



Corporation of the Municipality of South Huron

Minutes for the Regular Council Meeting Monday April 3, 2017 – 6:00 p.m. Council Chambers - Olde Town Hall

Members:

Mayor Maureen Cole
Deputy Mayor Dave Frayne
Councillor Tom Tomes – Ward 1
Councillor Marissa Vaughan – Ward 1
Councillor Wayne DeLuca – Ward 2
Councillor Craig Hebert – Ward 2
Councillor Ted Oke – Ward 3

Staff:

Dan Best, Chief Administrative Officer/Deputy Clerk
Genevieve Scharback, Manager of Corporate Services/Clerk
Andrew Baird, Manager of Emergency Services/Fire Chief
Sandy Becker, Manager of Financial Services/Treasurer
Jo-Anne Fields, Manager of Community Services
Don Giberson, Environmental Services Director
Dwayne McNab, Manager of Development Services/CBO
Jason Parr, Manager of Transportation Services

Others:

Media

1. Meeting Called to Order

Mayor Cole called the meeting to order at 6:00 p.m.

2. Public Meeting

None.

3. Amendments to the Agenda, as Distributed and Approved by Council

Motion: #111-2017
Moved: Councillor DeLuca
Seconded: Deputy Mayor Frayne

That South Huron Council approves the amendments to the Agenda, being that an item be added to the Closed Session pertaining to personal matters about an identifiable individual.

Disposition: Carried.

Motion: #112-2017
Moved: Councillor Vaughan
Seconded: Councillor Hebert

That the agenda be further amended to include an item under Section 7.4 – CAO Performance Appraisal Process, being a report from Councillor Vaughan.

Disposition: Carried.

4. Disclosure of Pecuniary Interest and the General Nature Thereof

None.

5. Delegations

5.1 Patrick Nagle & Sid Bruinsma, Dutch – Canadians – Remember as One – Liberation Memorial Park

Mr. Bruinsma and Mr. Nagle provided a presentation noting that the Liberation Memorial Park in Goderich honours the historical special friendship between the Netherlands and Canada. He requested \$760.00 for work on the park to mark Canada's 150th anniversary. The amount represents the approximately 760 lives from Huron County that were lost between the two world wars.

It was noted that King Willem-Alexander of the Netherlands has approved the attendance of Princess Margriet at the Canada 150 celebration hosted by Dutch-Canadians Remember As One committee. The program will be approved by the Netherlands and the embassy in Ottawa. Details will be published and promoted closer to the date of the event.

Mayor Cole thanked Mr. Bruinsma and Mr. Nagle for the presentation.

5.2 Deb Homuth – Jessica's House Update

Ms. Homuth provided a power point presentation on the progress to date on the Jessica's House residential hospice project. She noted that more than \$2 million in donations of cash and pledges have been received to date. She reviewed the research and work the committee has completed regarding the land, building, and staffing as well as accreditation with Hospice Palliative Care Ontario for the hospice. She advised that April 21, 2017 is the ceremonial groundbreaking date.

Mayor Cole advised of emails received regarding the LHIN's decision on two hospice sites, one in Clinton and one in Stratford, for the Huron-Perth area. She noted that the Patients First Act requires residential hospices are accountable to the LHIN. They require LHIN approval to be considered a health care facility. She noted concerns regarding accreditation and LHIN approval.

Ms. Homuth thanked CAO Dan Best for his work on behalf of Jessica's

House. Deputy Mayor Frayne thanked Ms. Homuth for the presentation.

6. Minutes

- 6.1 Minutes of the Regular Council Meeting and Public Meeting of March 20, 2017.

Motion: #113-2017
Moved: Councillor Oke
Seconded: Councillor Tomes

That South Huron Council adopts the minutes of the Regular Council Meeting and Public Meeting of March 20, 2017, as printed and circulated.

Disposition: Carried.

