



**Corporation of the Municipality of South Huron**  
**Minutes for the Special Meeting**

**Monday, June 22, 2020, 4:00 p.m.**  
**Remote Electronic Meeting South Huron Council Chambers**  
**Live Video Feed - <https://www.facebook.com/SouthHuron/>**

Members Present:           George Finch, Mayor  
                                  Jim Dietrich, Deputy Mayor  
                                  Dianne Faubert, Councillor - Ward 1  
                                  Marissa Vaughan, Councillor - Ward 1  
                                  Aaron Neeb, Councillor - Ward 2  
                                  Barb Willard, Councillor - Ward 2  
                                  Ted Oke, Councillor - Ward 3

Staff Present:               Dan Best, Chief Administrative Officer/Deputy Clerk  
                                  Sandy Becker, Director of Financial Services  
                                  Don Giberson, Director of Infrastructure and Development  
                                  Scott Currie, Community Services Manager  
                                  Alex Wolfe, Deputy Clerk  
                                  Shawn Young, Environmental Services Manager  
                                  Justin Finkbeiner, Administrative Assistant

Others Present:             Andrew Grunda, Watson & Associates

1.    \*\*Amendment to Budget\*\*
2.    Meeting Called To Order  
      Mayor Finch called the Special Meeting to order at 4:15 p.m.
3.    Amendments to the Agenda, as Distributed and Approved by Council

**Motion:** 260-2020

**Moved:** B. Willard

**Seconded:** A. Neeb

**That South Huron Council approves the Agenda as presented.**

**Disposition: Carried (6-0)**

4.    Disclosure of Pecuniary Interest and the General Nature Thereof

None.

5. Business

5.1 Grand Bend Trunk Line Sewer Project

5.1.1 Grand Bend Trunk Sewer Rate Assessment - Watson and Associates

Andrew Grunda of Watson and Associates presented his report. He noted that calculations for 2019 rate study did not include the trunk sewer for Phase 1 or 2.

Discussion was had regarding the cost of the trunk sewer, financial allocation to cover costs, possibility of Development Charges being paid up front by Developers. It was confirmed that Bluewater is not participating in the project, and will not have the opportunity of any capacity in the trunk line in the future.

Mr. Grunda advised that the municipality could borrow from the water reserves and pay that back with interest through to 2022 rather than incur further outside debt. Of the \$1.6 million for Phase 1, \$1.2 million would be funded through DC charges with \$400,000.00 from the tax base. He noted that potential risks of having a larger portion funded by DC charges includes the amount and rate that development occurs. Based on calculations, an increase of approximately \$10 per month for rate payers on their sewage bill from 2020 through 2025.

Director Giberson confirmed that the change in the ECA takes some pressure off the sand filters at the Exeter Lagoon, which allows for replacement of the filters to be deferred to a later date. This has allowed for more availability in the budget to consider the Grand Bend Trunk Sewer.

There was a discussion regarding the implications and cost of joining into the Trunk Line at a later date.

CAO Best advised that there will be a webpage dedicated to the Grand Bend Trunk Line Sewer project which can provide a chronology of events.

**Motion:** 261-2020

**Moved:** B. Willard

**Seconded:** A. Neeb

**That South Huron Council receive the Grand Bend Trunk Sewer Rate Assessment presented by Andrew Grunda of Watson and Associates.**

**Disposition: Carried (7-0)**

5.1.2 D. Giberson, Director of Infrastructure and Development - Trunk Sanitary Sewer - Phase 1 Update

CAO Best suggested that the amount that is to be borrowed from the Water Reserves be added to the motion. Mr. Grunda confirmed the amount would be \$1,319,000.00 and Council agreed to the amendment.

There was discussion regarding the Lambton Shores amended budget share as well as the tender results for section 1 - which expires June 27 after two extensions and the contractor is not willing to extend a further time. Lambton Shores is looking to send out section 2 for tender in the fall.

Director Giberson clarified where capacity for the trunk sewer will be allocated, and explained that over the lifespan of the Grand Bend Sewage Plant as mechanical functions wear out and replaced, they will be up-sized in order to sustain the capacity from the new sewer trunk.

Councillor Oke called for a recorded vote.

