

Rank	TASK	PRIORITY	TACTIC	STATUS	OWNER	ASSIGNED TO	STRATEGIC PLAN	START DATE	END DATE	NOTES
1	Organizational Development	HIGH	Recreation Projects for Hub and Pool	In Progress	South Huron Council	Dan Best	Improved Recreation and Community Well-being	10/3/2016	12/31/21	Direction from Council to provide Options at COW. Second COW scheduled for May 8. Two projects (Pool and Port Blake) to be completed in 2017. Rec Centre is a 5 Year Plan at this time. A separate work plan for the Community Hub/Rec Centre will need to be developed and tracked. Pricing Requested for June 30th for draft conceptual design. Provincial ministries and FCM contacted. Invizij was successful in providing pricing for the development of the boards for upcoming COW of August 9 and in
2	Organizational Development	HIGH	Parking Bylaw	Not Started	South Huron Council	Jason Parr	Improved Recreation and Community Well-being		8/31/2017	Although project has not been initiated, it has been deemed a high priority for Council
3	Organizational Development	HIGH	Economic Development	Ongoing	South Huron Council	Dan Best	Dedicated Economic Development Effort	10/3/2016	12/31/2018	ONGOING. Workplan approved by Council. Ambassador program and link to Immigration program with

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4	Organizational Development	HIGH	Community Improvement Plan	In Progress	South Huron Council	Dan Best	Dedicated Economic Development Effort	10/3/2016	8/31/2017	Report is required to come before Council to provide status update, finalize and Council authorization to implement prior to the end of August 2017. Significant work was completed in 2015 and
5	Organizational Development	HIGH	Tree Policy	In Progress	South Huron Council	Jason Parr	Improved Recreation and Community Well-being	10/3/2016	7/31/2017	Report is required to finalize Council authorization. It is expected that a report will be before Council in 3rd quarter. Report is on July 17 agenda.
6	Organizational Development	HIGH	Service Delivery Review	Not Started	Dan Best	Dan Best	Administrative Efficiency and Fiscal Responsibility	10/1/2017	3/31/2019	Full report and implementation plan will be required. Anticipate that a report will be before Council prior to the end of September
7	Organizational Development	HIGH	Personnel Policy	Not Started	Dan Best	Dan Best	Administrative Efficiency and Fiscal Responsibility	9/1/2017	12/31/2018	A full review of Personnel Policy is required to ensure that the Corporation is current with legislation and regulations
8	Organizational Development	HIGH	Sponsorship/Community Grants	Not Started	South Huron Council		Transparent, Accountable and Collaborative Governance		8/31/2017	Awaiting direction from Council. This item will require to be finalized well in advance of the 2018 budget process

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9	Community Relations	HIGH	Grand Bend Utilities Cost Recovery	In Progress	Dan Best	Sandy Becker	Transparent, Accountable and Collaborative Governance	3/1/2017	9/30/2017	Staff are currently gathering required information and data to be able to present to Council and develop an engagement strategy for customers. COW Meeting set for July 11. Subsequent Public meeting will need to be set shortly thereafter. Finalization of project end of September. Report coming to Council for Augst meeting and a public meeting is set for August 22 based on the results from COW (still require
10	Organizational Development	HIGH	Communication Policy	In Progress	Dan Best	Dan Best	Increased Communications and Municipal Leadership	12/1/2016	8/31/2017	Draft underway. It is anticipated that report and policy will be before Council for approval by end of third quarter
11	Organizational Development	HIGH	Website	Not Started	Dan Best	Dan Best	Increased Communications and Municipal Leadership	7/1/2017	3/31/2018	RFP will be required to go out at beginning of the 3rd quarter. Anticipated full implementation would be end of second quarter in 2018

