

August 22, 2022

**Attention: Jenna McCartney, Town of St. Marys, Lizet Scott, Township of Perth South, and Rebekah Msuya-Collison, Municipality of South Huron**

**Subject: Conservation Authority Appointments**

This letter is to inform you of changes to the Conservation Authorities Act (CAA) that affect the appointment of Board representatives. New provisions under the Conservation Authorities Act, effective February 2, 2021, now require participating municipalities to ensure that at least 70 per cent of its appointees to the Authority are selected from among members of its council (Section. 14 (1.1)).

**Members of council appointed**

(1.1) When appointing members of an authority, the council of a participating municipality shall ensure that at least 70 per cent of its appointees are selected from among the members of the municipal council, subject to subsection (1.2). 2020, c. 36, Sched. 6, s. 2 (2).

**Exception**

(1.2) Upon application by a participating municipality, the Minister may grant permission to the municipality to select less than 70 per cent of its appointees to an authority from among the members of the municipal council, subject to such conditions or restrictions as the Minister considers appropriate. 2020, c. 36, Sched. 6, s. 2 (2).

The number of representatives for each member municipality is outlined in the Upper Thames River Conservation Authority's [Order in Council](#). The Town of St. Marys, Township of Perth South, and Municipality of South Huron are entitled to appoint one joint representative. Currently, Tony Jackson is the Citizen Representative to the Conservation Authority Board. He also serves on the Hearing Committee.

Following the municipal election on October 24, 2022 the Town of St. Marys, Township of Perth South, and Municipality of South Huron will be required to appoint representation to the CA for the next term of council. If a citizen appointee rather than a member of council is chosen to be appointed, an exception from the Minister of Environment, Conservation and Parks (MECP) using the attached template will be required. If you are planning to proceed with a request for an exception please contact the Conservation Authority directly to inform us of your request, or for assistance if required.

Sincerely,



Tracy Annett,  
General Manager

Cc. Brent Kittmer, CAO, Rebecca Clothier, CAO/Treasurer/Deputy Clerk, Dan Best, CAO

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