**Motion:** 262-2020 (as amended)

**Moved:** A. Neeb

**Seconded:** D. Faubert

**That South Huron Council receives the report from D. Giberson, Director of Infrastructure and Development Re: Grand Bend Trunk Sanitary Sewer Phase One Update; and**

**That South Huron Council authorize the Mayor and Clerk to enter into the Memorandum of Understanding with the Municipality of Lambton Shores for the Grand Bend Trunk Sanitary Sewer Phase One; and**

**That South Huron Council approves an “Amendment to the Budget” to increase the capital budget for the Grand Bend**

**Trunk Sanitary Sewer Phase One from \$1,494,753 to \$1,641,379.84; and**

**That South Huron Council authorize borrowing of \$1,319,000.00 from the Water Reserves to fund the Grand Bend Trunk Sanitary Sewer Phase One project; and**

**That South Huron Council authorize the Development Charges By-law to be amended to include the change in the growth component of the Grand Bend Trunk Sewer Phase One.**

<b>Recorded</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>
G. Finch	X		
J. Dietrich	X		
D. Faubert	X		
M. Vaughan	X		
A. Neeb	X		
B. Willard	X		
T. Oke	X		
<b>Results</b>	<b>7</b>	<b>0</b>	<b>0</b>

**Disposition: Carried (7 to 0)**

5:43 p.m. Director Giberson left the meeting.

5:48 p.m. Andrew Grunda left the meeting.

**5.2 D. Best, Chief Administrative Officer - South Huron's Service Re-design Strategy**

CAO Best outlined his report and the frame work on moving forward with Phase 2 and 3 opening town hall and municipal services. He noted that things are not going back to business as usual as it was prior to COVID-19. Outlined that town hall will be opening for particular services by appointment only and foot traffic path flows are currently being discussed.

CAO Best discussed the use of porta-potties as an interim measure until cleaning schedules are in place, noted that public washrooms will have set time availability. He mentioned that Port Blake is looking to open when Lambton Shores opens the main beach - however this will be in stages. The beach will not be open 24 hours, will need to post signage. When there are no staff at the beach the public washrooms will be unavailable

as no one around to clean. It was also mentioned that by-law enforcement will be prominent in making sure individuals are following social distancing measures. He stated that the municipality is still responsible and liable for municipal services / properties and it is the number one priority in keeping the public and staff safe.

There was discussion regarding the availability of the task forces for consultation when necessary and requests received from BIA and Chamber of Commerce and concerns of local business.

**Motion:** 263-2020

**Moved:** M. Vaughan

**Seconded:** D. Faubert

**That South Huron Council receive the South Huron Re-design Strategy as presented.**

**Disposition: Carried (7-0)**

**Motion:** 264-2020

**Moved:** T. Oke

**Seconded:** A. Neeb

**Whereas on March 17, 2020 a Declaration of Emergency was made by the Province of Ontario pursuant to section 7.0.1 of the Emergency Management and Civil Protection Act, R.S.O. 1990, c. E.9 (the “Emergency Management Act”) related to COVID-19; and**

**Whereas response and measures put in place by all levels of government continue to evolve and change daily if not hourly in some cases; and**

**Whereas many businesses in South Huron have been closed for several months and work has begun on the wellbeing of South Huron’s economic health; and**

**Whereas the Municipality of South Huron wants to swiftly provide urgent relief to people and businesses to lay a foundation for future economic recovery; and**

**Whereas it is crucial that the South Huron remain “agile” in its implementation of regulatory by-laws in order to support local businesses in their efforts to adapt to restrictions imposed by the COVID-19 crisis; and**

**Whereas the Municipality of South Huron recognizes the reopening challenges faced by businesses in achieving financial viability due to required social distancing protocols;**

**Now therefore be it resolved that the Chief Administrative Officer be provided with enhanced delegated authority during the emergency as declared under the Emergency Management and Civil Protection Act and council hereby**

- **Delegate authority to the CAO for the approval of permits for on-street patios, use of municipal property, road closures and other initiatives to assist in economic and community recovery in South Huron from June 23, 2020 to October 31, 2020; and**
- **The above delegation will be done in coordination with the Exeter BIA and South Huron Chamber of Commerce and not with individual business owners and**
- **Communication will be done through monthly reporting to Council and other communication measures (notes or memos to Council) highlighting the following:**
  - **The justification for exercising delegated authority;**
  - **An outline of the actions taken with the delegated authority; and,**
  - **Any recommendations arising from the emergency; and**

**That the Chairs of the two Recovery Task Forces act as staff liaisons for the period of June 23, 2020 – October 31, 2020 to assist in the recovery phases; and**

**That the Chairs have the authority to convene a meeting of the Task Forces if required during the period June 23, 2020 - October 31, 2020.**

**Disposition: Carried (7-0)**

6. Closed Session
7. Report From Closed Session
8. Adjournment

**Motion:** 265-2020

**Moved:** J. Dietrich

**Seconded:** D. Faubert

**That South Huron Council hereby adjourns at 6:01 p.m., to meet again on July 13, 2020 at 6:00 p.m. or at the Call of the Chair.**

**Disposition: Carried (7-0)**

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George Finch, Mayor

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Alex Wolfe, Deputy Clerk