

# Staff Report to Council



**Report From:** Rebekah Msuya-Collison, Chief Administrative Officer/Deputy Clerk

**Meeting Date:** February 3 2025

**Report:** CAO- 02-2025  
Council Strategic Priorities – 2024 Year End Review

## Recommendation

That South Huron Council receives Staff Report CAO-02-2025 – Council Strategic Priorities 2024 Year End Review be received; and  
That South Huron Council set a workshop to review, validate and workplan Council priorities.

## Report Overview

<b>Purpose of Report</b>	For Information
<b>Council Priority Alignment</b>	2024 Council Priorities
<b>Consultations</b>	<b>Senior Municipal Staff</b>
<b>Attachment(s) to Report</b>	Council Strategic Priority Final (February 2025)

## Report Highlights

- Collaborative development of Council Strategic Priorities with Council identifying strategic priorities and staff creating a detailed project workplan for each priority in response to the strategic priorities.
- Council Strategic Priorities and workplan serve as a roadmap and guiding resource allocation and corporate initiatives.

- Ongoing assessment helps inform future planning by reflecting on successes and areas for improvement.

## **Context and Background**

Council Strategic Priorities were developed by Council and in response to Council's Strategic Priorities staff developed a project workplan for each priority. Council received the project workplan and staff reported to Council on the status of those projects in 2024.

The following focus areas were identified in the 2022-2026 Council priorities:

- Planning For and Managing Sustainable Growth
- Master Fire Services Plan
- Recreation/Community Amenities
- Infrastructure Investment/Asset Management Plan
- Community Safety and Well-Being

Council also identified several decision criteria and considerations when selecting priorities:

- ✓ Living within our means/financial impact
- ✓ Outcome focused/clear measurables are identified
- ✓ Needs-based
- ✓ South Huron focused
- ✓ Forward looking/proactive
- ✓ Aligned with legislative responsibilities
- ✓ Leveraging partnerships with other sectors in our community and/or with our neighbouring municipalities
- ✓ Finishing what we've started

## **Discussion and Staff Recommendation(s)**

Council Strategic Priorities and work plan act as a roadmap regarding Council's expectations and what will be accomplished throughout the current term of Council. Ultimately Council's priorities guide the investment of resources and corporate initiatives. Assessment and reflection on the municipality's progress and successes on Council priorities will inform future priority planning. It should be noted that these priorities are in addition to the "day to day" operations of the Municipality.

It is important for Council to review and validate the priorities to ensure legislative requirements, infrastructure, services and community needs are balanced moving forward and that they relate to the 2025 budget. A review is also critical to assist in the development of the CAO Workplan which results in departmental workplans.

Upon approval of a workshop, a poll will be sent to all of Council to set the date. The 2024 year-end review is attached as an Appendix to this report.

## **Impact Analysis**

Most of the priorities listed in the Appendix were either completed in 2024 or carried forward to 2025. On January 13, 2025, Council approved the 2025 Budget.

## **Linkages**

- CAO 01-2024 – Council Priorities – [Year End Review \(February 2024\)](#)
  - CAO 06-2024 – Council Priorities – [Progress Tracker \(June 2024\)](#)
  - CAO 07-2024 – Strategic Priorities – [Progress Tracker \(July 2024\)](#)
  - CAO 12-2024 – Strategic Priorities – [Progress Tracker \(October 2024\)](#)
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**Respectfully submitted,**

**Rebekah Msuya-Collison, Chief Administrative Officer/Deputy Clerk**

## Report Approval Details

Document Title:	CAO02-2025 - Council Priorities Year End Review.docx
Attachments:	- Initiatives 2024 Final.docx
Final Approval Date:	Jan 29, 2025

This report and all of its attachments were approved and signed as outlined below:

**Alex Wolfe - Jan 29, 2025 - 9:42 AM**

**Erin Moore - Jan 29, 2025 - 9:58 AM**

**Rebekah Msuya-Collison - Jan 29, 2025 - 4:58 PM**