Corporation of the Municipality of South Huron

Minutes for the Regular Council Meeting

Monday, December 16, 2019, 6:00 p.m.
Council Chambers - Olde Town Hall

Members Present: George Finch, Mayor
Jim Dietrich, Deputy Mayor
Dianne Faubert, Councillor - Ward 1
Marissa Vaughan, Councillor - Ward 1
Aaron Neeb, Councillor - Ward 2
Barb Willard, Councillor - Ward 2
Ted Oke, Councillor - Ward 3

Staff Present: Dan Best, Chief Administrative Officer/Deputy Clerk
Sandy Becker, Director of Financial Services
Jeremy Becker, Emergency Services Manager/Fire Chief
Scott Currie, Community Services Manager
Megan Goss, Acting Manager
Stacey Jeffery, Climate Change Officer
Dwayne McNab, Chief Building Official
Rebekah Msuya-Collison, Director of Legislative Services/Clerk

Others Present: Alyssa Lauze, Fire Services Co-op student
Dave Clarke, CEMC

1. Notice of Municipal Budget Adoption
2. Meeting Called To Order

   Mayor Finch called the meeting to order at 6:00 p.m.

   Chief Becker introduced Alyssa Lauze from Stratford St. Michael Catholic
   Secondary School. He added that she has been working on fire safety plans and
   assisting fire services during her time here. Chief Becker added that Ms. Lauze
   is interested in fire services and wanted to attend a Council meeting.

3. Public Meeting
4. Amendments to the Agenda, as Distributed and Approved by Council
Motion: 629-2019
Moved: B. Willard
Seconded: A. Neeb

That South Huron Council approves the Agenda as amended.

Disposition: Carried


I, Ted Oke hereby declare a pecuniary interest to Agenda Item #9.4.1, the general nature thereof being: I am related to John Hamilton (1st cousin).

6. Delegations

6.1 Drainage Act - Meeting to Consider the Engineer's Report - Parsons Municipal Drain 2019

The purpose of this meeting is to discuss the technical aspects of the Parsons Municipal Drain 2019. It was noted that Council would entertain questions regarding the work proposed in the report and/or the total cost of the work. Petitioners were given an opportunity to withdraw their name from the petition and other owners that benefit from the drain were given an opportunity to add their name to the petition.

William Dietrich, P. Eng, presented a summary of the report to Council. He noted that there were two meetings to discuss concerns and issues.

There were no withdrawals or additions given to the Clerk by petitioners or benefiting owners. There were no questions from members of council.

Motion: 630-2019
Moved: J. Dietrich
Seconded: T. Oke

That South Huron Council receives the report as prepared and presented by Mr. W. Dietrich, P. Eng.; and

That South Huron Council authorizes staff to initiate the tender process following the Court of Revision and expiry of any applicable appeal periods, if required, for the new drainage systems known as Parsons Municipal Drain 2019.
Bill Dietrich left the meeting at 6:11 p.m.

6.2 S. Becker, Director of Finance/Treasurer - Budget Presentation

S. Becker, Director of Finance/Treasurer thanked Council and staff for their participation and hard work for the 2020 budget. She highlighted the 2020 budget priorities and added that the goal was to maintain current service levels.

**Motion:** 631-2019  
**Moved:** D. Faubert  
**Seconded:** A. Neeb

That South Huron Council receives the presentation from S. Becker, Financial Services Manager/Treasurer re 2020 Operating and Capital Budget.

**Disposition:** Carried

7. **Minutes**

7.1 Minutes of the Regular Council Meeting of December 2, 2019

7.2 Budget Meeting Minutes of November 27, 2019 and December 9, 2019

**Motion:** 632-2019  
**Moved:** T. Oke  
**Seconded:** B. Willard

That South Huron Council adopts the minutes of the Regular Council Meeting of December 2, 2019, Budget meetings of November 27 and December 9, 2019 as printed and circulated.

**Disposition:** Carried

8. **Councillor Board and Committee Reports**

8.1 Minutes of the Committee of the Whole of November 26, 2019

8.2 Climate Change Adaptation Advisory Committee - Draft Minutes of December 5, 2019

8.2.1 Memo - Membership Update
8.3 Exeter BIA - Minutes of November 19, 2019 meeting

**Motion:** 633-2019  
**Moved:** A. Neeb  
**Seconded:** M. Vaughan  

That the minutes of the following committees and/or boards be received as presented to Council:

- Minutes of the Committee of the Whole of November 26, 2019  
- Climate Change Adaptation Advisory Committee - Draft Minutes of December 5, 2019  
- Exeter BIA - Minutes of November 19, 2019 Meeting  

**Disposition:** Carried

8.4 Upper Thames River Conservation Authority - 2020 Draft Budget - for comment

8.4.1 Town of St. Marys - Resolution - re: 2020 UTRCA Levy

**Motion:** 634-2019  
**Moved:** T. Oke  
**Seconded:** A. Neeb  

That South Huron Council receives the 2020 draft Budget from the Upper Thames River Conservation Authority.  

