



Corporation of the Municipality of South Huron
Minutes for the Regular Council Meeting

Monday, August 10, 2020, 6:00 p.m.

Remote Electronic Meeting South Huron Council Chambers

Live Video Feed - <https://www.southhuron.ca/en/government/agendas-and-minutes.aspx>

- Members Present: George Finch, Mayor
 Jim Dietrich, Deputy Mayor
 Dianne Faubert, Councillor - Ward 1
 Marissa Vaughan, Councillor - Ward 1
 Aaron Neeb, Councillor - Ward 2
 Barb Willard, Councillor - Ward 2
 Ted Oke, Councillor - Ward 3
- Staff Present: Dan Best, Chief Administrative Officer/Deputy Clerk
 Sandy Becker, Director of Financial Services
 Don Giberson, Director of Infrastructure and Development
 Jeremy Becker, Emergency Services Manager/Fire Chief
 Scott Currie, Community Services Manager
 Megan Goss, Public Works Manager
 Dwayne McNab, Chief Building Official
 Alex Wolfe, Deputy Clerk
 Shawn Young, Environmental Services Manager
 Justin Finkbeiner, Administrative Assistant
 Rebekah Msuya-Collison, Director of Legislative Services/Clerk
- Others Present: Craig Metzger, Huron County Senior Planner

1. Meeting Called To Order
 Mayor Finch called the meeting to order at 6:00 p.m.
2. Public Meeting
3. Amendments to the Agenda, as Distributed and Approved by Council

Motion: 290-2020

Moved: D. Faubert

Seconded: B. Willard

That South Huron Council approves the Agenda as presented.

Disposition: Carried (7-0)

4. Disclosure of Pecuniary Interest and the General Nature Thereof

- 4.1 J. Dietrich - Correspondence – Ministry of the Environment, Conservation and Parks – Municipality’s By-law and Program Addressing Backflow Prevention and Service Connection

I, Jim Dietrich, hereby declare a pecuniary interest to Council Agenda Item No. 12.1, Item Title: Correspondence – Ministry of the Environment, Conservation and Parks – Municipality’s By-law and Program Addressing Backflow Prevention and Service Connection, the general nature thereof being: employee of Exeter Produce.

5. Delegations

6. Minutes

- 6.1 Minutes of the Regular Council Meeting of July 13, 2020

Motion: 291-2020

Moved: T. Oke

Seconded: M. Vaughan

That South Huron Council adopts the minutes of the Regular Council Meeting of July 13, 2020, as printed and circulated.

Disposition: Carried (7-0)

7. Councillor Board and Committee Reports

- 7.1 South Huron Police Services Board - June 09, 2020 Minutes

- 7.2 Minutes of the Court of Revision Meeting of July 13, 2020

Councillor Oke inquired about the new process for obtaining a record check. Deputy Mayor Dietrich advised that the application process is dealt with online, and the individual would attend the Clinton office to pick up the report. If the individual has to have finger prints done that is also dealt with at the Clinton office.

Motion: 292-2020

Moved: A. Neeb

Seconded: M. Vaughan

That the minutes of the following committees and/or boards be received as presented to Council:

- **South Huron Police Services Board - June 09, 2020 Minutes**
- **Minutes of the Court of Revision Meeting of July 13, 2020**

Disposition: Carried (7-0)

7.3 Exeter BIA - June 08 and July 07, 2020 Board Meeting Minutes

7.3.1 Exeter BIA - Request - SLED Grant Application

The Clerk completed an administrative amendment to the resolution to correct the dates for the minutes received.

Motion: 293-2020

Moved: A. Neeb

Seconded: D. Faubert

That South Huron Council received the minutes of the June 8th and July 7th, 2020 meeting; and

That South Huron Council approve the request of the Exeter BIA and support the Exeter BIA in their application for the SLED Program funding.

Disposition: Carried (7-0)

7.4 Set Committee of the Whole - September 14, 2020 at 4:00 p.m.

Motion: 294-2020

Moved: B. Willard

Seconded: A. Neeb

That South Huron Council set a Committee of the Whole for September 14, 2020 at 4:00 p.m.

