

BOARD OF DIRECTORS

Thursday, September 14, 2017

Ausable Bayfield Conservation Authority Boardroom
Morrison Dam Conservation Area

DIRECTORS PRESENT

Ray Chartrand, Doug Cook, Dave Frayne, Wayne Hall, Bob Harvey, George Irvin, Burkhard Metzger, Brian Ropp, Mike Tam

STAFF PRESENT

Bev Brown, Geoff Cade, Brian Horner, Daniel King, Judith Parker, Rachael Scholten, Alec Scott, Meghan Tydd-Hrynyk, Mari Veliz

OTHER PRESENT

Sue Haskett, Jan Purvis - BSRA
Glenn Sheppard, Marsh Canada

ADOPTION OF AGENDA

MOTION #BD 75/17

**Moved by Ray Chartrand
Seconded by George Irvin**

“RESOLVED, THAT the agenda for the September 14, 2017 Ausable Bayfield Conservation Authority Board of Directors meeting be approved.”

Carried.

DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest at this meeting or from the previous meeting.

DISCLOSURE OF INTENTION TO RECORD PROCEEDINGS

None

ADOPTION OF MINUTES

MOTION #BD 76/17

**Moved by Dave Frayne
Seconded by Doug Cook**

“RESOLVED, THAT the minutes of the Board of Directors meeting held on July 20, 2017 and the motions therein be approved as circulated.”

Carried.

BUSINESS OUT OF THE MINUTES

Brian Horner reported that Chair Metzger, Geoff Cade and himself were a delegation at the Bluewater Shoreline Management Plan Sub-Committee meeting on August 25, 2017. It was an opportunity to clarify some of the concerns expressed with the Shoreline Management Plan Update process. The sub-committee and councillors will be invited to the ABCA office to view the shoreline mapping.

PROGRAM REPORTS

1. (a) Development Review

Meghan Tydd-Hyrnyk, Planning and Regulations Officer, presented the Development Review report pursuant to Ontario Regulation 147/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses. Through the application process, proposed developments within regulated areas are protected from flooding and erosion hazards. Staff granted permission for 30 *Applications for Permission* and 19 *Minor Works Permits*.

1. (b) Violation/Appeals Update

Geoff Cade, Supervisor of Water & Planning reported there has been no response from the landowner who was advised that remedial action for the violation in the Municipality Lambton Shores was to be completed by September 2017. A second attempt to contact will be made.

MOTION #BD 77/17

**Moved by Doug Cook
Seconded by George Irvin**

“RESOLVED, THAT the Board of Directors affirm the approval of applications as presented in Program Report # 1 - Development Review.”

Carried.

2. Habitat Stewardship Program Funding

Rachael Scholten, Stewardship Technician presented stewardship projects eligible for Habitat Stewardship Program funding.

MOTION #BD 45/17

**Moved by Ray Chartrand
Seconded by Brian Ropp**

“RESOLVED, THAT the Board of Directors affirm the approval of applications #AB-2429; AB-2401; AB-2404; and AB-2430 for Habitat Stewardship Funding as presented.”

Carried.

3. Morrison Line Pedestrian Bridge Engineering Services

Alec Scott, Water & Planning Manager reported that the new Morrison Line Pedestrian Bridge project requires the services of an engineering consultant. Request for proposals was sent out to three firms asking for assistance with the layout of the bridge, design for appropriate piers and footings; and supervising the pier and footing construction. Two proposals were received and were over the budgeted amount. ABCA staff could be more involved in the project, to help reduce engineering costs.

MOTION #BD 79/17

Moved by Bob Harvey

Seconded by Ray Chartrand

“RESOLVED, THAT B.M. Ross and Associates Limited be engaged to provide engineering services for the Morrison Line Pedestrian Bridge on a fee for service basis with an upset limit of \$20,000 plus HST.”

Carried.

4. Conservation Lands Risk Management Inspection Policy

Kate Monk, Stewardship, Land and Education Manager gave some background on the risk management inspection process that has been followed on the 9,000 acres of land owned by the ABCA. Risk management is important to ensure a low risk environment is provided to visitors on our lands, and also to protect ABCA from liability. A series of “policy statements” have been developed, and the lands have been broken into Primary Recreation Areas; Secondary Recreation Areas and Conservation Land Tracts.

MOTION #BD 80/17

Moved by Mike Tam

Seconded by Dave Frayne

“RESOLVED, THAT the Ausable Bayfield Conservation Authority Conservation Lands Risk Management Inspection Policy (2017) be approved as presented.”

