



Corporation of the Municipality of South Huron

Minutes for the Regular Council Meeting

Monday, March 21, 2022, 6:00 p.m.

Hybrid Meeting - South Huron Council Chambers

Live Video Feed - <https://www.southhuron.ca/en/government/agendas-and-minutes.aspx>

- Members Present: George Finch, Mayor
Jim Dietrich, Deputy Mayor
Dianne Faubert, Councillor - Ward 1
Marissa Vaughan, Councillor - Ward 1
Aaron Neeb, Councillor - Ward 2
Barb Willard, Councillor - Ward 2
Ted Oke, Councillor - Ward 3
- Staff Present: Dan Best, Chief Administrative Officer/Deputy Clerk
Sandy Becker, General Manager of Financial Services
Don Giberson, General Manager of Infrastructure and Development
Jeremy Becker, General Manager of Community and Emergency Services
Scott Currie, Manager of Communications and Strategic Initiatives
Shawn Young, Manager of Environmental Services
Alex Wolfe, Deputy Clerk
Julia Roberts, Deputy Treasurer
Mike Rolph, Chief Building Official
Rebekah Msuya-Collison, General Manager of Corporate Services

1. Meeting Called to Order
Mayor Finch called the meeting to order at 6:00 p.m.
2. Amendments to the Agenda, as Distributed and Approved by Council

Addition of Item: Communication 11.12

Motion: 094-2022

Moved: J. Dietrich

Seconded: B. Willard

That South Huron Council approves the Agenda as amended.

Disposition: Carried (7-0)

3. Disclosure of Pecuniary Interest and the General Nature Thereof

None.

4. Delegations

5. Minutes

5.1 Minutes of the Regular Council Meeting of March 7, 2022

Motion: 095-2022

Moved: D. Faubert

Seconded: M. Vaughan

That South Huron Council adopts the minutes of the Regular Council Meeting of March 7, 2022, as printed and circulated.

Disposition: Carried (7-0)

6. Councillor Board and Committee Reports

6.1 Police Services Board - February 8, 2022 Minutes and January 2022 Report

6.2 Exeter Business Association (BIA) - February 14, 2022 Minutes

Motion: 096-2022

Moved: A. Neeb

Seconded: T. Oke

That the minutes of the following committees and/or boards be received as presented to Council:

- **Police Services Board - February 8, 2022 Minutes and January 2022 Report**

- **Exeter Business Association (BIA) - February 14, 2022 Minutes**

Disposition: Carried (7-0)

6.3 Upper Thames River Conservation Authority

6.3.1 Upper Thames River Conservation Authority - Budget Package - 2022

6.3.2 Upper Thames River Conservation Authority - Inventory of Programs and Services

Motion: 097-2022

Moved: B. Willard

Seconded: D. Faubert

That the Upper Thames River Conservation Authority - Budget Package - 2022 & Upper Thames River Conservation Authority - Inventory of Programs and Services be received as presented to Council.

Disposition: Carried (7-0)

7. Staff Reports

7.1 Planning and Building Services

7.1.1 Mike Rolph, Chief Building Official - 2021 Building Department Financial Report

CBO Rolph explained the transfer from the reserves and noted that normally the costs associated with building services are generally full cost recovery however the costs in connection with the consulting company was higher than budgeted. He further explained the difference between direct and indirect costs.

6:09 p.m. CBO Rolph left the meeting.

Motion: 098-2022

Moved: J. Dietrich

Seconded: M. Vaughan

That South Huron Council receives the report from Mike Rolph, Chief Building Official regarding 2021 Building Department Financial Report for information only.

Disposition: Carried (7-0)

7.2 Fire and Community Services

7.2.1 Jeremy Becker, General Manager of Community and Emergency Services - Results of Auto Extrication Equipment Tender

General Manager J. Becker noted that the current auto extrication equipment will be replacing the current 30-year-old technology.

