative Officer  
**From:** **Jo-Anne Fields, Community Services Manager**  
**Date:** November 20 2017  
**Report:** CSD.17.14  
**Subject:** Provision of Brick Work Restoration at the Olde Town Hall Quotation Results – SH-17-RS-04

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### Recommendations:

**That** South Huron Council receives the report from Jo-Anne Fields, Community Services Manager re: Provision of Brick Work Restoration at the Olde Town Hall Quotation Results – SH-17-RS-04;

**And that** South Huron Council authorizes that repair/brick re-pointing at the Olde Town hall be carried forward to the 2018 fiscal year for completion and that the balance of the 2017 budget allowances for the project be carried over to the 2018 fiscal year.

### Purpose:

To report on the results of the quotation for this project.

### Background and Analysis:

As a component of the preventative maintenance program, brick work restoration will ensure optimum life expectancy of the Olde Town Hall structure. The scope of this project identified areas of the facility that the masonry and mortar required inspection, cleaning, repairing and repointing.

The Request for Quotation closed on September 11, 2017.

A Request for Quotation was published on the Municipal website and advertised in the Hub. Staff also contacted contractors in the field to provide quotes to complete the repairs/brick re-pointing at the Municipal Office building. It should be noted thaty no bids were received.

Staff request that this be a carry forward project and believe that advertising early spring will result in a better response.

### **Operational Considerations:**

There were no alternative operational considerations examined.

### **South Huron's Strategic Plan:**

#### **6.1.1.1 Strategic Vision Goals**

- Ensuring the condition of municipal infrastructure is maintained and planned for

### **Financial Impact:**

This project was approved in the 2017 General Administration operating budget in the amount of \$20,000 including HST.

### **Legal Impact:**

There are no legal implications for the Corporation resulting from the proposed recommendation.

### **Staffing Impact:**

There are no staffing implications for the Corporation resulting from the proposed recommendation.

### **Policies/Legislation:**

No policies, by-laws and or legislation associated with this report.

### **Consultation:**

Chief Administrative Officer  
Financial Services Manager/Treasurer

**Related Documents:**

2017 Budget

Respectfully submitted,

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**Jo-Anne Fields, Community Services Manager**