



Staff Report

Report To: Dan Best, Chief Administrative Officer
From: **Jason Parr, Transportation Manager**
Date: November 6 2017
Report: TSD-17-11
Subject: 2017 Winter Maintenance Tender

Recommendations:

That South Huron Council receive the report from Jason Parr, Transportation Services Manager, re: 2017 Winter Maintenance Tender; and,

And That South Huron Council awards the Winter Maintenance Tender for the Dashwood area to All Seasons Maintenance & Landscaping for Dashwood streets in the amount of \$75 per hour and the Fire Hall parking lot and Fire Hydrants in the amount of \$25 per cleaning and the Community Centre parking lot in the amount of \$60 per cleaning.

And That South Huron Council awards the Winter Maintenance Tender for the Huron Park, Centralia, and CREDITON area to M Worx Inc. for the Huron Park Arena parking lot in the amount of \$65 per cleaning and the Fire Hall parking lot in the amount of \$48 and the Centralia Community Centre parking lot in the amount of \$45 per cleaning and the CREDITON Community Centre parking lot in the amount of \$70 per cleaning.

And That South Huron Council awards the Winter Maintenance Tender for the Exeter area to Casey's Lawn Care for the Exeter Town Hall walkways in the amount of \$85 per cleaning and the Town Hall parking lot in the amount of \$88 per cleaning and the BIA Parkette parking lot in the amount of \$49 per cleaning and the William Street parking lot in the amount of \$49 per cleaning and the Lions Youth Centre parking lot in the amount of \$40 per cleaning and the Former PUC parking lot in the amount of \$39 per cleaning.

Purpose:

Council Approval

Background and Analysis:

The purpose of this staff report is to notify Council of the results of the tender for the 2017 winter maintenance and to recommend award of a contract to the low bidder.

The tender for the winter maintenance was advertised in the Exeter Times Advocate Municipality of South Huron Hub on October 11, 2017. Tenders closed on October 24, 2017 at 2:00pm at the Municipal Office in Exeter. Five (5) tenders were received and opened by Jason Parr, Transportation Services Manager as witnessed by Deputy Mayor Dave Frayne, and Sandy Becker, Financial Services Manager/Treasurer.

Results are as follows (H.S.T Not Included):

	N.C. Jones	Casey 's Lawn Care	Albeck Const. Inc.	All Seasons Mainten ance	M Worx Inc	Fee Per
Dashwood						
Streets				75.00		hour
Firehall				25.00		cleaning
Fire Hydrants				25.00		cleaning
Community Centre				60.00		cleaning
Exeter						
Town Hall walkways	-	85.00	79.00			cleaning
Town Hall	90.00	88.00	95.00			cleaning
BIA Parkette Parking Lot	60.00	49.00	65.00			cleaning
William Street Parking Lot	78.00	49.00	65.00			cleaning
Lions Youth Centre	55.00	40.00	60.00			cleaning
Former PUC Parking Lot	55.00	39.00	60.00			cleaning

	N.C. Jones	Casey 's Lawn Care	Albeck Const. Inc.	All Seasons Mainten ance	M Worx Inc	Fee Per
Huron Park/ Centralia/ Crediton						
Huron Park Arena			90.00	90.00	65.00	cleaning
Huron Park Fire Hall			60.00	50.00	48.00	cleaning
Centralia Community Center			60.00	60.00	45.00	cleaning
Crediton Community Center			90.00	75.00	70.00	cleaning

Recommended bidders are noted in bold within the table above.

Operational Considerations:

No alternatives considered.

South Huron's Strategic Plan:

Section 6.2.2 of the Municipality of South Huron 2015- 2019 Strategic Plan identifies key objectives that are reflective of the collective perspectives of the strategic planning process.

The recommendations and actions outlined in this report are reflective of the following strategic objectives:

Administrative Efficiency and Fiscal Responsibility

This work was publicly tendered as early as possible in the fiscal year in order to achieve the best possible pricing.

Increased Communications and Municipal Leadership

The tender was advertised in the local newspaper and on the municipal web site.

Transparent, Accountable and Collaborative Governance

The transparent public tendering process was for this work used in accordance with the procurement By-law 32-2013.

Dedicated Economic Development Effort

Having well maintained roads is essential to attracting and retaining businesses.

Financial Impact:

The costs associated with Winter Maintenance tenders have been included in the 2017 TSD operating budget.

For 2017, an amount of \$20,706 was budgeted for Winter Control – Contracted Services. To date, there have been expenditures in the amount of \$5,594.

Based on previous year's average snowfall it is anticipated that winter maintenance expenses will be within the 2017 Transportation and Facilities Operations Winter Control budget.

The total effect on the 2017 winter operations budget, listed above, will depend upon weather conditions for November and December 2017.

Legal Impact:

There are no legal implications for the Corporation resulting from the proposed recommendation.

Staffing Impact:

There are no staffing implications for the Corporation resulting from the proposed recommendation.

Policies/Legislation:

1. Approved Transportation Operating Budget
2. Minimum Maintenance Standards, under the Highway Traffic Act

Consultation:

The Manager of Financial Services/Treasurer was consulted as part of the tender review and preparation of this report.

Related Documents:

No attachments or related documents associated with this report.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'JP', with a horizontal line underneath.

Jason Parr, Transportation Manager