



Staff Report

Report To: South Huron Council
From: **Rebekah Msuya-Collison, Chief Administrative Officer/Deputy Clerk**
Date: June 17 2024
Report: CAO#06-2024
Subject: Council Priorities 2023-2026

Recommendations:

That South Huron Council receives the report of Rebekah Msuya-Collison, CAO re: Council Priorities 2023-2026; and

That Council re-affirm the Priorities, Goals, and the Mission, Vision, Values and Pillars; and

That Council's Decision-Making Framework be adopted; and

That Departmental workplans be developed in accordance with these directions.

Purpose:

Approval.

Background and Analysis:

In the spring of 2024, Council and staff undertook a review of the 2023-2026 Council Priorities and the Mission, Vision, Values and Pillars. Council validated that the existing framework continued to be relevant. At the end of the first workshop, staff provided Council an overview of the previous year's workplan and provided a draft workplan of current projects based on the 2024 budget.

At the subsequent meeting, Council reviewed the 2023 workplan and draft 2024 workplan. The 2023 workplan contained 81 identified projects of which 44 projects were completed, 34 projects were in progress and 3 projects were not started at that time. The draft 2024 workplan included the items that were in progress and not started from the 2023 workplan as well as proposed new initiatives.

Council discussed the creation of a decision-making framework and reviewed the criteria, questions to consider and weighting. The framework was established to assist Council by providing an agreed upon understanding of a framework to help assess projects and plans. The framework will also help provide guidance to staff when drafting reports.

It is important for Council to meet to re-affirm their vision, priorities and objectives. The setting of Council priorities is used to inform the budget and will be used by staff to create departmental workplans. This will also assist staff in understanding the direction that Council wishes to take.

Council priorities provide the information necessary to:

- Assist in the allocation of financial, staff and other resources
- Provide direction to staff for the preparation of their operational and capital budgets
- Identify important policy areas for review
- Assist in the reallocation of resources to those areas that are most important to Council.

The next steps will include providing Council with an updated workplan which includes measurements so that the progress will be able to be evaluated. This report is a companion report to the presentation by Kelly Gillis of Ahria Consulting at this meeting, which provides a detailed overview of the priority setting process and outcomes.

Operational Considerations:

Staff involvement will continue as the priorities are integrated into the Departmental work plans, reporting and for addressing new priorities as they emerge.

Financial Impact:

Many of the potential priorities are ongoing and related costs are within the current operating or capital budgets. For any new costs, adjustments will be reported and addressed through the regular budget process.

Communication Actions:

The process undertaken to identify priorities necessitated a collaborative and communicative effort between Council and staff.

Consultation:

K. Gillis, Ahria Consulting

Related Documents:

Council Decision-Making Framework

Respectfully submitted,

Rebekah Msuya-Collison, Chief Administrative Officer/Deputy Clerk

Report Approval Details

Document Title:	CAO06-2024 - Council Priorities 2023-2026.docx
Attachments:	- Council Decision-Making Framework.pdf
Final Approval Date:	Jun 13, 2024

This report and all of its attachments were approved and signed as outlined below:

Alex Wolfe - Jun 13, 2024 - 3:28 PM

Julia Warwick - Jun 13, 2024 - 3:51 PM

Rebekah Msuya-Collison - Jun 13, 2024 - 4:28 PM