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12	Community Relations	HIGH	Federal/Provincial Advocacy and Relations	Ongoing	South Huron Council	Mayor Cole	Transparent, Accountable and Collaborative Governance	10/3/2016	12/31/2018	Ongoing advocacy and relationship building will be required throughout the term of Council and cannot be limited to Conferences.
13	Organizational Development	HIGH	Feasibility Study and Master Plan	In Progress	Dan Best	Dan Best	Improved Recreation and Community Well-being	4/1/2016	6/30/2018	RED Grant submitted. In addition, exploring with FCM option of Feasibility Study for net zero. Exploring the idea of stacking of funding.
14	Organizational Development	HIGH	Engagement Policy	In Progress	South Huron Council	Dan Best	Increased Communications and Municipal Leadership	10/3/2016	8/31/2017	Draft underway and expect to come to Council in August 2017. Will be required prior to the Community Hub Recreation roll-out to public.
15	Organizational Development	HIGH	Debt Policy/Investment/Reserves	Not Started	Dan Best	Sandy Becker	Administrative Efficiency and Fiscal Responsibility	TBD	12/31/2017	This will require a review of existing policy and recommend adjustments where
16	Organizational Development	MEDIUM	Role Clarity - Council/Staff	In Progress	South Huron Council	Dan Best	Administrative Efficiency and Fiscal Responsibility	10/3/2016	TBD	Reviewing Bill 68 components and awaiting regulations which will assist in developing a policy framework
17	Organizational Development	MEDIUM	Procurement	Complete	Dan Best	Sandy Becker	Administrative Efficiency and Fiscal Responsibility	1/1/2017	5/31/2017	Draft circulated through Senior Staff prior to Report to Council. Council received report and approved by By-

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18	Organizational Development	MEDIUM	Insurance RFP	Not Started	Dan Best	Sandy Becker	Administrative Efficiency and Fiscal Responsibility	9/1/2017	12/31/2017	
19	Organizational Development	MEDIUM	Website RFP	In Progress	Dan Best		Increased Communications and Municipal Leadership	7/1/2017	6/30/2018	It is anticipated that an RFP will be issued by August 1, 2017.
20	Community Relations	MEDIUM	Partner Municipalities	Ongoing	South Huron Council	Dan Best	Transparent, Accountable and Collaborative Governance	10/3/2016	12/31/2018	ONGOING. Seek out opportunities for collaboration and joint services
21	Organizational Development	MEDIUM	Records Management	In Progress	Genevieve Scharback	Genevieve Scharback	Administrative Efficiency and Fiscal Responsibility	12/1/2016	3/31/2018	Coordination of ESCRIBE and implementation scheduled for July 2017 is the first phase. Second phase is tied to TOMRMs through Versatile software.
22	Organizational Development	MEDIUM	Emergency Management	Complete	Dan Best	Dan Best	Increased Communications and Municipal Leadership	10/3/2016	6/30/2017	Report and By-laws passed establishing an EM Program Committee and the County CEMC named as CEMC for South Huron
23	Organizational Development	MEDIUM	Traffic Calming	Not Started	Dan Best	Jason Parr	Improved Recreation and Community Well-being	9/1/2017	3/31/2018	Development of a Traffic Calming Policy to establish a framework for our integrated road system

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24	Community Relations	MEDIUM	Community Groups	Ongoing	South Huron Council	Dan Best	Improved Recreation and Community Well-being	10/3/2016	TBD	ONGOING. Reaching out to community groups and agencies to collaborate/partner on various
25	Organizational Development	MEDIUM	Design Standards	Not Started	Dan Best	Don Giberson	Increased Communications and Municipal Leadership	7/1/2017	11/30/2017	Currently design standards exist for water/wastewater infrastructure. The same will be required for road infrastructure, and storm. This will assist in promotion of SH for development and ensure that there is a clear understanding of infrastructure/service
26	Organizational Development	MEDIUM	Procedural Bylaw	Not Started	South Huron Council	Genevieve Scharback	Transparent, Accountable and Collaborative Governance	TBD	TBD	Current Procedural By-law in effect. Council direction required to take action.
27	Organizational Development	MEDIUM	Notice of Trespass	Not Started	South Huron Council	Genevieve Scharback	Increased Communications and Municipal Leadership	TBD	TBD	The purpose of this policy would be tied back to access/use of MOSH
28	Organizational Development	MEDIUM	Animals at Large/Owner Responsibility Policy	In Progress	Genevieve Scharback	Genevieve Scharback	Improved Recreation and Community Well-being	1/1/2017	12/31/2017	
29	Organizational Development	MEDIUM	Monthly Reporting Framework - Updates etc.	In Progress	Dan Best	Dan Best	Increased Communications and Municipal Leadership	7/1/2017	9/1/2017	