Disposition: Carried (7-0)

8. Staff Reports

8.1 Planning

8.1.1 C. Metzger, Huron County Planner - Consent - C38-2020 (JK Development GP2 Limited / Zelinka Priamo Ltd.)

Motion: 295-2020
Moved: A. Neeb
Seconded: T. Oke

That South Huron Council recommends to Huron County Council that Consent for file C38-2020 be granted with conditions as set out in the Planner's Report dated July 31, 2020.

Disposition: Carried (7-0)

8.2 Community Services

8.2.1 S. Currie, Manager of Community Services - IT Service Delivery Review RFP

Motion: 296-2020
Moved: A. Neeb
Seconded: M. Vaughan

That South Huron Council receive the report from S. Currie, Manager of Community Services, titled "IT Service Delivery Review RFP", and

That South Huron Council accepts the proposal received from Perry Group Consulting and authorizes the award of a professional services contract of \$53,000 (+HST) to Perry Group Consulting for the 2020 IT Service Delivery Review project.

Disposition: Carried (7-0)

8.3 Operations, Infrastructure and Development

8.3.1 D. McNab, Chief Building Official - Quarterly Building Activity Report (Q2) April-June 2020

Motion: 297-2020
Moved: J. Dietrich
Seconded: B. Willard

That South Huron Council receives the report from Dwayne McNab, Chief Building Official regarding Q2: Building Activity Report from April – June 2020 for information only.

Disposition: Carried (7-0)

8.3.2 M. Goss, Manager of Public Works - Tender Award for Resurface of Elimville and Shipka Line

Motion: 298-2020

Moved: T. Oke

Seconded: D. Faubert

That South Huron Council receive the report from M. Goss, re: Tender Results – Resurface of Elimville and Shipka Line and;

That South Huron Council awards the tender received from Lavis Contracting Co. Limited in the total amount of \$544,640.00 plus HST.

Disposition: Carried (6-1)

6:12 p.m. Manager Goss joined the meeting by audio only.

8.3.3 M. Goss, Manager of Public Works - Tender Award for Supply and Mix of Winter Sand

M. Goss provided the costs for the last couple years to compare the trends.

Usborne Shed - 2017 - \$11.05 per ton; 2018 - \$10.05 per ton; 2019 - \$9.06 per ton; and 2020 - \$10.87 per ton

Stephen Shed - 2017 - \$10.55 per ton; 2018 - \$10.25 per ton; 2019 - \$10.46 per ton; and 2020 - \$11.29 per ton

Difference between the Stephen and Usborne Shed is due to location of where the sand is coming from and where the contractor is working out of as it is billed per km.

Motion: 299-2020

Moved: A. Neeb

Seconded: J. Dietrich

That South Huron Council receive the report from M. Goss, re: Tender Results –Supply-Mix-Stockpile Winter Sand and;

That South Huron Council awards the tender received from Bossence and McCann Inc. in the total amount of \$23,133.80 plus HST.

Disposition: Carried (7-0)

6:14 p.m. Director Giberson turned on his camera.

8.3.4 D. Giberson, Director of Infrastructure & Development and S. Young, Manager of Environmental Services - South Huron Landfill Site - Recycling Agricultural Bale Wrap

Councillor Oke had requested this report and thanked Director Giberson and Manager Young for putting it together. Switch Energy is well known in this area, and he was hoping there would be other options and suggestions that may be out there for producers as most have been using the Switch Energy system which used to be free but fees have continued to increase. Councillor Oke was looking for other options that may be available to the agricultural community.

Director Giberson advised that a thorough review was completed and that Switch Energy is currently the only option available. It was noted that OMAFRA does reference Clean Farms who offers services across Canada. Director Giberson was in contact with this company and they are going to launch a pilot project in Ontario next year. Director Giberson asked that the Municipality be kept informed so we will be in a position to provide the information to the agricultural community next year as another option.