7. Councillor Board and Committee Reports

- 7.1 Communities in Bloom – April 5, 2017 Agenda and e-mail request dated March 20, 2017
7.2 ABCA – Annual Meeting Minutes of February 16, 2017 and General Manager's Report of March 23, 2017
7.3 BRA - Board of Directors Meeting Highlights of March 16, 2017

Mayor Cole noted concerns regarding Communities in Bloom committee quorum for meetings.

Motion: #114-2017
Moved: Councillor DeLuca
Seconded: Councillor Hebert

That Council hereby approves a donation in the amount of \$1,000.00 to the Communities in Bloom Committee for a garden competition, advertising and prizes from the Canada 150 fund that has been set aside for use in 2017 for Canada 150 celebrations and events.

Disposition: Carried.

Deputy Mayor Frayne will provide a copy of correspondence from the Ministry of Natural Resources that is referenced in item #7.2, Ausable Bayfield Conservation Authority minutes at a future meeting.

- 7.4 Report from Councillor Vaughan – CAO Performance Appraisal

Councillor Vaughan provided a hand-out summary of the CAO performance review process carried out to complete the six month review on March 28, 2017. She advised of next steps identified through this process for future CAO performance reviews, including a documented policy and process. It was noted that the CAO will provide Council with a work plan for review and priority setting at the April 18,

2017 Council meeting.

Motion: #115-2017
Moved: Councillor Hebert
Seconded: Deputy Mayor Frayne

That the minutes of the following committees and / or boards be received as presented to Council:

- **Communities in Bloom – April 5, 2017 Agenda and e-mail request dated March 20, 2017**
- **ABCA – Annual Meeting Minutes of February 16, 2017 and General Manager’s Report of March 23, 2017**
- **BRA - Board of Directors Meeting Highlights of March 16, 2017**
- **Report from Marissa Vaughan – Initial Process – CAO’s Performance Appraisal Review**

Disposition: Carried.

8. Staff Reports

8.1 Environmental Services

8.1.1 D. Giberson, Environmental Services Director re: Engineering Services for James Street East Reconstruction

Motion: #116-2017
Moved: Councillor DeLuca
Seconded: Councillor Hebert

That South Huron Council receives the report from D. Giberson, Environmental Services Director re: Engineering Services for James Street East Reconstruction; and

That South Huron Council amend the engineering services contract with BM Ross Engineers to add the amount of \$53,750 plus HST for professional services related to James Street East Reconstruction project.

Disposition: Carried.

8.1.2 D. Giberson, Environmental Services Director re: Engineering services for the William, Simcoe and George Street Reconstruction Projects

Motion: #117-2017
Moved: Deputy Mayor Frayne
Seconded: Councillor Oke

That South Huron Council receives the report from D. Giberson, Environmental Services Director re: Engineering services for the William, Simcoe and George Street Reconstruction Projects; and

That South Huron Council amend the engineering services contract with GMBLuePlan Engineers to add the amount of \$72,774.95 plus HST for professional services related to William, Simcoe and George Street Reconstruction Projects.

Disposition: Carried.

8.1.3 D. Giberson, Environmental Services Director re: Crediton Sewage Pumping Station Pump Rebuild

**Motion: #118-2017
Moved: Councillor Tomes
Seconded: Councillor Vaughan**

That South Huron Council receives the report from D. Giberson, Environmental Services Director re: Crediton Sewage Pumping Station Pump Rebuild; and

That South Huron Council authorizes an expenditure of over \$10,000 and less than \$25,000 in accordance with the Procurement By-law #32-2013 to rebuild a pump at the Crediton Sewage Pumping Station.

Disposition: Carried.

8.2 Transportation Services

8.2.1 J. Parr, Transportation Services Manager re: Tender Results - 2017 Provision of Crushed Granular "M" for Road Maintenance

**Motion: #119-2017
Moved: Councillor Hebert
Seconded: Councillor Tomes**

That South Huron Council receives the report from J. Parr, Transportation Services Manager re: Tender Results - 2017 Provision of Crushed Granular "M" for Road Maintenance; and

That South Huron Council accept the tender received from Jennison Construction Ltd and award a contract for the supply of 33,900 tonnes of Crushed Granular "M" at \$9.75 per tonne for a total cost of \$330,525.00 plus HST.

