



Staff Memo

Report To: South Huron Council

From: **Dan Best, Chief Administrative Officer/Deputy Clerk**

Date: December 6 2021

Report: CAO 23.2021

Subject: Revised Agreement Between South Huron and Perth South for the Kirkton-Woodham Community Centre

Recommendations:

That the memo of D. Best, Chief Administrative Officer dated December 6, 2021 regarding the need for an updated agreement between South Huron and Perth South regarding the Kirkton-Woodham Community Centre be received; and

That Council approve the framework of a revised legal agreement to be solely between the two municipalities; and

That the role of KWCC Hall Board be defined through agreed upon Terms of Reference; and

That the Council representatives from both municipalities work with Staff in the development of the aforementioned Terms of Reference and revised Legal Agreement; and

That this topic be added to the agenda of the upcoming Joint Municipal Council meeting.

Purpose:

Update and Approval

Background and Analysis:

Similar to the By-law 7-2013 regarding the Joint Use agreement of the Kirkton-Woodham Pool between South Huron and Perth South, there are

similar concerns related to the inclusion of a Board being a party to an agreement which includes the provision to create the Board for the Kirkton-Woodham Community Centre (KWCC).

At one time, the Board may have been incorporated, however there was no evidence found in a review of documentation that would demonstrate incorporation at the time of the most recent agreement.

The operation of the KWCC has worked very well to date. At this time it is recommended to initiate discussions with Perth South to prepare a comprehensive agreement respecting the facility and providing clarity of roles.

Financial Impact:

There are no financial implications as a result of the actions outlined in this memo.

Legal Impact:

There are no legal implications as a result of the actions outlined in this memo.

Staffing Impact:

There are no staffing implications as a result of the actions outlined in this memo.

Related Documents:

By-law 6-2013

Legal Correspondence Dated August 13, 2021

Respectfully submitted,

Dan Best, Chief Administrative Officer/Deputy Clerk