



## Staff Report

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**Report To:** Dan Best, Chief Administrative Officer  
**From:** **Scott Currie, Manager of Communications and Strategic Initiatives**  
**Date:** September 20 2021  
**Report:** CSD 21.11  
**Subject:** Municipal Modernization Program – Intake III Grant Application

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### Recommendations:

**That** South Huron Council accepts the report from Scott Currie, Manager of Communications and Strategic Initiatives, titled "Municipal Modernization Program - Intake III Grant Application" for information, and

**That** a funding application be submitted in support of the South Huron Modernization Strategy.

### Purpose:

Approval.

### Background and Analysis:

The province announced the third intake for the Municipal Modernization Program at the AMO conference in August, 2021. According to the fund's guidelines:

*"Priority may be given to projects that address one or more of the following priorities:*

- *Digital modernization*
- *Service integration*
- *Streamlined development approvals*
- *Shared services/alternative service delivery models"*

The cost of implementation projects will be shared between the province and the municipality. The province will contribute a greater portion for projects within municipalities with fewer households according to the following thresholds:

<b>Number of households in the municipality (2020 MPAC data)</b>	<b>Maximum provincial share of project costs</b>	<b>Minimum municipal share of project costs</b>
0 - 5,000	75%	25%
>5,000	65%	35%

To be eligible for funding, the municipality must confirm that it has fully spent or allocated the unconditional modernization funding provided by the province in March 2019, which it has through Council's adoption of the South Huron Modernization Strategy at the July 19, 2021 meeting (resolution# 261-2021). The strategy contains four broad themes, each with several objectives that will be achieved by completing a series of specific IT projects.

For quick reference, the initial allocation of the modernization funding by strategic theme is as follows:

<b>Strategic Theme</b>	<b>Budget Allocation</b>
Information Security and Risk Management	\$120,000.00
IT Administration Strategy	\$106,841.00
Corporate Records Strategy	\$83,000.00
Business Solutions Roadmap	\$230,000.00
<b>Total</b>	<b>\$539,841.00</b>

## **Operational Considerations:**

Staff recommend applying to fund the *External Network Security Test Project* as part of the Information Security and Risk Management theme. This test, performed by a third-party consultant, will identify specific vulnerabilities/access points in our IT environment and recommend fixes. This project is expected to cost \$35,000.

**South Huron's Strategic Plan:**

7.2.2 Strategic Objective: Administrative Efficiency and Fiscal Responsibility

**Financial Impact:**

The *External Network Security Test Project* is already budgeted in the Modernization Strategy. If South Huron's grant application is successful, staff recommend reallocating the funds budgeted for the provincial portion towards future projects in the Modernization Strategy.

The proposed allocation of project expenses is as follows:

<b>External Network Security Test</b>	<b>Estimated Cost</b>
Funding from Municipal Modernization Fund (65%)	\$22,750
South Huron's Funding Portion (35%)	\$12,250
<b>Total Cost</b>	<b>\$35,000</b>

**Legal Impact:**

None.

**Staffing Impact:**

None.

**Communication Actions:**

None.

**Policies/Legislation:**

None.

**Consultation:****Related Documents:**

Respectfully submitted,

**Scott Currie, Manager of Communications and Strategic Initiatives**