



## **Staff Report**

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**To:** Dan Best, Chief Administrative Officer

**From:** Jo-Anne Fields, Community Services Manager

**Date:** June 5, 2017

**Report:** CSD.17.08

**Subject:** KWCC Steel Roof Tender Results – SH-17-RS-01

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### **Recommendation:**

**That** South Huron Council receives the report from Jo-Anne Fields, Community Services Manager re: KWCC Steel Roof Tender Results – SH-17-RS-01;

**And that** Council accepts the Request for Tender to supply and install a steel roof on the KWCC, as submitted by low bidder True Trough in the amount of \$23,165.00, including HST.

### **Background and Analysis:**

The asphalt shingle portion of the KWCC roof is in need of replacement. The corners are curling up and deteriorating on the south side of the roof. Water is leaking into the facility on the east wall by the Main entrance to the hall. Professional services were retained to trace leaks and temporarily patch the areas where the roof is leaking until the roof is replaced with steel. This option will provide optimum life expectancy.

The request for tender closed on Wednesday, May 24, 2017 at 1:00 pm. Two (2) proposals were received and opened by Deputy Mayor Frayne, Angela Shipway, Dave Atthill and Jo-Anne Fields. Both tenders

were complete and accurate. The following are the results of the tender.

<b>Contractor</b>	<b>Price (Excluding HST)</b>	<b>HST</b>	<b>Total Cost (Including HST)</b>
True Trough	\$20,500.00	\$2,665.00	\$23,165.00
Glavin Eavestroughing Ltd	\$27,500.00	\$3,575.00	\$31,075.00

**The lowest proposal was received by True Trough in the amount of \$23,165.00, including HST.**

**South Huron’s Strategic Plan:**

7.2.1 Strategic Objective: Improve Recreation and Community Wellbeing

- Key Priorities:
  - Improve and enhance the quality of recreation facilities

**Financial Impact:**

This project was approved in the 2017 capital budget in the amount of \$21,000.00 including HST. Perth South is responsible for 50% of the cost.

Contract Price (Prior to HST)	\$20,500.00
Non-Recoverable HST	\$360.80
<b>TOTAL</b>	<b>\$20,860.80</b>
2017 Capital Budget	\$21,000.00
Net Difference	\$139.20

**The total cost of the contract including non-recoverable HST is within the amount approved in the 2017 Capital Budget.**

**Legal Impact:**

There are no legal implications for the Corporation resulting from the proposed recommendation.

**Staffing Impact:**

There are no staffing implications for the Corporation resulting from the proposed recommendation.

**Policies/Legislation:**

No policies, by-laws and or legislation associated with this report.

**Consultation:**

Chief Administrative Officer – Consulted with the CAO to review report.

Financial Services Manager/Treasurer – Consulted with the Financial Services Manager/Treasurer to review and comment on report.

**Attachments:**

- N/A

Respectfully submitted,



Jo-Anne Fields  
Community Services Manager

I concur with this report.

Dan Best MPA, BA  
Chief Administrative Officer