**Disposition:** Carried

8.5 Set Committee of the Whole

Council discussed setting another Committee of the Whole in January.

**Motion:** 635-2019  
**Moved:** T. Oke  
**Seconded:** A. Neeb  

That South Huron Council remove the Regular Council meeting set for January 27, 2020 at 6:00 p.m. from the Council Calendar; and  

That a Committee of the Whole is set for January 27, 2020 from 4 p.m. to 7:00 p.m.
9. **Staff Reports**

9.1 D. Clarke, CEMC Emergency Manager - Huron County Mutual Assistance Agreement

Dave Clarke, CEMC presented his report to Council.

CAO Best noted that paragraph 4.6 of the draft agreement speaks to building officials and added that paragraph 4.6 would be struck from the mutual assistance agreement. He added that South Huron already enters into agreements for building officials with other municipalities and the solicitor confirmed that there is no legal authority within this agreement for that clause. He noted that CEMC Clarke does a fantastic job for the municipality.

**Motion:** 636-2019  
**Moved:** J. Dietrich  
**Seconded:** D. Faubert

That South Huron Council pass a by-law adopting a new Mutual Assistance Agreement between Huron County and Huron County Municipalities; and

That South Huron repeal by-law 67-2006.

Disposition: Carried

9.2 Planning

9.3 Community Services

9.3.1 S. Currie, Manager of Community Services - 2019 South Huron Promotional Videos

Manager Currie gave an overview of the partnership between the BIA and the municipality for this project in 2019. The video was played for Council.

**Motion:** 637-2019  
**Moved:** D. Faubert  
**Seconded:** M. Vaughan
That South Huron Council receives the report from S. Currie, Manager of Community Services re 2019 South Huron Promotional videos.

Disposition: Carried

9.3.2 S. Jeffery, Climate Change Officer - Municipal Climate Change Adaptation Strategy Project Update

Officer Jeffery provided some highlights and a high level overview to Council.

Motion: 638-2019
Moved: A. Neeb
Seconded: J. Dietrich

That South Huron Council receives the report from S. Jeffery, Climate Change Officer re Municipal Climate Change Adaptation Strategy Project Update, for information purposes.

Disposition: Carried

Councillor Oke left the meeting at 6:44 p.m.

9.4 Operations, Infrastructure and Development

9.4.1 D. Giberson, Director of Infrastructure & Development - High Water Bill - Stephanie and John Hamilton, 70711 Corbett Line

CAO Best said that staff will advise that the information was received, but that the property owners are still responsible for bill.

Motion: 639-2019
Moved: B. Willard
Seconded: M. Vaughan

That South Huron Council receives the report from D. Giberson, Director of Infrastructure and Development re High Water Bill - Stephanie and John Hamilton, 70711 Corbett Line, for information purposes only.

Disposition: Carried

Councillor Oke returned to the meeting at 6:46 p.m.
9.4.2 D. McNab, Chief Building Official - Delegated Administrative Authority regarding Building Code Services

CAO noted correspondence received from Minister Clarke and that there will be some follow-up on a staff level.

Council directed a Committee of the Whole set up for a more in depth discussion and options.

**Motion:** 640-2019  
**Moved:** T. Oke  
**Seconded:** D. Faubert

That South Huron Council receives the report from D. McNab Chief Building Official re Delegated Administrative Authority, for information purposes

Disposition: Carried

9.5 General Government Services

9.5.1 S. Becker, Director of Financial Services - Ontario Regulation 284/09 - 2020 Budget

CEMC Clarke left the meeting at 6:52 p.m.

**Motion:** 641-2019  
**Moved:** T. Oke  
**Seconded:** A. Neeb

That South Huron Council receives the report from S. Becker, Director of Financial Services/Treasurer re Ontario Regulation 284/09 – 2020 Budget; and

That South Huron Council adopts this report which meets the requirements of Regulation 284/09 Budget Matters.