Carried.

PRESENTATIONS

1. Directors and Officers Liability Insurance

Glenn Sheppard, Vice President of Marsh gave a presentation on the liability insurance coverage offered to conservation authorities for their directors and officers. The purpose of Directors & Officers Insurance is to protect and defend the personal assets of directors and officers by covering the loss in a claim that is brought against the organization.

Directors are expected to act in the best interest of the entity; act honestly and in good faith; and exercise the care, diligence and skill that a reasonable prudent person would exercise in comparable circumstances. To help protect yourself, an officer should be aware of their duties, declare any interest, know other directors and officers and know what is going on in the conservation authority. To protect the Authority, there should be clear lines of authority;

corporate policies should be developed and enforced with regular monitoring; assign responsibilities, authority and resources for regulatory compliance; and recognize ‘danger signs’ to seek advise.

2. Ontario Regulation 147/06

Geoff Cade gave an overview of the conservation authority’s role and process in issuing permits for development in natural hazardous areas as determined in Section 28 of the *Conservation Authorities Act*.

Staff have developed an information package as a checklist for landowners and contractors proposing shoreline protection works within regulated areas and applying for an Application for Permission pursuant to *Ontario Regulation 147/06*. The draft document was circulated to the Board for review. The checklist is not changing any policy but is intended to help consolidate existing policies and practices.

MOTION #BD 81/17

Moved by Doug Cook

Seconded by Ray Chartrand

“RESOLVED, THAT the draft information package outlining the submission requirements for landowners/contractors proposing shoreline protection works in the Ausable Bayfield Conservation Authority jurisdiction along Lake Huron, be approved as presented.”

Carried.

GENERAL MANAGER’S REPORT

Brian Horner provided a written report with a brief update on the progress of various projects, staff training and development, upcoming meetings or events and general activities over the previous month.

CORRESPONDENCE

- a) Reference: Melena Heights Cottage Association
File: W.5.1.4.1
Brief: Correspondence from Melena Heights Cottage Association expressing concern for a cottage that has been unoccupied for five years and only has four feet of frontage to the eroding bluff. The ABCA has no jurisdiction for removal of the structure, but will send correspondence to the municipality conveying the concerns.

- b) Reference: Environment Canada
File: F.22.1
Brief: Correspondence from Environment Canada that funding in the amount of \$122,000 has been granted for the healthy watersheds program along Lake Huron.

- c) Reference: Huron Tract Land Trust Conservancy
File: A.9.15
Brief: Letter of resignation has been received from Tom McLaughlin, Vice Chair of the Huron Tract Land Trust Conservancy.
- d) Reference: Latornell Conservation Symposium
File: P.7.3
Brief: The annual symposium will be held November 21 - 23 at Nottawasaga Inn Convention Centre. Vice Chair George Irvin expressed interest in attending the three day conference.

NEW BUSINESS

Lake Huron LAMP

Mari Veliz, Healthy Watersheds Supervisor advised that the Lake Huron Lakewide Action and Management Plan (LAMP) is available for public review and staff have reviewed the document. Key priorities for the lake are identified and guides the coordination of binational environmental protection and restoration activities aimed at preserving and protecting Lake Huron's water quality and ecosystem health. A submission of comments from ABCA has been prepared for the Board's review.

MOTION #BD 82/17

**Moved by Dave Frayne
Seconded by Ray Chartrand**

“RESOLVED, THAT the comments from Ausable Bayfield Conservation Authority be approved for submission.”

Carried.

COMMITTEE OF THE WHOLE

MOTION #BD 83/17

**Moved by Dave Frayne
Seconded by George Irvin**

“RESOLVED, THAT the Board of Directors go into Committee of the Whole at 11:50 a.m. to discuss property and personal matters with Kate Monk, Brian Horner and Judith Parker remaining in attendance.”

Carried.

MOTION #BD 84/17

**Moved by Dave Frayne
Seconded by Brian Ropp**

“RESOLVED, THAT Committee of the Whole rise and report at 12:15 p.m.”

Carried.

MOTION #BD 85/17

**Moved by Dave Frayne
Seconded by Brian Ropp**

“RESOLVED, THAT the information presented on the property and personal matters be received.”

Carried.

ADJOURNMENT

The meeting was adjourned at 12:15 p.m.

Burkhard Metzger
Chair

Judith Parker
Corporate Services Coordinator

*Copies of Program Reports are available upon request.
Contact Judith Parker, Corporate Services Coordinator.*