Motion: 300-2020

Moved: A. Neeb

Seconded: T. Oke

That South Huron Council receives the report from D. Giberson, Director of Infrastructure and Development and Shawn Young, Manager of Environmental Services re: South Huron Landfill Site – Recycling Agricultural Bale Wrap.

Disposition: Carried (7-0)

8.3.5 D. Giberson, Director of Infrastructure & Development and S. Young, Manager of Environmental Services - Curbside Green Bin Program

Councillor Need thanked Director Giberson and Manager Young for the report, and noted it was unfortunate that this would not be cost effective. He asked whether there would be any provincial or federal funding available for the Municipality to tap into to provide some form of rebate to individuals that have compost bins, or whether partnering up with Eco Exeter would be an option regarding fundraising or possible subsidiaries they may have access to being an Environmental group.

Director Giberson noted that there did not appear to be any subsidiaries available through the provincial or federal government or privately. He would be interested in having conversations with Eco Exeter regarding a possible community fundraiser and educational project.

Councillors Willard and Oke mentioned that the Municipality of Perth South offers green bins to residents using a subsidy. They obtain the bins from BRA and offer them to the residents at half the cost until they run out of the funds associated with same set in their budget. Information regarding the process is available on Perth South's website.

Motion: 301-2020

Moved: A. Neeb

Seconded: D. Faubert

That South Huron Council receives the report from D. Giberson, Director of Infrastructure and Development and Shawn Young, Manager of Environmental Services re: Curbside Green Bin Program

Disposition: Carried (7-0)

Motion: 302-2020

Moved: A. Neeb

Seconded: B. Willard

That staff be requested to prepare a report to review the options with respect to a composting program.

Disposition: Carried (7-0)

- 8.3.6 D. Giberson, Director of Infrastructure and Development and S. Young, Manager of Environmental Services - Tender Results for Trailer Mounted Valve Maintenance Unit

Motion: 303-2020

Moved: A. Neeb

Seconded: M. Vaughan

That South Huron Council receive the report from D. Giberson, Director of Infrastructure and Development and S. Young, Manager of Environmental Services re: Tender Results for Trailer Mounted Valve Maintenance Unit and;

That South Huron Council accept the tender received from the WACHS Canada Limited and authorize award of a contract for the supply of a Trailer Mounted Valve Maintenance Unit in the amount of \$87,520.00 (plus HST).

Disposition: Carried (7-0)

- 8.3.7 D. Giberson, Director of Infrastructure & Development and S. Young, Manager of Environmental Services - DWQMS Annual Management Review

Motion: 304-2020

Moved: T. Oke

Seconded: B. Willard

That South Huron Council receives the report from Don Giberson, Director of infrastructure and Development and Shawn Young, Manager of Environmental Services re: DWQMS Annual Management Review and selects Councillor Neeb as the Council representative to participate in this review.

Disposition: Carried (7-0)

- 8.3.8 D. Giberson, Director of Infrastructure & Development and S. Young, Manager of Environmental Services - Ministry of the Environment, Conservation and Parks Correspondence of July 21, 2020 RE: Backflow Prevention Program

Motion: 305-2020
Moved: D. Faubert
Seconded: A. Neeb

That South Huron Council receives the report from Don Giberson, Director of infrastructure and Development and Shawn Young, Manager of Environmental Services re: Ministry of the Environment, Conservation and Parks Correspondence of July 21, 2020 RE: Backflow Prevention Program.

Disposition: Carried (7-0)

6:29 p.m. Director Giberson turned off his camera.

8.4 General Government Services

8.4.1 S. Becker, Director of Financial Services - 2020 Capital Progress Report - July 2020

Motion: 306-2020
Moved: A. Neeb
Seconded: B. Willard

That South Huron Council receives the report from S. Becker, Director of Financial Services re: 2020 Capital Progress Report July 2020 for information.

