

Committee:	Medical Centre Steering Committee		
Date:	Oct 24 th , 2024	Time:	12:00 pm
Location:	Zoom		
Chair:	Krista McCann	Recorder:	Krista McCann
Present:	Krista McCann, Jimmy Trieu, Rob Tait, Steve Ireland, Dr. Michaela Ondrejicka, Rebekah Msuya-Collison		
Regrets:			
1	Call to Order / Welcome		
1.1	<ul style="list-style-type: none"> Krista McCann welcomed everyone and called the meeting to order at 12:03 pm 		
2	Approvals and Updates		
2.1	<u>Declaration of Conflict of Interest</u> <ul style="list-style-type: none"> Krista asked if anyone had a conflict of interest to declare based on the agenda presented <ul style="list-style-type: none"> No conflicts were declared 		
2.2	<u>Agenda</u> <u>MOVED AND DULY SECONDED by Jimmy Trieu and Steve Ireland.</u> <u>MOTION: To approve the October 24th Steering Committee Agenda. CARRIED.</u>		
2.3	<u>Previous Minutes</u> <ul style="list-style-type: none"> Approval / Changes <ul style="list-style-type: none"> N/A. <u>MOVED AND DULY SECONDED by Rob Tait and Steve Ireland.</u> <u>MOTION: To approve the minutes of the September 26th, 2024 Steering Committee Meeting. CARRIED.</u>		
3	Business Arising from Previous Minutes		
3.1	Memorandum of Understanding between Huron Health System and South Huron Hospital Foundation <ul style="list-style-type: none"> Krista shared that the South Huron Hospital Foundation Board of Directors had reviewed and approved the messaging and terms in the Memorandum of Understanding. The purpose of this MOU is to clarify roles, clarify the project purpose, and to outline how the HHS and SHHF will work together to move the project forward. It also outlines a process for dispute management. Jimmy noted that Rob and Krista would be attending the HHS Board Meeting to share the details of the MOU with the HHS Board. 		
3.2	Progress Update: <ul style="list-style-type: none"> Land Acquisition: <ul style="list-style-type: none"> Krista informed the committee that the initial purchase offer is being reviewed by the sellers There are fulsome conditions included in the offer to ensure the property will be able to handle the type of building we would like to build Agreements: <ul style="list-style-type: none"> The Tripartite agreement is still being built. Physicians, Jimmy, and Foundation have met to discuss various items that will need to be included. 		
	<u>Action:</u>	<u>By whom / when:</u>	

3.2

- Forming Sub-Committees:
 - How to advertise the committees and share the Expression of Interest?
 - Krista noted that we ought to begin recruiting to fill the three sub-committees: Project Management & Construction; Clinical Advisory; and, Campaign and Communications.
 - It was suggested that for the Campaign Committee at least, we ought to cast the net far-and-wide, posting on the website, on social media, in the local newspaper, and reach to Lucan Biddulph and Grand Bend areas.
 - It was also suggested that the Project Management and Construction Committee ought to be established first in order to continue moving ahead with the creation of official plans. Krista mentioned Brian DeNeire’s assistance with some construction-related research, and Krista recommended that Brian may be a solid candidate for the Chair of the PM&C Committee. After discussing his qualities, it was agreed that Brian would be approached to gauge is interest.
- Deciding on Construction Approach: Do we do Design-Build, Consultant Approach, Construction Management, etc?
 - The various options were discussed, and it was determined that likely we would need a hybrid type approach, but the first priority is to get a design. Steve highlighted that the most important aspect when choosing the contractor will be to ensure they are qualified with the right expertise, and using local trades is a plus, but expertise is important.
 - It was agreed that the PM&C committee would need to work on the process for selecting the contractor and trades, and this should guide the selection so that it is both fair and informed.
- Rebekah noted that the South Huron Official Plan was being completed in December by municipal staff. Rebekah noted that the Foundation (via the Steering Committee) may wish to meet with the planning team to ensure any needs are discussed.

Action: 1) <i>Krista to connect with Brian DeNeire</i> 2) <i>Krista and Rebekah to connect to arrange meeting with planning committee</i>	By whom/when: 1) <i>Krista McCann</i> 2) <i>Krista McCann, Rebekah Msuya-Collison</i>
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6	Next Meeting & Adjournment			Regrets to krista.mccann@shha.on.ca
	Date	Time	Location	
	TBA	TBA	TBA	

Motion to Adjourn Meeting
MOVED AND DULY SECONDED by Rob Tait and Michaela Ondrejicka.
MOTION: To adjourn the Oct 24th, 2024 Steering Committee Meeting at 1:00 pm. CARRIED.

Signature

Krista McCann, Secretary