



South Huron

By-Law Strategy Review

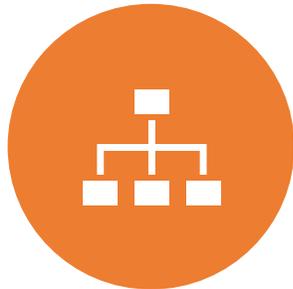
September 29, 2021
Committee of the Whole



Legislative Overview

- By-Laws reflect the community and are based on history, location, size and political direction set by Council
 - By-Laws evolve over time as a community changes
- A municipal By-Law must have legislative authority
- Duty of Care
 - If municipality has discretion to enforce or not enforce a by-law, not enforcing is a policy decision and immune from civil action – qualified**

Council Roles



Determine Service levels,
capacity and resources



Develop bylaws that
establish, maintain and
reflect community
standards



Develop guidelines for
Exercising Discretion
(Framework)



Set standards for conduct
(Code of Conduct, Staff-
Council Policy)



Composition of Services

Clerk's Department – Administrative and Education Duties

- Issuing licences, permits
- Reporting
- Tracking, Communications
- By-Law Review

Contractors – By-Law and Animal Control

- Education, Investigation, Inspection, Enforcement Duties

Other Departments – Education, Inspection, Investigation and Enforcement Duties

By-Law Enforcement Practices

Public complaints in writing
– no anonymous complaints
(unless health and safety)

Personal Information is kept
confidential

Services generally Monday
to Friday

Tools for Compliance

- Education
- Orders
- Fines
- Summons to Court



Framework – Administrative Fairness

Establish

Establish clear expectations and customer service standards for By-Law Enforcement and ensure similar cases are being treated in a similar way.

Promote

Promote the efficient use of Staff resources; and

Manage

Manage public expectations while promoting transparency and accountability and provides the public with clarity and detail on how and why enforcement decisions are being made.

For Council Consideration - Matrix

Approve and endorse
a matrix to identify,
define and prioritize
Council's service levels

Matrix to be reviewed
once every term of
Council

QUESTIONS?