Disposition: Carried (7-0)

8.4.2 S. Becker, Director of Financial Services - 2020 Second Quarter Operating Variance Report

Motion: 307-2020
Moved: M. Vaughan
Seconded: A. Neeb

That South Huron Council receives the report from S. Becker Director of Financial Services/Treasurer re: 2020 Second Quarter Operating Variance Report for information.

Disposition: Carried (6-1)

8.4.3 S. Becker, Director of Financial Services - 2020 Council Expenses as of June 30, 2020

Motion: 308-2020

Moved: T. Oke

Seconded: J. Dietrich

That South Huron Council receives report from S. Becker, Director of Financial Services re: 2020 Council Expenses as of June 30, 2020 for information.

Disposition: Carried (7-0)

8.4.4 J. Becker, Emergency Services Manager / Fire Chief

Mayor Finch thanked the fire fighters and mentioned service awards handed out this past week.

Motion: 309-2020

Moved: A. Neeb

Seconded: B. Willard

That Council receives the report of Jeremy Becker, Emergency Services Manager/Fire Chief re: Q2 for information.

Disposition: Carried (7-0)

8.4.5 R. Msuya-Collison, Director of Legislative Services/Clerk - Electronic Signature Policy

Motion: 310-2020

Moved: D. Faubert

Seconded: M. Vaughan

That South Huron Council received the report of R. Msuya-Collison, Director of Legislative Services/Clerk re: Electronic Signature; and

That Council approve the Electronic Signature policy as presented.

Disposition: Carried (7-0)

8.4.6 R. Msuya-Collison, Director of Legislative Services/Clerk - Pound Services Agreement

Motion: 311-2020
Moved: B. Willard
Seconded: A. Neeb

That the Report of R. Msuya-Collison, Director of Legislative Services/Clerk re: Pound Services Agreement be received; and

That Council authorize the Mayor and Clerk to execute a contract with the South Huron Veterinary Clinic for the provision of Animal Pound Services; and

That the necessary by-law is forwarded to Council for the required three readings.

Disposition: Carried (7-0)

8.4.7 D. Best, Chief Administrative Officer/Deputy Clerk - Waterworks Road

Council discussed collaboration with the Municipality of Bluewater and that discussions need to occur with the County and Ministry of Transportation as the intersection falls under 4 jurisdictions. Staff report to include challenges and options going forward, including updated boundary road agreement with the Municipality of Bluewater. Aim is to have everything in place by the 2021 season.

Motion: 312-2020
Moved: A. Neeb
Seconded: M. Vaughan

That the memo of D. Best, Chief Administrative Officer dated August 10, 2020 respecting Waterworks Road be received; and

That Council authorize staff to examine options respecting the future of Waterworks Road with the Municipality of Bluewater.

Disposition: Carried (7-0)

9. Deferred Business

9.1 Delegations from July 13, 2020 meeting

CAO Best advised that discussion regarding the rail bed has continued on a staff level and that the Municipality would have interest on taking over

the rail bed as long as multiple tests were completed and it was environmentally safe.

Motion: 313-2020

Moved: T. Oke

Seconded: M. Vaughan

That the Municipality of South Huron agrees in principal to accept the rail bed and spur line as part of the Huron Green Subdivision Development, and that this development in principle will be subject to clean environmental tests.

Disposition: Carried (7-0)

6:48 p.m. Mayor Finch stepped down and Deputy Mayor Dietrich took the chair.

10. Notices of Motion

10.1 Notice of Motion - Moved by G. Finch

Mayor Finch advised that there have been multiple accidents at this intersection and something needs to be done about it. Council discussed coordinating any work for that intersection at the same time as the Airport Line bridge so there's as little disruption to businesses and individuals as possible. CAO Best confirmed that staff has reached out to the County to discuss the coordination of these two projects. Discussion will be needed on infrastructure and financial impact of roads used for detours.

Motion: 281-2020

Moved: G. Finch

Seconded: M. Vaughan

Whereas there has been a spate of accidents at the intersection of Highway 83 and Airport Line;

That South Huron Council request County of Huron Transportation staff attend a South Huron Council meeting to discuss safety concerns and propose plan of action measures to ensure the safety of the public at the intersections at Highway 83 and Airport Line; and

That County of Huron Transportation plan of action consider a roundabout, measures for the reduction of speed and traffic signal lights.

