



Staff Report

Report To: Dan Best, Chief Administrative Officer
From: Jo-Anne Fields, Community Services Manager
Date: December 18 2017
Report: CSD.17.16
Subject: Dashwood Community Centre Washroom Project update

Recommendations:

That South Huron Council receives the report from Jo-Anne Fields, Community Services Manager re: Dashwood Community Centre Washroom Project update.

Purpose:

Information

Background and Analysis:

The present washroom facilities at the Dashwood Community Centre are not accessible and require renovating. This project has been discussed with the previous two Councils and is presently identified as a carryforward capital project for 2018, for Council consideration. In 2011, Council endorsed the capital project, in principle, enabling the Municipal Clerk to submit an application to the Enabling Accessibility Fund.

In 2011, R. Ritz Architect were retained to provide a conceptual drawing for the proposed renovation (revision completed in 2016). The renovation would require an extension to the north side building, where the present washroom facilities are located. To allow for accessibility, the renovation would extend into the grassy area of the parking lot 8 feet, 4 inches.

Paving of the gravel parking lot was to be a consideration as a future capital project.

Through a staff report on May 19, 2015, South Huron Council endorsed this project, in principle, to enable community groups to begin fundraising efforts for the washroom renovation.

Staff submitted a grant application to the Ontario 150 – Community Capital Program in September 2016. Two applications have been submitted to the FCC AgriSpirit Fund for consideration. Unfortunately we were unsuccessful with the applications.

In moving forward with the project, Staff will continue to explore the viability of grants for the project.

In addition, the architectural desing of the washroom renovations will be forwarded to the County of Huron Accessibility Committee for input to ensure AODA compliance.

The following provides an outline of the timelines for the project:

Action	Milestone Dates
Approval of the Project through the budget process	December 18, 2017
Submission to Accessibility Committee	January 2018
RFP for Construction Services	Issued by January 22, 2018 Submission to Council for Approval by February 19, 2018
Construction Services Award	February 28, 2018
Construction Begins	June 1, 2018
Construction Completion	August 31, 2018
Re-opening of Facility	Mid September 2018

Operational Considerations:

1. Continue to operate the facility in the present condition. This is not the preferred option as the Facility is in need of an upgrade and the provision of amenities that are accessible should be incorporated into the design of any public facility.
2. Move forward with the renovation of the washrooms to include accessibility features. This is the preferred option and will ensure that the building will be able to meet AODA requirements, meet community

expectations and it is anticipated that an increase in the use of the facility will result.

South Huron's Strategic Plan:

Strategic Vision Goals

- Ensuring the condition of municipal infrastructure is maintained and planned for

7.2.1 Strategic Objective: Improve Recreation and Community Wellbeing

- Improve and enhance the quality of recreation facilities

Financial Impact:

Using an engineered schematic design, three quotes were received in 2011 for the washroom renovation in the amount of \$100,000.00. This estimate was used as a benchmark for the 2016 capital budget.

A general costing was provided prior to preparing the 2017 budget with an estimated cost of \$120,000.00.

A more detailed quotation has been requested to ensure that \$120,000.00 is an adequate budget figure for this project.

It should be noted that the capital expenditures for this facility are cost-shared with the Municipality of Bluewater (54:46). The following table outlines the breakdown of funding for the project:

South Huron Cost Share		Bluewater Cost Share (Funding Source TBD by Bluewater)	
Source	Amount	Source	Amount
Levy Carry-over	\$21,600	TBD	\$55,200
Reserves	\$43,200		
Total	\$64,800	Total	\$55,200

Any funds raised/anticipated by the Community from the South Huron groups will be applied solely to the South Huron portion of the cost-share arrangement.

Legal Impact:

There are no legal implications for the Corporation resulting from the proposed recommendation.

Staffing Impact:

There are no staffing implications for the Corporation resulting from the proposed recommendation.

Policies/Legislation:

No policies, by-laws and or legislation associated with this report.

Consultation:

CAO
Financial Services Manager/Treasurer

Attachments:

R. Ritz Architect Design Revision October 2016

Related Documents:

Respectfully submitted,

Jo-Anne Fields, Community Services Manager