



Staff Report

To: Dan Best, Chief Administrative Officer

From: Jo-Anne Fields, Community Services Manager

Date: June 19, 2017

Report: CSD.17.09

Subject: Self-propelled Lawn Mower Tender Results – SH-17-RS-02

Recommendation:

That South Huron Council receives the report from Jo-Anne Fields, Community Services Manager re: Self-propelled mower Tender Results – SH-17-RS-01;

And that Council accepts the Request for Tender to purchase a self-propelled mower, as submitted by Delta Power Equipment, Mitchell, in the amount of \$30,254.62 including HST.

Background and Analysis:

This is a carry-over capital item from the 2016 capital budget. Throughout the summer months in 2016, options were explored, however through our efforts, we were unable to secure a machine that suited our needs and remained within the 2016 budget amount.

Staff increased the previous 2016 budgeted amount to enable purchase of a unit with the proper specifications that meet Community Service Department needs.

The self-propelled unit is designed to cut large areas of open space and playing fields.

The request for tender closed on Wednesday, May 31, 2017 at 1:00 pm. One (1) proposal was received and opened by Deputy Mayor Frayne, Sandy Becker and Jo-Anne Fields. Tender received was complete and accurate. The following are the results of the tender.

Contractor	Price (Excluding HST)	HST	Total Cost (Including HST)
Delta Power Equipment	26,774.00	3,480.62	30,254.62

The only proposal received was by Delta Power Equipment in the amount of \$30,254.62, including HST.

South Huron's Strategic Plan:

6.1.1.1 Strategic Vision Goals

- Ensuring the condition of municipal infrastructure is maintained and planned for

Financial Impact:

This project was approved in the 2017 capital budget in the amount of \$30,000.00 including HST.

Contract Price (Prior to HST)	\$26,774.00
Non-Recoverable HST	\$471.22
TOTAL	\$27,245.22
2017 Capital Budget	\$30,000.00
Net Difference	\$2,754.78

The total cost of the contract including non-recoverable HST is within the amount approved in the 2017 Capital Budget.

Legal Impact:

There are no legal implications for the Corporation resulting from the proposed recommendation.

Staffing Impact:

There are no staffing implications for the Corporation resulting from the proposed recommendation.

Policies/Legislation:

No policies, by-laws and or legislation associated with this report.

Consultation:

Chief Administrative Officer – Consulted with the CAO to review report.

Financial Services Manager/Treasurer – Consulted with the Financial Services Manager/Treasurer to review and comment on report.

Attachments:

- N/A

Respectfully submitted,



Jo-Anne Fields
Community Services Manager

I concur with this report.

Dan Best MPA, BA
Chief Administrative Officer