



**Corporation of the Municipality of South Huron**

**Committee of the Whole**

**Minutes**

**Wednesday, December 15, 2021, 4:00 p.m.**

**Remote Electronic Meeting South Huron Council Chambers**

**Live Video Feed - <https://www.southhuron.ca/en/government/agendas-and-minutes.aspx>**

Members Present: George Finch, Chair  
Jim Dietrich, Member  
Marissa Vaughan, Member  
Aaron Neeb, Member  
Barb Willard, Member  
Ted Oke, Member

Members Absent: Dianne Faubert, Member

Staff Present: Dan Best, Chief Administrative Officer/Deputy Clerk  
Jeremy Becker, Director of Fire and Community Services  
Rebekah Msuya-Collison, Director of Legislative Services

Others Present: Ed Veldboom, Russell Christie LLP

1. Meeting Called to Order

Mayor Finch called the meeting to order at 4:00 p.m.

2. Amendments to the Agenda, as Distributed and Approved by Committee

**Motion:** COW#065-2021

**Moved:** B. Willard

**Seconded:** A. Neeb

**That South Huron Committee of the Whole approves the Agenda as presented.**

**Disposition: Carried (6 to 0)**

3. Disclosure of Pecuniary Interest and the General Nature Thereof

None.

4. Reports

Introductions were made and CAO Best advised that he would provide technical responses and Mr. Veldboom was in attendance to assist in any legal questions from the Committee. CAO Best noted that the agreements do not reflect current operations and there are concerns of potential risk and liability with respect to the agreements.

CAO Best noted an opportunity to update the agreements and added that the upcoming 2022 season is the last season before a decision needs to be made on whether to continue with the outdated agreements or give notice under Section 3. He outlined three options for consideration, being one agreement instead of the current two agreements, separate agreements or no agreements. He noted that this meeting is an opportunity for clarification and to seek direction.

Director J. Becker noted that since taking over this role in spring some challenges have been worked through and added that the current agreement needs to reflect current operations and provide role clarity. He noted that the role of the municipality has changed with respect to the management of the pool.

Mr. Veldboom noted that role clarity and hierarchy on how Committee/Board interact with staff is needed.

4.1 2021 Pool Report

The Committee discussed the 2021 pool report and noted that last year lifeguards were shared every other week between Exeter and Kirkton pools. The Committee noted that both pools have different offerings and did well in light of having to work through COVID protocols.

Director Becker noted that staffing was managed quite well but that there was a challenge to maintain the chemical balance of the pools when they were not being used.

CAO Best noted that the user data on the pool report is based on mailing address and the numbers noted that the pool is being well used and meets criteria for a facility to be there. He noted concerns to protect interest of South Huron, Perth South and Committee and Board members.

The Committee discussed staffing and recruitment challenges. CAO Best noted that staff are planning to undertake recruitment early and are looking into opportunities to partner with other municipalities on lifeguards.

The Committee noted other pools in the area that were open and one that did not open this past season. The Committee discussed overall pool usage and programs and had a discussion on opportunities to diversify revenue. The Committee noted that the last review of fees was completed in 2019 and discussed options to retain guards and for recruitment. The Committee noted the financial statements, upcoming capital investment in 2023 and added that sharing the facility, is a good investment.

#### 4.2 Staff Reports referred to Committee from December 6, 2021 Regular Council meeting

##### 4.2.1 Revised Agreement Between South Huron and Perth South for the Kirkton-Woodham Community Centre

The Committee discussed the facility including contract for cleaning and booking registrations and noted funds received from Huron County for the library.

CAO Best noted that municipal facilities need to fall into municipal standards and difficulties with a non-incorporated entity as a party to an agreement.

Mr. Veldboom noted that members are acting like volunteers and the municipalities want to preserve insurance coverage and health and safety rules. The Committee discussed clarity of roles and ensuring individual members are not liable. Mr. Veldboom noted municipal insurance coverage for a committee/board member when acting within a policy but added that some activities may take them outside of that protection and that is the reason that role clarity is needed. He added it is critical to explore the agreements, not to renew, but to develop new agreements.

The Committee discussed the history of the Committee/Board and catchment area and that historically two separate agreements.

CAO Best noted that South Huron would take lead in drafting the agreement and propose to Perth South and then get feedback from Committee and Board. The Committee discussed having a Terms of Reference developed at the same time and Mr. Veldboom noted it could form part of the agreement. The Committee noted that both Council representatives from South Huron and Perth South also sit on the Committee and the Board.

**Motion:** COW#066-2021

**Moved:** B. Willard

**Seconded:** J. Dietrich

**That South Huron Committee of the Whole recommend to Council that the two Council representatives and staff develop an agreement for the Kirkton-Woodham Community Centre and the Kirkton- Woodham Pool and map out a framework and draft that would go back to respective Councils.**

**Disposition: Carried (6 to 0)**

#### 4.2.2 Legal Agreements for South Huron and Perth South Jointly Owned Facilities

Member Dietrich left the meeting at 5:23 p.m.

#### 4.2.3 Perth South and South Huron Surplus Property

CAO Best outlined next steps in the process as outlined in the report.

Mr. Veldboom noted that the building on the road allowance predates the creation of the road Mary Street and it is logical and there is value in getting an idea of the value of the property and then the municipality can decide whether it should be compensated or not.

CAO Best noted he will respond to Perth South administration and will keep Council informed and up to date.

The Committee discussed their support of the community and facilities in the Kirkton-Woodham area.

#### 5. Adjournment

**Motion:** COW#067-2021

**Moved:** A. Neeb

**Seconded:** B. Willard

**That South Huron Committee of the Whole does now adjourn at 5:29 p.m.**

**Disposition: Carried (5 to 0)**

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George Finch, Chair

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Rebekah Msuya-Collison, Clerk