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30	Community Relations	LOW	County	Ongoing	South Huron Council	South Huron Council	Transparent, Accountable and Collaborative Governance		12/1/2016	ONGOING
31	Organizational Development	LOW	Liquor By-law	Not Started	South Huron Council	Dan Best	Administrative Efficiency and Fiscal Responsibility	TBD	TBD	
32	Organizational Development	LOW	Health and Safety	In Progress	Dan Best	Dan Best	Administrative Efficiency and Fiscal Responsibility	6/1/2017	10/31/2017	HR Coordinator will be undertaking a risk assessment process to identify SWOT for corporation.
33	Organizational Development	LOW	Park Use Policy	Not Started	South Huron Council	Dan Best	Improved Recreation and Community Well-being	TBD	TBD	
34	Organizational Development	LOW	Special Events Policy	In Progress	Dan Best		Administrative Efficiency and Fiscal Responsibility	9/1/2017	12/31/2017	
35	Organizational Development	LOW	Property standards Policy	Not Started	South Huron Council	Genevieve Scharback	Improved Recreation and Community Well-being	TBD	TBD	
36	Organizational Development	LOW	Notice Policy	Not Started	South Huron Council	Genevieve Scharback	Administrative Efficiency and Fiscal Responsibility	TBD	TBD	
37	Organizational Development	LOW	Legal RFP	Not Started	Dan Best	Dan Best	Administrative Efficiency and Fiscal Responsibility	11/1/2017	3/31/2018	

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38	Community Relations	LOW	BIA/Chamber of Commerce	Ongoing	Dan Best	Dan Best	Transparent, Accountable and Collaborative Governance	10/3/2016	12/31/2018	ONGOING
39	Organizational Development	LOW	Hawkers and Peddlers	Not Started	Genevieve Scharback	Genevieve Scharback	Administrative Efficiency and Fiscal Responsibility	TBD	TBD	
40	Community Relations	LOW	Committees, Review, Terms of Reference	In Progress	South Huron Council	South Huron Council	Administrative Efficiency and Fiscal Responsibility	1/1/2017		Training provided for COA. Terms of Reference requested to come to Council.
41	Organizational Development	LOW	Delegation Policy	Not Started	South Huron Council	Dan Best	Administrative Efficiency and Fiscal Responsibility	TBD	TBD	
42	Organizational Development	LOW	Social Media/Internet/Email Use Policy	Not Started	Dan Best	Dan Best	Administrative Efficiency and Fiscal Responsibility	TBD	TBD	
43	Organizational Development	LOW	Room Rentals Town Hall etc.	Not Started	Dan Best	Jo-Anne Fields	Administrative Efficiency and Fiscal Responsibility	TBD	TBD	

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44	Organizational Development	LOW	Evaluation Framework - TBL	Not Started	Dan Best	Dan Best	Administrative Efficiency and Fiscal Responsibility	TBD	TBD	

STATUS COLOR LEGEND & TOGGLE

Not Started	In Progress	Delayed	Ongoing	Complete
ON	ON	ON	ON	ON

Dan Best	Improved Recreation and Community Well-being		Internal
South Huron Council	Administrative Efficiency and Fiscal Responsibility		External
Councillor Deluca	Increased Communications and Municipal Leadership		
Councillor Oke	Transparent, Accountable and Collaborative Governance		Yes
Councillor Hebert	Dedicated Economic Development Effort	Operational Notes	No
Councillor Vaughan		Department Head Meetings	
Councillor Tomes		Department Staff Meeting	
Deputy-Mayor Frayne		Council Monthly Update	
Mayor Cole		Council Financial Updates	
Jo-Anne Fields		Council Quarterly Update	
Genevieve Scharback	Administrative	Project	
Sandy Becker	Governance	Task Force	
Don Giberson		Report	
Jason Parr	HIGH	Committee	
Dan Best	MEDIUM	Policy Development	
Dwayne McNab	LOW	Program Development	
Don Giberson		Sub Committee	
Andrew Baird			
	Internal		
	External		
	Both		

STATUS COLOR LEGEND & TOGGLE