Motion: 099-2022

Moved: A. Neeb

Seconded: M. Vaughan

That Council receives the report of Jeremy Becker, General Manager of Community and Emergency Services re: results of the Auto Extrication Equipment Tender and;

That South Huron Council accepts the tender received from 1200 Degrees Darch Fire and authorize the award of a contract in the amount of \$90,541.25 (including HST).

Disposition: Carried (7-0)

7.2.2 Scott Currie, Manager of Strategic Initiatives - 2022 Active Transportation Grant

Motion: 100-2022

Moved: A. Neeb

Seconded: T. Oke

That South Huron Council accepts the report from Scott Currie, Manager of Strategic Initiatives, titled “2022 Active Transportation Grant” for information; and,

That Council endorses an application submission to the Active Transportation Fund administered by Infrastructure Canada.

Disposition: Carried (7-0)

7.3 Operations, Infrastructure and Development

- 7.3.1 Shawn Young, Manager of Environmental Services - 2021 Annual Report for South Huron Wastewater Collection System and Exeter Wastewater Treatment Facility

Motion: 101-2022

Moved: A. Neeb

Seconded: M. Vaughan

That South Huron Council receive the report from Shawn Young, Manager of Environmental Services RE: 2021 Annual Report for South Huron Wastewater Collection System and Exeter Wastewater Treatment Facility.

Disposition: Carried (7-0)

- 7.3.2 Don Giberson, General Manager of Infrastructure and Development - 2022 Request for Proposals for Engineering Services

General Manager Giberson advised that this request for proposal is for engineering review for the traffic signals at Sanders Street and Main Street and Huron Street and Main Street.

Motion: 102-2022

Moved: M. Vaughan

Seconded: A. Neeb

That South Huron Council receive the report from Don Giberson, General Manager of Infrastructure and Development Re: 2022 Request for Proposals for Engineering Services, AND;

That South Huron Council accepts the proposal received from BM Ross and Associates and authorizes the award of a professional services contract to BM Ross and Associates for the following projects:

- a. **Design, approvals and preparation of tender package for South Road Bridge (Replacement of Structure #1065) in the amount of \$20,500 plus HST and future services for tendering, contract administration and construction**

inspection in the amount of \$21,500 plus HST, subject to Council approval of a future Capital Budget.

- b. Design, approvals and preparation of tender package for Traffic Signal Upgrades in the amount of \$11,622 plus HST and future services for tendering, contract administration and construction inspection in the amount of \$10,214 plus HST, subject to Council approval of a future Capital Budget.**

Disposition: Carried (7-0)

**7.3.3 Don Giberson, General Manager of Infrastructure and Development
- Enbridge Gas Franchise Agreement Renewal**

General Manager Giberson outlined the next steps in the process which will include further consultation on the agreement with the municipal solicitor. CAO Best advised that staff will bring back a report to Council with the agreement and framework. General Manager Giberson provided a high level overview of the designation of a vital main and noted that at this time the municipality does not know which mains are such designated and that this will be part of the discussions with Enbridge gas.

Motion: 103-2022

Moved: A. Neeb

Seconded: B. Willard

**That South Huron Council receive the report from Don Giberson, General Manager of Infrastructure and Development
RE: Enbridge Gas Franchise Agreement Renewal.**

Disposition: Carried (7-0)

**7.3.4 Don Giberson, General Manager of Infrastructure and Development
- Request for Proposals - Natural Environment Study for Landfill
Expansion Stage 3**

Council requested comments on the successful proposal. General Manager Giberson noted the company has the most local experience.

