



## Staff Report

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**Report To:** Dan Best, Chief Administrative Officer  
**From:** **Alex Wolfe, Deputy Clerk**  
**Date:** May 16 2022  
**Report:** CL#10-2022  
**Subject:** Special Event Application – Friedsburg Days 2022

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### Recommendations:

**That** South Huron Council receives the report of Alex Wolfe, Deputy Clerk re Special Event Application – Friedsburg Days 2022; and

**That** South Huron Council approve the Special Event Permit– Friedsburg Days 2022 in principle; and

**That** South Huron Council authorize the road closure request of Centre Street from Highway 83, south to the Dashwood Baseball Diamond on July 30, 2022 from 10 a.m. through 1 p.m. and the closure of Boston Street all day on July 30th; and

**That** South Huron Council approves an exemption to Noise By-law 36-2004 from 11 p.m. on July 30<sup>th</sup> through to 1 a.m. on July 31<sup>st</sup>; and

**That** Municipal staff provide assistance with the Municipal resources as outlined in the Committee’s April 21, 2022 request letter; and

**That** South Huron Council declares the 2022 Friedsburg Days event to be Municipally Significant.

### Purpose:

The purpose of this report is to provide Council a comprehensive overview of the Friedsburg Days 2022 event, and to obtain Council approval of the Special Events Permit in principle based on receipt of all required documentation prior to the event.

## **Background and Analysis:**

Friedsburg Days is a celebration of the Town of Dashwood's German heritage and culture. What started as an annual event has evolved to a celebration every 5 years. The last event for Friedsburg Days was scheduled to be celebrated in August 2020, however was delayed due to the COVID-19 pandemic and Friedsburg Days 2022 is taking place at the Dashwood Community Centre from July 28<sup>th</sup> through August 1, 2022. The Committee expects approximately 500 attendees for the event, similar to the number of attendees at their last event held in 2015.

As outlined in the Municipality's Special Events Policy (By-Law #52-2018) a Special Events Application is required to be submitted for certain events held in the municipality. The purpose of the policy is to ensure public safety, control noise, traffic, etc. and to mitigate any negative impact on the Community. Through a Special Event Application process there are a number of items that the applicant works through with the municipality as well as relevant stakeholders to confirm the applicant has the required approvals for the event to proceed.

Following a review of the submitted application including a review of the event checklists, it was determined that this event would proceed under a major event process. The items that were reviewed to make this determination included consideration of the number of external stakeholders that would be consulted, safety and traffic management as well as the impact to the community.

A pre-consultation meeting was set for March 9<sup>th</sup>, 2022 and invitations were sent to members of the Friedsburg Committee, Council representatives (South Huron and Bluewater), relevant municipal staff from South Huron and Bluewater, OPP, CEMC and Huron Perth Public Health.

## **Overview of Event Particulars**

A parade is scheduled for July 30<sup>th</sup> starting at the Dashwood Ball Diamond at 11 a.m. The parade will travel north on Centre Street and end at the Zion Lutheran Church Parking Lot. The Committee has also requested that Boston Street be closed all day on July 30<sup>th</sup> as that is where the kids' amusement rides will be.

The Friedsburg Committee partnered with the Dashwood Men's Club who is applying for the liquor licence and serving the alcohol for the event. As part of the liquor license application, Council has been requested to deem the Friedsburg Days 2022 event as Municipally Significant.

The Committee has advised that they will be hiring a security company to provide services for the licensed event and are working directly with the Chief Building Official for a tent permit. The Committee has noted that live music has been planned inside the tent on the grounds after 11:00 p.m. on July 30<sup>th</sup> through to 1:00 a.m. on July 31<sup>st</sup> and have requested an exemption to the municipal Noise By-Law.

The Committee is working directly with the vendors, Huron Perth Public Health and the Fire Prevention Officer to receive any required permits and organize the necessary inspections for food concessions/trucks. The Fire Chief and the Fire Prevention Officer will complete safety inspection of the rides/bouncy castle.

Along with the Dashwood Ball Diamond grounds on July 30<sup>th</sup>. The Committee has reserved the use of the property through Community Services Department and has requested:

- playground equipment be repaired (if needed)
- lawns mowed prior to the event
- use of 10-15 picnic tables
- use of aluminum gates/fencing (same material used for the Exeter Rodeo)

The Committee is working directly with the Fire Chief, Emergency Manager CEMC of Huron County, and Huron County EMS Chief to finalize the evacuation/safety plan for the event. Staff are working with the Committee to determine the required liability insurance required (to be confirmed by the Municipal insurer).

### **Operational Considerations:**

There are no other operational considerations as the results of the actions outlined in this report. The OPP did advise that they will not be providing traffic control but that they would have additional officers in the area during the event.

### **South Huron's Strategic Plan:**

Section 6.2.2 of the Municipality of South Huron 2015-2019 Strategic Plan identifies key priorities and strategic directions. The following elements are supported by the actions outlined in this report:

- Administrative Efficiency and Fiscal responsibility

- Transparent, Accountable, and Collaborative Governance

### **Financial Impact:**

The cost of the application is \$50.00 and the administration fee is \$50.00.

### **Legal Impact:**

The Committee is responsible for obtaining sufficient liability insurance to the satisfaction of the Municipality. The purpose of the Special events policy is to mitigate any negative impact on the community and to ensure that the municipality is able to prepare and respond, where necessary.

### **Staffing Impact:**

There are no other staffing implications not otherwise outlined in this report.

### **Communication Actions:**

The Committee is responsible for advertising their event and staff will share any specific information requested by the Committee prior to the event. Staff will provide communication items relating to the road closures.

### **Policies/Legislation:**

Special Events Policy By-Law #52-2018

### **Consultation:**

Rebekah Msuya-Collison, General Manager of Corporate Services  
Friedsburg Days Committee  
Municipal Staff (South Huron, Bluewater, Huron County)  
Agency Stakeholders

### **Related Documents:**

April 21, 2022 – [Letter of Request from Committee](#)

Respectfully submitted,

**Alex Wolfe, Deputy Clerk**