Disposition: Carried (7-0)

6:53 p.m. Deputy Mayor Dietrich stepped down and Mayor Finch took the chair.

11. Mayor & Councillor Comments and Announcements

Councillor Neeb advised that the BIA and Cultural Collective held the first market in the parkette with 50-100 in attendance and 7 vendors. They were able to control traffic flow. He thanks Laura and staff. No issues with event were noted.

Deputy Mayor Dietrich mentioned debris found on road, asked what process should be followed. CAO Best advised that the public can reach-out by phone or online on the report it tab on the website and staff will attend to pick it up. If public sees garbage being dumped, they can contact OPP non-emergency line and they can investigate. Councillor Oke inquired about electronic recycling - information is available on the website.

Councillor Willard inquired about the old snow dump property. CAO Best advised that any buildings that are to be put up, a building permit application will be required, subject to zoning and site plan control.

Councillor Oke inquired about cleaning up some issues with the Zoning By-Law. CAO Best confirmed that staff has been reviewing the zoning by-law and the intention is to have a housekeeping zoning by-law amendment done.

Councillor Faubert had technical difficulties.

Mayor Finch welcome Dr. Insley, new chiropractor office and Robinson Cafe new business downtown. Great to see during COVID that new business are opening up.

12. Communications

The following communication items were pulled for discussion: 12.3, 12.4, 12.18.

12.1 Ministry of the Environment, Conservation and Parks - Municipality's By-law and Program Addressing Backflow Prevention; and Service Connection

12.2 Association of Municipalities Ontario - Preferred Timing for Transition of your Blue Box Program

12.3 Municipality of Lambton Shores - Request - Council Representation on Huron Shores Area Transit Advisory Committee

No direction provided to have member of Council sit on Committee.

12.4 Grand Bend Community Foundation - Report - South Huron Vitality Fund Inaugural Grants

Councillor Oke wanted to highlight that there were some grants that have been announced to Big Brothers and Big Sisters, Winterfest, and Huron Waves that the committee recommended. Funds are being funneled into South Huron as were the hopes.

12.5 South Huron Chamber of Commerce - Report - Memorandum of Understanding Annual Update

12.6 Enbridge Gas Inc. - Notice of Application - 2021 Rate Application

12.7 Huron County Food Distribution Centre - No-Show Gala

12.8 K. Dickins - Homelessness, Unemployment and Affordable Housing in South Huron

12.9 W. Callcott - Opening of Kirkton Pool

12.10 J. Poortinga - Kirkton/Woodham Pool

12.11 K. Hulshof - Advocate for Changes to Preserve Our Barns

12.12 K. Rolph - OPP Facility in Exeter

12.13 T. Young - Waterworks Road, Grand Bend, ON

12.14 K. Wickert - Tridon Development

12.15 M. Siren - Tridon Development

12.16 Correspondences - Request for an Exotic Animal Bylaw Exemption Delegation of June 15, 2020

12.16.1 K. O'Brien - Reference Letter for Brandon Vanderwel

12.16.2 R. Bates - Allow Cats

12.16.3 S. Gibbons - Home Sanctuary for TWO Lions - Brandon Vanderwel

12.16.4 G. Glanville - Brandon Vanderwel

12.16.5 C. Blockeel - Character Reference

12.16.6 B. Morgan - Lion Restructure

12.17 Township of Perth South - Zoning By-Law Amendment

12.18 Township of Perth South - Farm Property Class Tax Rate Program

Councillor Vaughan inquired whether this affected any of our properties where after severances the new residential properties remained being taxed at a farm rate. CAO Best advised he spoke with the tax collector and there has always been concern at the Municipal level when the changes were made on the Farm class from municipal collection at 100% and rebate provided by the Province, we did not have a loss of revenue stream at local level. Regulations have changed and now the Municipality is only able to collect 25%. He added that he doesn't believe there isn't a rural municipality in Ontario that hasn't felt the challenges with respect to that particular piece of legislation. CAO Best mentioned that assessments of property are an issue between the property owner and MPAC directly.

