



Staff Report

Report To: Dan Best, Chief Administrative Officer
From: **Don Giberson, Environmental Services Director**
Date: September 5 2017
Report: ESD.17.25
Subject: Engineering services for Exeter Sewage lagoon
Aeration System Replacement

Recommendations:

That South Huron Council receive the report from D. Giberson, ESD Director
RE: Engineering services for Exeter Sewage lagoon Aeration System
Replacement AND;

That South Huron Council amend the engineering services contract with BM
Ross Engineers to add the amount of \$57,275 plus HST for professional
services related to Exeter Sewage lagoon Aeration System Replacement.

Purpose:

The purpose of this report is to obtain Council approval to amend the BM
Ross Engineering Services contract to include professional services related to
the construction phase of this project.

Background and Analysis:

Engineering Services RFP's include a clause that it is the Municipality's
intention to award contract administration and on-site inspection of
reconstruction projects the following year to the Consultant who was
awarded the design work. The RFP's are set up this way to maximize the
efficiency of the engineering services and obtain competitive pricing for

future construction phase of the project, reducing the overall costs. This approach also reduces liability and improves accountability by insuring the construction work is inspected by the same engineer who designed the works.

Accordingly, all proposals received for construction projects included forecasted costs for future contract administration and construction inspection.

On May 4, 2015 Council awarded a professional services contract to BM Ross Engineers for engineering services related to the construction phase Exeter Sewage lagoon Aeration System Replacement. When this project was scheduled to proceed to construction, it was the Municipality's intent to add professional services related to the construction phase to the BM Ross engineering services contract.

With the anticipated award of a construction contract to the low bidder and construction will commence in the next few weeks. Accordingly, professional services are required from the original design engineer for contract administration and on-site inspection services.

Operational Considerations:

There were no alternatives considered.

South Huron's Strategic Plan:

Section 6.2.2 of the Municipality of South Huron 2015- 2019 Strategic Plan identifies key objectives that are reflective of the collective perspectives of the strategic planning process.

The recommendations and actions outlined in this report are reflective of the following strategic objectives:

Administrative Efficiency and Fiscal Responsibility

Increased Communications and Municipal Leadership

Transparent, Accountable and Collaborative Governance

Dedicated Economic Development Effort

Financial Impact:

The 2017 capital budget for the Exeter Sewage lagoon Aeration System Replacement Project included \$70,000.00 plus HST for engineering services. The amount provided by BM Ross for services related to the construction phase are within the amount budgeted for these services.

Legal Impact:

There are no legal implications for the Corporation resulting from the proposed recommendation.

Staffing Impact:

There are no staffing implications for the Corporation resulting from the proposed recommendation.

Policies/Legislation:

1. Approved 2017 Water, Sewer & Transportation Capital Budgets
2. South Huron Asset Management Plan

Consultation:

Manager of Financial Services/Treasurer
Water/Sewer Foreman

Related Documents:

None

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Don Giberson', is written over a light blue horizontal line.

Don Giberson, Environmental Services Director

