

South Huron By-Law Enforcement Service Level Matrix						
By-Law (alphabetical)	By-Law No.	Responsible Department	Service Level			Priority
			Patrol	Proactive	Reactive	
Animal Control	21-2018	Legislative Services			X	Low/Medium
Exotic Animals	29-2014	Legislative Services			X	Low/Medium
Fence: General	51-2005	Building Dept			X	Medium
Fence: Pool Enclosure	32-2005	Building Dept		X	X	Medium
Firearms	45-1991 (EX)	Legislative Services			X	Low
Fireworks	37-2004	Fire Dept/Emergency Services			X	Low
Licensing: Transient Traders	47-2018	Legislative Services			X	Low
Noise	36-2004	Legislative Services			X	Low
Off-Road Vehicles (ATVs)	55-2004	Legislative Services			X	Low
Open Air Burning	51-2008	Fire Dept/Emergency Services		X	X	Medium
Park – Elliott Park (Policy)	11-2020	Legislative Services	X	X	X	Medium
Parking	77-2018	Transportation/ Legislative Services	X	X	X	Low
Property Standards	41-2002	Building	X	X	X	Medium
Signs	73-2007	Building Services			X	Low
Skateboards	68-2002	Legislative Services			X	Low
Snow Removal	3-2004	Transportation		X	X	Low
Snow Vehicles	66-2009	Legislative Services			X	Low
Special Events (Policy)	52-2018	Legislative Services			X	Low
Standing Water	62-2003	Environmental Services			X	Low
Taxi Licensing	32-2005	Legislative Services			X	Low
Tree Preservation (Policy) *Municipal property and road allowances only	9-2019	Environmental Services			X	Low
Waste & Recycling	24-2018	Environmental Services			X	Low
Zoning	69-2018	Legislative Services/Planning		X	X	Medium

**Enforcement Program/Service Level**  
 Patrol (High Priority): Periodic/routine patrols through all or parts of South Huron to seek out violations  
 Proactive (Medium Priority): Violation observed during course of duties; Staff will seek to correct the violations(s)  
 Reactive/Complaint Based (Low Priority): Investigation initiated upon a valid complaint to confirm violation and correct issue(s).

**By-Law Violation Priority Criteria**  
 High: Violation(s) highly likely to cause health & safety issues to the public  
 Medium: Potential to cause health & safety issues to the public, negative impact to community and/or the environment  
 Low: Unlikely to cause health & safety issues to the public, negative impact to the community and/or environment

**Notes to Table:** .  
 Proactive parking patrols generally focused on areas with known issues.  
 This table is based on By-Law services (including policies) within the last three years.  
 By-Laws highlighted in yellow staff recommended priority to review and update  
 By-laws highlighted in green staff recommended priority to review to bring back to Council for consideration.

**“Sample of circulated form”  
By-Law Enforcement Review**

The following are the top 16 bylaws in the last 5 years that have had infractions for enforcement or have services that are requested. Please prioritize the bylaws in order for what you feel are high importance vs lower importance for enforcement. Please note that Parking and Zoning Bylaw are not included in this list as they are currently under review and will be forthcoming to Council for amendment considerations.

Rank the by-laws below in Priority (low, medium and high). This information will be used to assist staff in determining Council’s priorities, to assist Council to determine if there are satisfactory levels of service and to assist with the development of a workplan.

**Animal Control (Dogs, Cats/Feeding Wildlife)**

Staff Comments: Majority of complaints received relate to dogs, some feral cats/feeding of wildlife, of note cross over with noise bylaw regarding excessive barking/whining

**Please Rank**

**Exotic Animals**

Staff Comments: Multiple calls received regarding chickens - current bylaw governs #of chickens/rabbits in Exeter Ward only

**Please Rank**

**Property Standards**

Staff Comments: Main complaints received relate to Grass/Weeds not being cut and debris/junk in yard.

