



Corporation of the Municipality of South Huron
Committee of the Whole
Minutes

Wednesday, October 27, 2021, 4:00 p.m.
Hybrid Meeting - South Huron Council Chambers

Members Present: George Finch, Chair
 Jim Dietrich, Member
 Marissa Vaughan, Member
 Aaron Neeb, Member
 Barb Willard, Member
 Ted Oke, Member

Member Regrets: Dianne Faubert, Member

Staff Present: Dan Best, Chief Administrative Officer/Deputy Clerk
 Jeremy Becker, Director of Fire and Community Services
 Alex Wolfe, Deputy Clerk
 Rebekah Msuya-Collison, Director of Legislative Services

Others Present: Rick Monkman, Gary Mosburger, Lyle Quan

1. Meeting Called to Order

Quorum was met at 4:00 p.m. and due to technical sound issues, Mayor Finch called the meeting to order at 4:09 p.m.

2. Amendments to the Agenda, as Distributed and Approved by Committee

Motion: COW#049-2021

Moved: A. Neeb

Seconded: J. Dietrich

That South Huron Committee of the Whole approves the Agenda as presented.

Disposition: Carried (6 to 0)

3. Disclosure of Pecuniary Interest and the General Nature Thereof

None.

4. Reports

4.1 Fire Master Plan and Community Risk Assessment

Director J. Becker provided the Committee an introduction of the consultants from Emergency Management & Training Inc.

Mr. Quan led the discussion on the master plan and noted that the Community Risk Assessment is a legislated responsibility and was used to build the master plan. He noted that the project focus was to provide Council with a framework of industry standards and best practices for decision making but added that Council sets the level of service. Mr. Quan provided the Committee with a highlevel overview of the process used to prepare the plan.

Mr. Quan noted that insurance underwriters recognize certain standards, some 20 years and others on an annual basis. He provided an overview of current response and coverage areas including information on the comparison between a two and three station fire response/coverage station scenario. He noted call types, times and responses per station and added that the importance of this data is to assist in ensuring the right equipment on scene and for training purposes. He noted call volume has been relatively consistent and that Exeter Station takes the bulk of calls.

Mr. Quan noted 47 recommendations many of which are operational in nature and provided a highlight of general recommendations which should be reviewed and updated on an annual basis.

CAO Best noted linkages of this plan to asset management plan, capital replacement planning, service levels and capacity to pay.

The Committee asked about population growth in the plan and Mr. Monkman noted the plan used information from planning department and previous census as the current census was delayed. The Committee asked about the estimate for works at Huron Park Station and Mr. Mosburger and Director Becker noted that estimates received on building repairs were between \$700,000 to \$750,000.

The Committee asked whether neighbouring municipalities were consulted during plan development and if there were any impacts on service levels. Mr. Quan noted that this plan is focused on South Huron. CAO Best

noted that he, Deputy Mayor Dietrich and Director Becker are meeting with other municipalities in coordination of updating fire agreements.

The Committee discussed equipment replacement and mass notification system recommendations. Mr. Quan noted that some municipalities have collaborated within their County due to expense and that the system could be used for other purposes. He provided examples from Muskoka and Burke's Falls and noted that not all residents have access to cell phones.

The Committee discussed the recommendation for a training facility and the process in connection with the determination for the station status review. Mr. Mosburger noted considerations for station review such as costs to upgrade, relocation, station response times and number of calls. The Committee discussed the next generation 911 and noted the current contract with Tillsonburg will likely increase.

The Committee discussed recruitment and retention. The Committee noted rescue services not currently offered by South Huron and implications. Mr. Quan provided information on fire underwriter's survey and rankings for level of protection and suggested this survey be completed.

The Committee noted by-law recommendations for short term rentals and second units and CAO Best noted this would be reviewed with staff including those from building, planning and fire services.

The Committee discussed sprinklers and Mr. Quan noted no current legislation at this time and that the Fire Chief's Association has been lobbying upper levels of government. The Committee noted further discussion is needed and requested the Community Risk Assessment document circulated to Council

Motion: COW#050-2021

Moved: A. Neeb

Seconded: M. Vaughan

That the South Huron Committee of the Whole receives the Fire Master Plan as presented by Lyle Quan, Rick Monkman and Gary Mosburger, Emergency Management & Training Inc.

Disposition: Carried (6 to 0)

5. Adjournment

Motion: COW#051-2021

Moved: J. Dietrich

Seconded: A. Neeb

That South Huron Committee of the Whole does now adjourn at 6:06 p.m.

Disposition: Carried (6 to 0)

George Finch, Chair

Rebekah Msuya-Collison, Clerk