



## Staff Report

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**Report To:** Dan Best, Chief Administrative Officer  
**From:** **Genevieve Scharback, Corporate Services  
Manager/Clerk**  
**Date:** December 4 2017  
**Report:** 21-2017  
**Subject:** 2018 Council Meeting and Holiday Schedule

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### **Recommendations:**

**That** South Huron Council receives the report from G. Scharback, Corporate Services Manager/Clerk re: 2018 Council Meeting and Holiday Schedule;

**And that** the 2018 Council Meeting and Holiday calendar be approved as presented.

### **Purpose:**

To set Regular Council Meeting dates and holidays for 2018.

### **Background and Analysis:**

Section 4.2.4 of the South Huron Procedural By-Law requires Council to set dates for regular Council meeting for the year;

#### 4.2.4. Meeting Schedule

a) Prior to the first meeting in each calendar year, the Council shall establish a schedule of all regular Council meeting dates for the calendar year. Except as otherwise noted on the meeting schedule, meetings shall generally be held on the first Monday at 6:00 p.m. and third Monday of the month at 6:00 p.m. Council may by resolution, alter the date and/or time of a regular meeting when deemed necessary, provided that notice is given pursuant to this by-law. When a meeting is scheduled on a Public Holiday, it shall be held on the next business day at the same hour.

**Operational Considerations:**

Planning matters, reports, delegations and meeting notices require 2018 meeting dates to be set by Council.

**South Huron's Strategic Plan:**

Section 6.2.2 of the Municipality of South Huron 2015-2019 Strategic Plan identifies transparent, accountable and collaborative governance as a strategic objective.

**Financial Impact:**

N/A

**Legal Impact:**

Compliance with Procedural By-law.

**Staffing Impact:**

N/A

**Policies/Legislation:**

Procedural By-Law #79-2015

Municipal Act, 2001

**Consultation:**

N/A

**Related Documents:**

Attached proposed 2018 Regular Council Meeting and Holiday Schedule

Respectfully submitted,

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**Genevieve Scharback, Corporate Services Manager/Clerk**

**2018 Regular Council Meeting Schedule**

Monday January 15, 2018

Monday February 5, 2018  
Tuesday February 20, 2018  
Monday March 5, 2018  
Monday March 19, 2018  
Tuesday April 3, 2018  
Monday April 16, 2018  
Monday May 7, 2018  
Tuesday May 22, 2018  
Monday June 4, 2018  
Monday June 18, 2018  
Tuesday July 3, 2018  
Monday July 16, 2018  
Monday August 13, 2018  
Tuesday September 4, 2018  
Monday September 17, 2018  
Monday October 1, 2018  
Monday October 15, 2018  
Monday November 5, 2018  
Monday November 19, 2018  
Monday December 3, 2018  
Monday December 17, 2018

### **2018 Holidays**

Monday January 1, 2018 – New Year’s Day  
Monday February 19, 2018 – Family Day  
Friday March 30, 2018 – Good Friday  
Monday April 2, 2018 – Easter Monday  
Monday May 21, 2018 – Victoria Day

Monday July 2, 2018 – Canada Day

Monday August 6, 2018 – Civic Holiday

Monday September 3, 2018 – Labour Day

Monday October 8, 2018 – Thanksgiving

Monday November 12, 2018 – Remembrance Day

Tuesday December 25, 2018 – Christmas Day

Wednesday December 26, 2018 – Boxing Day