



## Staff Memo

To: South Huron Council  
From: Alex Wolfe, Clerk  
Date: August 11, 2025  
Re: Proposed 2026 Budget Meeting Schedule

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### **Recommendation:**

**That South Huron Council receives Staff Memo CL-MEMO-08-2025 for information.**

### **Purpose:**

As set out in Section 284.16 of the [Municipal Act](#) the powers and duties of a municipality with respect to proposing and adopting a budget are assigned to the Head of Council. [O. Reg 530/22](#) provides that on or before February 1 of each year the Head of Council must prepare and propose a budget to Council for consideration. The authority to prepare and propose the budget rests solely with the Head of Council, and the authority cannot be delegated to Council or staff. A copy of [Mayoral Directive MDI-02-2025 is linked](#) to this memo for reference.

As set out in O. Reg 530/22 once the mayor's proposed budget is released Council has 30 days to make amendments to the proposed budget. Following that, there is a 10-day veto period where the Mayor may veto amendments made during the Council Amendment period. Following the expiry of the veto period, Council has 15 days to override any vetoes of the Mayor. The Budget is deemed adopted within 55 days of the mayor's proposed budget being released.

To keep the process as similar as possible in past years per the Mayoral Directive, staff are proposing the following Budget schedule, with meetings starting at 4:00 p.m.:

- Monday, September 29<sup>th</sup> – Budget Meeting (Budget Basics)
- Monday, October 27<sup>th</sup> – Budget Meeting (Draft Budget)
- October 28-November 12 – Wind Turbine Committee to meet
- Monday, November 10<sup>th</sup> – Budget Meeting (Draft Budget)
- Tuesday, November 18<sup>th</sup> – Release of Mayor's proposed budget (starts the legislative clock)
- Monday, December 8<sup>th</sup> – Budget Meeting (Council Amendments)
- Thursday, December 18<sup>th</sup> – Budget Meeting (Council Amendments)
- December 19-29<sup>th</sup> – Veto period
- December 30-January 13<sup>th</sup> – override period (note: any override votes, if needed, would occur at the January 12<sup>th</sup> regular council meeting)



- January 12<sup>th</sup> – budget would be deemed adopted following any override votes at this meeting (if not sooner)

No By-Law or Resolution is required to approve the Budget. The Budget is deemed adopted following the end of the legislative process.

Detailed information regarding the budget process under O. Reg 530/22 will be provided at the Budget Basics meeting on September 29<sup>th</sup>.

A project page regarding the 2026 Budget process will be posted on [southuron.ca](http://southuron.ca).