Motion: 104-2022

Moved: B. Willard

Seconded: M. Vaughan

That South Huron Council receive the report from Don Giberson, General Manager of Infrastructure and Development Re: Request for Proposals - Natural Environment Study for Landfill Expansion Stage 3 and;

That South Huron Council accepts the proposal received from Natural Resource Solutions Inc and authorizes the award of a professional services contract to Natural Resource Solutions Inc in the amount of \$42,222 plus HST

Disposition: Carried (7-0)

7.4 General Government Services

7.4.1 Alex Wolfe, Deputy Clerk - Bereavement Authority of Ontario (BAO) Annual Cemetery Reporting

Motion: 105-2022

Moved: D. Faubert

Seconded: T. Oke

That South Huron Council receives the report of Alex Wolfe, Deputy Clerk re Bereavement Authority of Ontario (BAO) Annual Cemetery Reporting for information purposes.

Disposition: Carried (7-0)

7.4.2 Julia Roberts, Deputy Treasurer and Sandy Becker, General Manager of Financial Services - 2022 Capital Progress Report – February 2022

General Manager Giberson noted that staff are very close to releasing the Waterloo Street tender document.

Motion: 106-2022

Moved: J. Dietrich

Seconded: B. Willard

That South Huron Council receives the report from Julia Roberts, Deputy Treasurer and Sandy Becker, General

Manager of Financial Services/Treasurer re: 2022 Capital Progress Report - February 2022 for information.

Disposition: Carried (7-0)

7.4.3 Dan Best, Chief Administrative Officer/Deputy Clerk - MSB-C Steering Committee Update (LHPWSS)

CAO Best provided a high-level overview of the report. Councillor Vaughan attended many of these Steering Committee meetings and noted that there are many decisions yet to be made and that all members need to be in agreement to change the structure. She added that the Steering Committee is now in the process of getting an indication of whether members want to continue in the process of reviewing the current organizational structure and assessing governance options.

Motion: 107-2022

Moved: M. Vaughan

Seconded: B. Willard

That the memo of D. Best, Chief Administrative Officer dated March 21, 2022 regarding the MSB-C Steering Committee Update be received; and

That South Huron recommends that no governance integration occurs between the Lake Huron Primary Water Supply System and the Elgin and Area Primary Water Supply System; and

That at this time it is premature for South Huron to recommend either a joint municipal services board or a municipal services corporation but continue the current process; and

That the Municipality of South Huron supports the recommendation to request that the Lake Huron Primary Water Supply System Joint Board of Management undertake a more detailed consultation and study on behalf of the benefitting municipalities that includes a thorough legal and financial review and assessment of both the Joint Municipal Services Board and Municipal Services Corporation models.

Disposition: Carried (7-0)

8. Deferred Business

8.1 Delegation item from March 7, 2022 Meeting

There was no direction provided by Council.

9. Notices of Motion

None.

10. Mayor & Councillor Comments and Announcements

Councillor Willard noted that in the last five years the Exeter Legion has donated \$88,000 dollars to the community. She added that the Legion is starting to ramp up events beginning with the takeaway roast beef dinner April 10th.

Councillor Oke noted that the Really Good Friday event will be held and will be a fundraiser for the Hawks and Jessica's House. He added that at the end of the month the South Huron Optimists are bringing the Dueling Pianos event.

Mayor Finch said he took greetings to Emmanuel Baptist Church for their 60th Anniversary and also presented a certificate to Oakwood Inn for 100 years in service with Councillor Vaughan.

Councillor Vaughan noted that the New Outlook Group will be holding an event in Centralia for all ages on April 9th with a rain date of April 24th.

Mayor Finch noted that the municipality has been approached by the Consular General from Bulgaria to speak about twinning towns with Bulgaria, which also has a Shipka. The Consular General will be coming to tour Shipka on March 29th.

11. Communications

Council pulled the following communications: 11.3, 11.5, 11.8, 11.12

11.1 Ministry of Infrastructure - Getting Ontario Connected Act

11.2 Ontario Farmland Trust - 2022 Ontario Farmland Forum

11.3 The Exeter Lions Club - Request - Letter of Municipal Significance - Exeter Rodeo

Motion: 108-2022

Moved: J. Dietrich

Seconded: B. Willard

That South Huron Council declare that the Annual Exeter Ram Rodeo event to be held from August 5th -7th 2022 to be deemed municipally significant.

