



Staff Memo

Report To: South Huron Council

From: **Dan Best, Chief Administrative Officer/Deputy Clerk**

Date: May 2 2022

Report: CAO 13.2022 BUDGET AMENDMENT

Subject: Exeter Cemetery Project Update 2

Recommendations:

That the memo of D. Best, Chief Administrative Officer dated May 16, 2022 regarding the Exeter Cemetery Update Project Update 2 be received; and

That Council authorizes a budget amendment to the 2022 Budget to include a capital project for the Exeter Cemetery Fence Project; and

That funding for Phase One of the Exeter Cemetery Fence Project (broadly described as the section parallel to County Road #83) will be an estimated cost of of \$117,690.47; and

That the project will be funded by the Exeter and District Heritage Foundation at no cost to the Municipality of South Huron.

Purpose:

Approval

Background and Analysis:

Further to the Council meeting of May 2, 2022 Council was advised of the process to move the Exeter Cemetery Fence Project forward as follows:

- The Fence project will be required to be added to the 2022 Capital Budget with the funding source coming from the Exeter and District Heritage Foundation;

- A budget amendment will be required to be approved by Council;
- A Request for Tender will be issued by the Municipality through our procurement process.

As Council will recall from the delegation, the Exeter and District Heritage Foundation wished to move forward with the project in phases. The first phase would be the section of the cemetery running parallel to County Road #83.

Although the Municipality is incurring no cost for the project, Council must approve the project to be included in the 2022 budget as a capital project in order to be "on the books" and proceed.

It should be noted that the intent of the recommendations in this memo are to approve the Exeter Cemetery Fence project in its entirety and allow Staff to work with the Foundation to develop and construct the project without the requirement of any further Council approvals and align with previous resolutions and directions from Council.

Financial Impact:

There are no financial implications to the Corporation as a result of the actions outlined in this memo.

Legal Impact:

There are no legal implications to the Corporation as a result of the actions outlined in this memo.

Staffing Impact:

There are no staffing implications to the Corporation as a result of the actions outlined in this memo.

Consultation:

Exeter and District Heritage Foundation
GM of Corporate Services
GM of Community and Emergency Services
GM of Financial Services

Related Documents:

None

Respectfully submitted,

Dan Best, Chief Administrative Officer/Deputy Clerk