**Please Rank**

**Burning/open fire**

**Please Rank**

**Fireworks**

Staff Comment: No fines attached to by-law

**Please Rank**

**Elliott Park Policy –no tents**

Staff Comments: current complaints received are dealt with in a quick turnaround time

**Please Rank**

**Fence**

Staff comments : usually a dispute between neighbours, civil matter that Municipality cannot enforce

**Please Rank**

**Swimming Pool Fence**

**Please Rank**

**Transient Trader License**

Staff Comments : licences also issued under this by-law – food truck, refreshment vehicle, farmer’s Market etc.

**Please Rank**

**Sign**

Staff Comments: 2007 by-law, one of the oldest and has been revised multiple times.

**Please Rank**

**Special Events Permit**

**Please Rank**

**Snow/Ice Removal**

Staff Comments: parking areas, walks and driveways – property standards.

**Please Rank**

**Noise**

Staff Comments: Currently no fines attached to bylaw

**Please Rank**

**Firearms**

Staff Comments: Exeter By-Law. There is a cross reference in the noise By-law, specifically mentions no discharge of firearm in urban areas.

**Please Rank**

**Taxicab**

**Please Rank**

**Solid Waste Management**

Staff Comments: Main complaints received are about garbage bins being left out after collection for multiple days

**Please Rank**

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**Consolidated Comments from circulation”**

**Fireworks bylaw:**

Should allow that fireworks only be sold five days prior to the May 24 holiday and five days before Canada Day (July 1st) and that they can only be lit on those two days. A letter should be sent to those participating stores advising of this and that enforcement will take place on the day immediately after those dates. Enforcement consists of the issuance of a fine under bylaw. Remove the POA process. We need to take a very proactive approach to this for next year. I personally received at least 50-100 complaints on this alone.

**Animal control:**

Should utilize DOLA every time that it applies. This then becomes the responsibility of the OPP to issue a summons and handle the process.

**Elliott Park:**

Policy is currently working very well!

On the Elliot Park we do not allow public urination, what about fecal matter?

**All Parks and Municipal Property:**

Bylaw needed to establish "no camping or tenting unless authorized" on any Municipal property. When posted it becomes a by law endorsed by council and not having staff taking the risk on it. The OPP will be required to act on this regardless of who calls in a complaint ie a citizen. The TPA is one of the most powerful Statutes in Provincial Statutes. We need to utilize it to our advantage and the responsibility of enforcement rests with the OPP.

<https://www.canlii.org/en/on/laws/stat/rso-1990-c-t21/latest/rso-1990-c-t21.html>

Should we have a brand new by law for Port Blake Day Park? We allow barbecue fires there, no tents or overnighting....many other code of conduct items should probably be considered.

**Firearms:**

This specific by law applies to Exeter only as it was pre-amalgamation. Should other residential settlement areas be included? Also, not sure if we have any skeet shooting or other organized firearm shooting organizations, but \$1 million in liability insurance is way too low by today's standards.

**Property standards by law:**

Speaks to the requirement of smoke alarms, but is silent on the need for carbon monoxide alarms. There may obviously be other items, yet there is a lot of references to the building code so we do not want to recreate the world with redoing this by law.

**Burning permit:**

Open fires ie fire pits need a five year renewal fee to ensure it is in compliance with its location and safety aspects. The property must have a certain size property for an open wood fire pit. The new lots that are being developed are too small not to have a negative impact on neighboring properties. Newer smaller lots could employ a gas / propane fire firepit which does not emit smoke. Gas and propane BBQs would still be allowed as long as they comply with the current bylaw.

**Taxi bylaw:**

Do we need to have a bylaw specifically governing taxis? Can it be done as a business license?

**Waste/Garbage bins:**

If repeat offender, we should continue to remove the bins to the water dept as we did two years ago. That seemed to fix the problem and it involves less time for administration and ongoing complaints.

With regard to the waste by law, Can we really ask for details of a person's disability from their doctor? Also with the introduction of the more homes more choice act and the new granny suite provisions that came with it, do we need to make some updating amendments? As for bins being left out for days... have we a punitive fee structure for that?

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