Disposition: Carried (7-0)

11.4 Dean Ducharme -Request - Other Issue

11.5 J. Stockie and A. Stockie - Request - Utility Bill Issue

CAO Best noted that staff investigated the complaint and added that where a dispute is not resolved at a staff level, the public has the right to come to Council. There was no direction provided by Council.

11.6 Maureen Cole - Approval of the Design for the SHRC

11.7 County of Middlesex - Official Plan Amendment Notice of Open House

11.8 Town of Blue Mountains - Resolution - Ontario Housing Affordability

Council discussed the resolution in detail. CAO Best noted that at their last meeting Council passed a resolution to set a Committee of the Whole to take a more fulsome look at multi-level of government and private sector solutions on housing affordability and continuum of housing movement within the community.

11.9 Town of Collingwood - Resolution - Termination of Membership in the OMWA

11.10 Town of Mono - Resolution - Calling for Greater Support for Ukraine

11.11 Township of Woolwich - Resolution - Mental Health Supports

11.12 Municipality of West Perth - Thank you - South Huron Fire Department Assistance

Council thanked the South Huron Fire Department for their assistance.

Motion: 109-2022

Moved: J. Dietrich

Seconded: A. Neeb

That South Huron Council receive communication items not otherwise dealt with.

Disposition: Carried (7-0)

- 12. Closed Session
- 13. Report From Closed Session
- 14. By-Laws

14.1 By-Law No. 10-2022 - Site Plan Agreement (Holland) SPC06-2021

Motion: 110-2022

Moved: T. Oke

Seconded: D. Faubert

That the South Huron Council gives first, second and third and final reading to By-Law #10-2022, being a by-law to authorize the execution of a Site Plan Agreement between the Corporation of the Municipality of South Huron and Idefix Investments Inc. in the Municipality of South Huron in the County of Huron.

Disposition: Carried (7-0)

14.2 By-Law No. 18-2022 - Ontario Infrastructure and Lands Corporation General Borrowing

Motion: 111-2022

Moved: M. Vaughan

Seconded: A. Neeb

That the South Huron Council gives first, second and third and final reading to By-Law #18-2022, being a by-law to authorize the submission of an application to Ontario Infrastructure and Lands Corporation ("OILC") for financing of certain ongoing capital work(s) of the Corporation of the Municipality of South Huron (the "Municipality"); to authorize temporary borrowing from OILC to meet expenditures in connection with such capital work(s); and to authorize long-term borrowing for such capital work(s) through the issue of debentures to OILC.

Disposition: Carried (7-0)

14.3 By-Law No. 19-2022 - 2022 Tax Rate

The Clerk noted that there is an amendment to Schedule "A" of the By-Law to Exeter Street Lighting to update the Exeter Streetlighting special

area tax rate required to collect revenues related to the approved Waterloo Streetlight project (previous schedule only contained special area tax rate related to operations).

Motion: 112-2022

Moved: A. Neeb

Seconded: B. Willard

That the South Huron Council gives first, second and third and final reading to By-Law #19-2022, as amended being a by-law to provide for the adoption of the 2022 tax rates and to further provide for penalty and interest in default of payment thereof.

Disposition: Carried (7-0)

15. Confirming By-Law

15.1 By-Law No. 20-2022 – Confirming By-Law

Motion: 113-2022

Moved: B. Willard

Seconded: A. Neeb

That the South Huron Council gives first, second and third and final reading to By-Law #20-2022, being a by-law to confirm matters addressed at the March 21, 2022 Council meeting.

Disposition: Carried (7-0)

16. Adjournment

Motion: 114-2022

Moved: J. Dietrich

Seconded: D. Faubert

That South Huron Council hereby adjourns at 6:56 p.m., to meet again on April 4, 2022 at 6:00 p.m. or at the Call of the Chair.

Disposition: Carried (7-0)

George Finch, Mayor

Rebekah Msuya-Collison, Clerk