Disposition: Carried.

8.3 Corporate Services

8.3.1 G. Scharback, Corporate Services Manager/Clerk re: Municipal Insurance Renewal

**Motion: #120-2017
Moved: Councillor Hebert**

Seconded: Councillor DeLuca

That South Huron Council receives the report from G. Scharback, Corporate Services Manager/Clerk re: Municipal Insurance Renewal; and

That the Clerk be authorized to accept the Municipal Insurance Renewal Proposal, as provided by Jardine Lloyd Thompson for the year 2017; and

That a Request for Proposal for municipal insurance be prepared and issued in 2017 for the 2018 underwriting year for the purpose of ensuring the principles of fair, open and transparent procurement of insurance services.

Disposition: Carried.

8.4 Administration

8.4.1 D. Best, Chief Administrative Officer/ Deputy Clerk re: Community Emergency Management Coordinator (CEMC)

**Motion: #121-2017
Moved: Councillor DeLuca
Seconded: Councillor Hebert**

That South Huron Council receives the report from D. Best, Chief Administrative Officer/ Deputy Clerk re: Community Emergency Management Coordinator (CEMC);

And that the Municipality of South Huron endorses the concept the County of Huron providing a Community Emergency Management Coordinator (CEMC) to provide emergency management planning services, in accordance with the requirements of the Emergency Management & Civil Protection Act and its regulations;

And that the County of Huron provides “permanent” office space for the CEMC position;

And that the Municipality of South Huron will provide “as needed” office space for the CEMC;

And that the Municipality appoint by by-law the CEMC at the first official Council meeting following the CEMC’s selection;

And that the municipal CAO’s meet at least once annually with the County CAO to review input on the CEMC’s performance in each municipality;

And that the CEMC begin to meet with each Council and commence an assessment of each municipalities’ emergency preparedness;

And that the CEMC ensures that the requirements for compliance contained within the Emergency Management & Civil Protection Act are achieved and completed within the annual timeframes required for each municipality and the County.

Disposition: Carried.

8.4.2 D. Best, Chief Administrative Officer/ Deputy Clerk re: Shared Post Traumatic Stress Disorder (PTSD) Prevention Plan

Motion: #122-2017
Moved: Councillor Oke
Seconded: Councillor DeLuca

That South Huron Council receives the report from D. Best, Chief Administrative Officer/ Deputy Clerk re: Shared Post Traumatic Stress Disorder (PTSD) Prevention Plan;

And that Council approves the Post Traumatic Stress Disorder (PTSD) Prevention Plan;

And that Staff are authorized to submit the Post Traumatic Stress Disorder (PTSD) Prevention Plan to the Ministry of Labour as presented.

Disposition: Carried.

8.4.3 D. Best, Chief Administrative Officer/ Deputy Clerk re: Shared Services Update

Motion: #123-2017
Moved: Deputy Mayor Frayne
Seconded: Councillor Vaughan

That South Huron Council receives the report from D. Best, Chief Administrative Officer/ Deputy Clerk re: Shared Services Update.

Disposition: Carried.

9. Deferred Business

Council directed the Clerk at the February 21, 2017 Regular Council Meeting, to include a motion on the April 3 Regular Council Meeting Agenda to confirm a tentative date of April 24, 2017 for a Committee of the Whole meeting for the purpose of discussing Committees of Council.

Motion: #124-2017
Moved: Councillor Hebert
Seconded: Councillor Oke

That South Huron Council schedule a Committee of the Whole meeting on April 24, 2017 at 6:00 p.m., for the purpose of discussing Committees of Council.

Disposition: Carried.