Disposition: Carried

9.5.2 S. Becker, Director of Financial Services - 2019 Year End Funds Transfers
Motion: 642-2019
Moved: M. Vaughan
Seconded: D. Faubert

That South Huron Council receives the report from S. Becker, Director of Financial Services/Treasurer re 2019 Year End Funds Transfers; and

That South Huron Council authorizes the Treasurer to make the following financial adjustments at year end;

a. That funds levied through the 2019 Capital and Operating Budgets approved by Council which are not spent as specified in the budget be transferred to the appropriate reserve;

b. That accounting transfers of any 2019 year-end surplus or deficits in each budgeted department be transferred to or from reserves or reserve funds as part of the Treasurer’s year end procedures;

c. That where funds approved in the 2019 budget to be allocated from the reserve fund for projects that were not completed or projects where the cost was below the budgeted amount, that those funds be left in the reserve and not be transferred to the revenue fund;

d. That the capital projects or project additions approved by Council subsequent to the passing of the 2019 Budget for which the source of financing was approved from the reserves or reserve funds, that those monies be transferred in the amount required to cover the 2019 expenditures.

Disposition: Carried

9.5.3 S. Becker, Director of Financial Services/Treasurer - General Insurance & Risk Management RFP

Motion: 643-2019
Moved: T. Oke
Seconded: A. Neeb
That South Huron Council receives the report from S. Becker, Director of Financial Services/Treasurer re General Insurance and Risk Management RFP; and

That South Huron Council authorizes the award of General Insurance and Risk Management services to Marsh Canada Limited effective April 1, 2020.

Disposition: Carried

9.5.4 R. Msuya-Collison, Director of Legislative Services/Clerk - Appoint Members to Court of Revision - Parsons Municipal Drain 2019

Motion: 644-2019
Moved: B. Willard
Seconded: A. Neeb

That South Huron Council receives the report from R. Msuya-Collison, Clerk, re Appoint Members to Court of Revision for the Parsons Municipal Drain 2019; and

That South Huron Council hereby appoints the following members to the Court of Revision for above Municipal Drains to be held on January 13, 2019 at 5:00 p.m., prior to the regularly scheduled Council meeting:

- Deputy Mayor Dietrich
- Councillor Oke
- Councillor Faubert

That Deputy Mayor Dietrich be appointed Chair.

Disposition: Carried

9.5.5 R. Msuya-Collison, Director of Legislative Services/Clerk - 2020 Accessibility Plan

Motion: 645-2019
Moved: A. Neeb
Seconded: M. Vaughan

That South Huron Council receives the report from R. Msuya-Collison, Clerk, re 2020 Accessibility Plan; and
That the necessary by-law be forwarded to Council for the required three readings.

Disposition: Carried

10. **Deferred Business**

10.1 **Delegations from December 2, 2019 Meeting**

Council directed a Committee of the Whole to discuss impacts of legislative challenges to the Conservation Act on the ABCA and next steps.

Councillor Vaughan will follow up with the ABCA on their reserve amount, purpose of that reserve and whether there is a reserve policy.

11. **Notices of Motion**

12. **Mayor & Councillor Comments and Announcements**

Mayor Finch wished Merry Christmas and Happy New Year to Council and staff.

13. **Communications**

Council directed the following communication items pulled: 13.1, 13.3, 13.6, 13.8, 13.10.

13.1 **AMO Conference**

**Motion:** 646-2019  
**Moved:** T. Oke  
**Seconded:** B. Willard

That South Huron Council authorizes the Clerk to complete registrations and hotel bookings for the 2020 AMO AGM and Annual conference held August 16 to 19, 2020 for the following members of Council:

- Mayor Finch
- Deputy Mayor Dietrich
- Councillor Oke
- Councillor Willard
- Councillor Neeb

Disposition: Carried

13.2 **ROMA and OGRA Discuss Future Opportunities**
13.3 Ministry of Agriculture, Food and Rural Affairs - Security from Trespass Legislation

Councillor Oke asked how this affects municipal enforcement. CAO Best noted that until Council directs otherwise, municipal enforcement is focused on education first and enforcement as a last resort.

Councillor Oke added that OFA has a link on their website to send letters to MPPs voicing support for this legislation.

13.4 OPP Municipal Policing Bureau - 2020 Annual Billing Highlights

13.5 Avon Maitland District School Board - Board Highlights - December 10, 2019

13.6 Grand Bend and Area Joint Sewage Board - 2020 Budget and Report

Councillor Vaughan noted some changes in operations cost as the administering municipality negotiated a new 10 year agreement with the operator and have made changes to chemical costs which has resulted in an overall drop to the budget. She noted that the Board has asked for a report on the capacity for development and how much is already committed to developers. She added that the 2020 budget will be forwarded for approval by the administering municipality in the new year.

13.7 Exeter BIA and the South Huron Chamber of Commerce - Thank you

13.8 Big Brothers Big Sisters of South Huron - Status Report - South Huron Community Grant 2019

Mayor Finch commended the Big Brothers Big Sisters of South Huron.

