



Staff Memo

To: South Huron Council
From: Kate Farwell, Manager of Taxation & Revenue / Deputy Treasurer
Julia Warwick, Director of Financial Services / Treasurer
Date: June 17, 2024
Re: Fees & Charges By-Law #35-2024

Purpose:

To clarify effective dates of Schedule A – Planning Fees of the Fees & Charges By-Law #35-2024 as they differ from those effective dates presented for Schedules B through H.

Background and Analysis:

Concurrent to the Municipality of South Huron's undertaking of a Comprehensive User Fee Review and Revenue Study, the County of Huron Planning department conducted a review of the County Planning Fees. During the Committee of the Whole meeting held on April 29, 2024 and the Regular Council Meeting of May 21, 2024, staff recommended the implementation of the County Planning Fees schedule and Schedule A – Planning Fees, effective September 1, 2024, pending approval and implementation by County Council and in tandem with the effective implementation dates of the Municipality of South Huron's proposed fee Schedules B through H.

Additional Notes:

County Council approved the report of the County Planning Department and the implementation of the proposed County Planning Fees, as presented to South Huron Council on April 29, 2024 and May 21, 2024, with an effective date of August 1, 2024.

Staff have incorporated an implementation date of August 1, 2024 for Schedule A – Planning Fees of By-Law #35-2024 in order to align with the County. All other Schedules of By-Law #35-2024 will be effective as of September 1, 2024 as initially planned.



Related Documents:

County of Huron 2024 Planning Fees

Consultation:

Rebekah Msuya-Collison, Chief Administrative Officer

Mike Rolph, Director of Building & Planning / Chief Building Official