10. Notices of Motion

10.1 Notice of Motion

Councillor Tomes withdrew the notice of motion he had submitted regarding the appointment of a CAO Performance Appraisal Committee.

10.2 Notice of Motion

Motion: #125-2017
Moved: Councillor Oke
Moved: Councillor Vaughan

That South Huron Council support the resolution from the Township of Killaloe, Hagarty and Richards dated February 21, 2017;

Whereas the MMAH has proposed a change to the building code, B-08-09-03, requiring mandatory five year septic tank pump out and records retention by the owner; and

Whereas that same change requires Municipalities to administer and enforce this change; and

Whereas the change document fails to identify the administrative costs to Municipalities; and

Whereas the change document fails to identify any transfer of Provincial funding to offset these downloaded costs; and

Whereas many Municipalities already have bylaws to regulate septic systems especially near waterways; and

Whereas the majority of homeowners pump out their septic tanks on a regular basis whether regulated to or not; and

Whereas there are many more important issues on which to spend taxpayer's money than "enhancing" maintenance on existing functioning systems; and

Whereas adequate legislation already exists to correct malfunctioning systems; and

Whereas Premier Wynne stated on Monday, January 30th, 2017 at the ROMA conference that the Province recognizes that "one size fits all" solutions do not always work in rural Ontario;

Therefore be it resolved that the Municipality of South Huron request the Honorable Bill Mauro, Minister of Municipal Affairs, to rescind proposed building code change B- 08-09-03; and

That a copy of this resolution is sent to the Honourable Kathleen Wynne, Premier of Ontario, the Honourable Bill Mauro, Minister of Municipal Affairs, Mr. Patrick Brown, Leader of the Progressive Conservative Party, Ms. Andrea

Horwath, Leader of the New Democratic Party, and all Members of Provincial Parliament in the Province of Ontario; and

That a copy of this resolution is sent to the Association of Municipalities of Ontario (AMO), the Rural Ontario Municipal Association (ROMA), the Federation of Northern Ontario Municipalities (FONOM), and to all Ontario Municipal Mayors for consideration.

Disposition: Carried.

11. Mayor & Councillor Comments and Announcements

11.1 Mayor Memo to Council re: Canada 150 Budget Authorization for Municipal Purposes

Mayor Cole reviewed her report noting that she will extend the invitation to the Canada 150 dinner for past and present Council members and their spouses to senior staff and their spouses. It will be on May 11, 2017 at the Exeter Legion.

Motion: #126-2017
Moved: Councillor Oke
Seconded: Councillor Vaughan

That South Huron Council receives the memo of Mayor Maureen Cole regarding the Canada 150 Budget Authorization for Municipal Purposes; and

That Council authorizes the Canada 150 budget expenditures as presented.

Disposition: Carried.

Mayor Cole advised that she attended the United Way gala in Stratford and also participated in the Board of Health strategic plan development. New Public Health standards will be coming forward soon, Huron County Council has invited lower tier municipalities to attend the April 5 Council meeting, and MPP Lisa Thompson will be celebrating Canada's 150 and the anniversary of the vote for women in Exeter and Kincardine. A request for the donation of the recreation hall will be coming to Council in the near future.

Deputy Mayor Frayne advised that the next Kirkton Community Centre Board meeting will be on April 10, 2017.

Councillor Oke advised that six of the eight South Huron girls hockey teams will be going to the provincial finals in Toronto. He noted that the Kirkton Fair comedy night fundraiser was very successful.

Councillor DeLuca requested information regarding the direction from the Committee of the Whole for a CAO's report on the recreation projects. CAO Best advised that a Committee of the Whole meeting will be required to present the project options.

Motion: #127-2017
Moved: Councillor DeLuca
Seconded: Councillor Tomes

That a Committee of the Whole meeting be scheduled on May 8, 2017 at 10:00 a.m. for the purpose of receiving a report from the CAO regarding recreation projects.

Disposition: Carried.