13.9 Elysian Music Festival - Notification - Event December 28 2019

13.10 Glen Baillie - Huron Shores Transit - Report - Economic Benefits of Transit and Final Submission to Lambton Shores

Council directed a Committee of the Whole to have a greater discussion on the transit project. Council asked for minutes, if any, from the Steering Committee to be brought to the Committee of the Whole.

13.11 Township of Greater Madawaska - Resolution - Consideration to Allow for Electronic Delegation

**Motion:** 647-2019

**Moved:** D. Faubert

**Seconded:** B. Willard
That South Huron Council receives communication items not otherwise dealt with.

Disposition: Carried

14.  Closed Session

15.  Report From Closed Session

16.  By-Laws

16.1  By-Law No. 89-2019 - Development Agreement - Christin Gokstorp

Motion: 648-2019
Moved: A. Neeb
Seconded: M. Vaughan

That the South Huron Council gives first, second and third and final reading to By-Law #89-2019, being a by-law to authorize the execution of a Development Agreement between the Municipality of South Huron and Christin Gokstorp.

Disposition: Carried

16.2  By-Law No. 90-2019 - Ontario Provincial Police Contract

Council discussed the term of the contract.

Motion: 649-2019 (as amended)
Moved: A. Neeb
Seconded: B. Willard

That the South Huron Council gives first, second and third and final reading to By-Law #90-2019, being a by-law to authorize the Mayor and Clerk to enter into a four (4) year Police Services Contract with the Solicitor General through the Ontario Provincial Police, as amended.

Disposition: Carried

Motion: 650-2019
Moved: T. Oke
Seconded: J. Dietrich
That South Huron Council amend By-Law 90-2019 and resolution 596-2019 to "enter into a service contract with the Ontario Provincial Police for three (3) years" to "enter into a service contract with the Ontario Provincial Police for a four (4) years".

Disposition: Carried

16.3 By-Law No. 91-2019 - Adopt 2020 Annual Accessibility Plan

**Motion:** 651-2019  
**Moved:** A. Neeb  
**Seconded:** T. Oke

That the South Huron Council gives first, second and third and final reading to By-Law #91-2019, being a by-law to adopt the 2020 Annual Accessibility Plan.

Disposition: Carried

16.4 By-Law No. 92-2019 - Exeter Lions Memorandum of Understanding

**Motion:** 652-2019  
**Moved:** T. Oke  
**Seconded:** A. Neeb

That the South Huron Council gives first, second and third and final reading to By-Law #92-2019, being a by-law to authorize the signing of a Memorandum of Understanding with the Exeter Lions Club.

Disposition: Carried

16.5 By-Law No. 93-2019 - Chamber of Commerce Memorandum of Understanding

**Motion:** 653-2019  
**Moved:** T. Oke  
**Seconded:** A. Neeb

That the South Huron Council gives first, second and third and final reading to By-Law #93-2019, being a by-law to authorize the signing of a Memorandum of Understanding with the South Huron Chamber of Commerce.
16.6  By-Law No. 94-2019 - Adopt 2020 Budget

**Motion:** 654-2019  
**Moved:** A. Neeb  
**Seconded:** B. Willard

That the South Huron Council gives first, second and third and final reading to By-Law #94 -2019, being a by-law to adopt the 2020 Budget for the Municipality of South Huron.

Disposition: Carried

16.7  By-Law No. 95-2019 - Parsons Municipal Drain

**Motion:** 655-2019  
**Moved:** J. Dietrich  
**Seconded:** D. Faubert

That the South Huron Council gives first and second reading to By-Law #95-2019, being a by-law to provide for the Parsons Municipal Drain 2019 in the Municipality of South Huron

Disposition: Carried

16.8  By-Law No. 96-2019 - Mutual Assistance Agreement

**Motion:** 656-2019  
**Moved:** J. Dietrich  
**Seconded:** B. Willard

That the South Huron Council gives first, second and third and final reading to By-Law #96-2019, being a by-law to enter into a Mutual Assistance Agreement with each Municipality in Huron County and to repeal By-law 67-2006.

Disposition: Carried
17. **Confirming By-Law**

17.1 **By-Law No. 97-2019 – Confirming By-Law**

**Motion:** 657-2019  
**Moved:** A. Neeb  
**Seconded:** B. Willard

That the South Huron Council gives first, second and third and final reading to By-Law #97-2019, being a by-law to confirm matters addressed at the December 16, 2019 Council meeting.

Disposion: Carried

18. **Adjournment**

**Motion:** 658-2019  
**Moved:** J. Dietrich  
**Seconded:** D. Faubert

That South Huron Council hereby adjourns at 7:30 p.m., to meet again on January 13, 2020 at 6:00 p.m. or at the Call of the Chair.

Disposition: Carried

____________________________________________________  
George Finch, Mayor  
Rebekah Msuya-Collison, Clerk