



Staff Report

Report To: Rebekah Msuya-Collison, Chief Administrative Officer/Deputy Clerk

From: **Stacey Jeffery, Community Relations Manager**

Date: June 17 2024

Report: CR04-2024

Subject: Annual Broader Public Sector (BPS) Energy Reporting for 2022 and 2023

Recommendations:

That South Huron Council receives the report from Stacey Jeffery, Community Relations Manager re: Annual Broader Public Sector (BPS) Energy Reporting for 2022 and 2023.

Purpose:

Information.

Background and Analysis:

Ontario Regulation 25/23 ([O. Reg. 25/23](#)) (formerly Ontario Regulation 507/18), requires broader public sector (BPS) organizations to submit their reports by July 1st of each reporting year. As per the regulation, the Municipality of South Huron is considered a BPS organization.

In 2024, BPS organizations will be required to report on energy consumption for two years, 2022 and 2023. From 2025 onward, BPS organizations will be required to report on energy consumption for 2024, or the previous calendar year.

BPS organizations are required to report on properties that meet the operation types prescribed under Table 1 of the regulation. The Municipality must report on a facility if the:

- Building is heated and/or cooled
- Building is owned or leased by the municipality, and
- Municipality is responsible for paying the invoices.

The following property operation types are applicable to municipal reporting, where applicable (as outlined in Table 1 of the regulation):

- Administrative offices and related facilities, including municipal council chambers.
- Public libraries.
- Cultural facilities, indoor recreational facilities and community centres, including art galleries, performing arts facilities, auditoriums, indoor sports arenas, indoor ice rinks, indoor swimming pools, gyms and indoor courts for playing tennis, basketball or other sports.
- Ambulance stations and associated offices and facilities.
- Fire stations and associated offices and facilities.
- Police stations and associated offices and facilities.
- Storage facilities where equipment or vehicles are maintained, repaired or stored.
- Buildings or facilities related to the treatment of water or sewage.
- Parking garages.

BPS organizations who are municipalities, or municipal service boards that operate buildings or facilities related to the treatment of water or sewage, are also required to report on the volumetric flow rate of the water and/or sewage treated.

The Municipality also voluntarily reports additional consumption data (not required to by regulation), such as (but not limited to): streetlights, pavilions, sewage pumping stations, as these are important to understand and consider when developing conservation strategies or upgrades.

The Municipality's energy usage is obtained through Local Authority Services (LAS) Energy and Natural Gas programs, which automatically links the data to a program called [Energy Planning Tool \(EPT\)](#), which tracks the energy consumption and GHG emissions for each property. The Municipality implemented the EPT tool in 2022 which has significantly improved efficiency in efforts related to energy data and reporting.

As per the regulation, reporting the data to the Ministry of Energy (MOE) is completed by submitting the data through [ENERGY STAR Portfolio Manager](#), an online portal which was implemented for reporting use by the province in 2023. Organizations are not required to post on their websites their annual energy consumption reports that are submitted through Portfolio Manager but may choose to do so voluntarily.

For 2022, the Municipality South Huron is required to report on 16 properties that are identified under the regulation, within Table 1 of [O. Reg. 25/23](#).

Appendix A contains the data for 16 properties, to be submitted by July 1, for the 2022 Annual Energy Reporting, as required.

For 2023, the Municipality South Huron is required to report on 15 properties that are identified under the regulation, within Table 1 of [O. Reg. 25/23](#). In 2023, the Kirkton-Woodham Community Centre was not required to be reported by South Huron, given the change in administration of the facility and responsibility. All utility invoices have been directed to the Township of Perth South for payment. **Appendix B** contains the data for 15 properties, to be submitted by July 1, for the 2023 Annual Energy Reporting, as required.

Operational Considerations:

As this report is being presented for information, no alternatives are presented.

Financial Impact:

There are no financial implications for the Corporation resulting from the information presented within this report.

Legal Impact:

There are no legal implications for the Corporation resulting from the information presented within this report.

Staffing Impact:

There are no staffing implications for the Corporation resulting from the information presented within this report.

Communication Actions:

Organizations are not required to post on their websites their annual energy consumption reports that are submitted through Portfolio Manager but may choose to do so voluntarily.

Policies/Legislation:

[Ontario Regulation 25/23: Broader Public Sector: Energy Reporting and Conservation and Demand Management Plans](#)

Related Documents:

Appendix A – 2022 BPS Annual Energy Reporting

Appendix B – 2023 BPS Annual Energy Reporting

Respectfully submitted,

Stacey Jeffery, Community Relations Manager

Report Approval Details

Document Title:	CR04-2024 Annual Broader Public Sector (BPS) Energy Reporting for 2022 and 2023.docx
Attachments:	- Appendix A - BPS Annual Energy Reporting 2022.pdf - Appendix B - BPS Annual Energy Reporting 2023.pdf
Final Approval Date:	Jun 13, 2024

This report and all of its attachments were approved and signed as outlined below:

Alex Wolfe - Jun 12, 2024 - 12:25 PM

Julia Warwick - Jun 12, 2024 - 4:24 PM

Rebekah Msuya-Collison - Jun 13, 2024 - 9:41 AM