Council agreed to add Priority Setting, CAO Work-Plan to the April 24, 2017 Committee of the Whole agenda and will amend the agenda by resolution at meeting time.

12. Communications

- 12.1 South Huron Hospital Association – Thank you for use of South Huron Recreation Centre
- 12.2 United Way Perth-Huron – Request for Funding
- 12.3 Ontario Association of Fire Chiefs – OACF 2017 Municipal Officials Seminar
- 12.4 Huron County Farm and Home Safety Association – Request for Donation
- 12.5 Heart & Stroke Big Bike Event –Annual Big Bike Event
- 12.6 Bach Music Festival Run, Bach Music Festival & Victim Services – Request Temporary Road Closure

Motion: # 128-2017
Moved: Councillor DeLuca
Seconded: Councillor Hebert

That South Huron Council hereby approves the official closure of Main Street from Wellington Street to Huron Street on Saturday July 8, 2017 from 8:30 a.m. to 9:30 a.m., for the purpose of the Bach Musical Festival Run.

Disposition: Carried.

Motion: #129-2017
Moved: Councillor Hebert
Seconded: Deputy Mayor Frayne

That South Huron Council proceed past the 9:00 p.m. curfew for the purpose of addressing remaining matters on the agenda.

Disposition: Carried.

- 12.7 Middlesex Centre – Resolution Request – Support for Policy to Install AEDs in all Schools
- 12.8 Town of Ingersoll – Resolution Request - Support for Policy to Install AEDs in all Schools
- 12.9 Township of East Zorra-Tavistock – Resolution Request - Support for

Policy to Install AEDs in all Schools
12.10 Heather Alcock, Exeter United Church – Thank you for your Support

Motion: # 130-2017
Moved: Councillor Oke
Seconded: Councillor Vaughan

That South Huron Council receives correspondence items not otherwise dealt with.

Disposition: Carried.

13. Closed Session

Motion: #131-2017
Moved: Councillor Hebert
Seconded: Deputy Mayor Frayne

That South Huron Council proceeds in Closed Session at 8:54 p.m. for the purpose of addressing matters pertaining to personal matters about an identifiable individual, including municipal or local board employees and for the purpose of addressing matters pertaining to a proposed or pending acquisition or disposition of land by the municipality or local board.

Disposition: Carried.

14. Report From Closed Session

Council reconvened in open session at 9:33 p.m.

Motion: #132-2017
Moved: Councillor Oke
Seconded: Councillor Vaughan

That the CAO proceed with the exploration of a land purchase and report back to Council on the findings.

Disposition: Carried.

Motion: #133-2017
Moved: Councillor Vaughan
Seconded: Councillor Hebert

That the Council of the Municipality of South Huron authorize the probation period of the CAO/Deputy Clerk as being satisfied.

Disposition: Carried.

Motion: #134-2017
Moved: Deputy Mayor Frayne
Seconded: Councillor DeLuca

That staff be authorized to develop an education and training on Freedom of Information for Council.

Disposition: Carried.

15. By-Laws

15.1 By-Law No. 17-2017 – Bean Zoning

Motion: #135-2017
Moved: Councillor Hebert
Seconded: Councillor Tomes

That the South Huron Council defers the third and final reading to By-Law #17-2017 to the April 18, 2017 meeting.

Disposition: Carried.

16. Confirming By-Law

16.1 Confirming By-Law

Motion: #136-2017
Moved: Councillor Hebert
Seconded: Councillor Vaughan

That the South Huron Council gives first, second and third and final reading to By-Law #22-2017, being a by-law to confirm matters addressed at the April 3, 2017 Council meeting.

Disposition: Carried.

17. Adjournment

Motion: #137-2017
Moved: Deputy Mayor Frayne
Seconded: Councillor Tomes

That South Huron Council hereby adjourns at 9:40 p.m., to meet again on April 18, 2017 at 6:00 p.m. or at the Call of the Chair.

Disposition: Carried.