- 12.19 City of Oshawa - Recommendation - COVID-19 Funding
- 12.20 Municipality of Chatham- Kent - Resolution - Emancipation Day July 2020
- 12.21 City of Owen Sound - Resolution - Support for Private Members Bill M-36 - Emancipation Day
- 12.22 Township of South Glengarry - Resolution - Long Term Care Homes
- 12.23 Town of Mono - Diversity Training Program for Municipal Police Services
- 12.24 Town of Amherstburg - Resolution - Long Term Care Home Improvements
- 12.25 Town of Amherstburg - Resolution - Investing in Canada Infrastructure Program Grant

Motion: 314-2020

Moved: A. Neeb

Seconded: D. Faubert

That South Huron Council receive communication items not otherwise dealt with

Disposition: Carried (6-1)

- 13. Closed Session
- 14. Report From Closed Session
- 15. By-Laws
 - 15.1 By-Law No. 31-2020 - McDougall Municipal Drain 2020 Provisional By-Law

Motion: 315-2020
Moved: A. Neeb
Seconded: T. Oke

That the South Huron Council gives third and final reading to By-Law #31-2020, being a by-law to provide for the McDougall Municipal Drain 2020 in the Municipality of South Huron

Disposition: Carried (7-0)

15.2 By-Law No. 42-2020 - BIA By-law

Motion: 316-2020
Moved: A. Neeb
Seconded: B. Willard

That the South Huron Council gives first, second and third and final reading to By-Law #42-2020, being a by-law to name members to the Exeter Business Association Board of Management and set 2020 tax rates for properties in the Exeter Business Improvement Area.

Disposition: Carried (7-0)

15.3 By-Law No. 43-2020 - Marketing Agreement between the Municipality of South Huron and Service Line Warranties Canada

Motion: 317-2020
Moved: T. Oke
Seconded: B. Willard

That the South Huron Council gives first, second and third and final reading to By-Law #43-2020, being a By-law to authorize the signing of a Marketing Agreement between the Corporation of the Municipality of South Huron and Service Line Warranties of Canada.

Disposition: Carried (7-0)

15.4 By-Law No. 44-2020 Memorandum of Understanding - Lambton Shores re Grand Bend Trunk Sewer Line

Motion: 318-2020
Moved: B. Willard
Seconded: J. Dietrich

That the South Huron Council gives first, second and third and final reading to By-Law #44-2020, being a By-law to authorize the signing of a Memorandum of Understanding with the Municipality of Lambton Shores for the purpose of constructing a jointly owned trunk sanitary sewer as a jointly owned asset to be administered by the Grand Bend Area Sewage Treatment Plant Board.

Disposition: Carried (7-0)

- 15.5 By-Law No. 45-2020 - To Collect for Maintenance and repair of Municipal Drains

Motion: 319-2020

Moved: A. Neeb

Seconded: J. Dietrich

That the South Huron Council gives first, second and third and final reading to By-Law #45-2020, being a by-law to collect costs for maintenance and repair of municipal drains in the Municipality of South Huron.

Disposition: Carried (7-0)

16. Confirming By-Law

- 16.1 By-Law No. 46-2020 – Confirming By-Law

Motion: 320-2020

Moved: A. Neeb

Seconded: T. Oke

That the South Huron Council gives first, second and third and final reading to By-Law #46-2020, being a by-law to confirm matters addressed at the August 10, 2020 Council meeting.

Disposition: Carried (7-0)

17. Adjournment

Motion: 321-2020

Moved: J. Dietrich

Seconded: D. Faubert

That South Huron Council hereby adjourns at 7:19 p.m., to meet again on September 8, 2020 at 6:00 p.m. or at the Call of the Chair.

Disposition: Carried (7-0)

George Finch, Mayor

Alex Wolfe, Deputy Clerk