

Kirkton Woodham Pool Committee  
Minutes of April 4, 2017 Meeting

Attending: Sonya Henderson, Lori Bearss, Candice Harris, Jodi Froud, Michelle Ferguson, Pam Benoit, Melinda Zurbrigg, Rebecca Clothier Shepard, Dan Best, Ted Oke

Sonya called the meeting to order with a welcome and a request for introductions.

We were pleased to have Rebecca Clothier Shepard, Administrator, Treasurer and Deputy Clerk of Perth South and Dan Best, COA of South Huron join us as well as Michelle Ferguson, a possible new committee member.

Motion to accept the minutes of August 25, 2016 was made by Lori Bearss, seconded by Jodi Froud. Carried

A conversation was had pertaining to the communication of the committee and it is apparent that many discussions are taking place without correct information or inclusion of the entire committee. It was suggested that in order to improve the efficiency of the committee all communication flow through the Chairperson and it would be dealt with accordingly. Members of the committee and Municipal reps are to ensure emails, texts or any information sharing be done in a positive and professional manner.

#### Accessibility and Maintenance

Lori B successfully secured a grant from Hydro One. The grant money of \$10,000 will be used towards purchasing a permanent accessible lift. There are three options available at this time.

Other grant opportunities were denied.

Other grant money available from the Municipality of Perth South (PS) will be used immediately to purchase paint for the floors and lighting for the change rooms.

The Accessibility Project is a work in progress with many details left to finish. The committee has suggested a May 12<sup>th</sup> completion date in order to have everything in place for a June opening.

Detailed notes from Dave Atthill were available and are included in these minutes.

Other projects such as aesthetic improvements of paint, new lockers, counter top etc were all discussed. We are pleased to have Michelle Ferguson volunteer to paint the exterior wall of the guard room for the summer season and years forward. It will have a fun theme to be decided upon after suggestions are available.

#### Municipal Reports:

PS has approved a budget of \$23,090 towards the operating expenses of the pool for the 2017 season. This is an increase of approx. \$5000. over last year.

A Sunscreen Dispenser program is available through the Perth District Health Unit. Rebecca requested a dispenser be installed at the pool. Sunscreen is supplied by the Health Unit. Staff is asked to monitor the need for more sunscreen and ensure the dispenser is working properly.

A motion to participate in this project was put forth by Ted Oke, Seconded by Lori Bearss. Carried.

Municipality of South Huron (MOSH) approved a budget of \$23, 090 towards the operating expenses of the pool for the 2017 season. This too was an increase of approx. \$5000 over last year.

Financial, Council, Facilities Management and all Personnel is gratefully appreciated.

#### Staff Report:

Jodi and Candice accepted resumes and interviewed the candidates for guard positions. Nine applications were received and it is the intention to hire all candidates. This is an increase in staff numbers but it is deemed necessary due to the applicants scheduling requests.

A full staff report is included with these minutes.

Jodi and Candice will be creating a schedule for this year and the guards will be asked to adhere to the schedule. Time spent working at the pool will be time paid. Should a staff member(s) choose to remain at the pool during down hours they will not be paid for this time. Only scheduled hours will be paid.

Jodi and Candice recommended a change in staff titles from Head Guard to Senior Guard. This is to be the title for upcoming seasons.

It was recommended that a Day Camp be offered again this year. This year the camp will run full days with a minimum number of participants to ensure viability. Dates and details to be determined prior to the registration night so public can be made aware of our intentions.

#### Registration Night:

The 2017 Registration Night will take place at the Kirkton Community Centre from 5:30 to 7:30 p.m on May 10<sup>th</sup>, pending hall availability. A note was made to ensure enough registration forms were available. It was suggested new forms should be available from MOSH.

Amendment: The date of the pool registration is May 11<sup>th</sup>, time and place remain as set.

#### Pool Opening:

It is the wish of the committee to have the pool open mid June. This will require the renovation project to be completed by the date requested (May 12<sup>th</sup>). The Health Unit will be called for inspection to take place on or before June 9<sup>th</sup> 2017.

#### Fundraising Night (Community Night):

It will take place this year and Pam volunteered to organize this event. Dates and details will be determined at a later date.

#### Optimist Ball Tournament Food Booth:

This discussion was tabled to a later meeting pending information and discussion with the Optimist Club.

#### Elections:

Elections were postponed in order to involve new members to the committee. At this point, Sonya will remain as chair. This will be her last season as Chair. Pam will remain in the Secretary position and Jodi and Candice will facilitate the Staffing responsibilities. Confirmation that Jenna Becker will

remain as FaceBook Communication and Media Rep is pending. Jodi will manage our page on Kirkton.ca.

We were saddened to receive a letter of resignation from Lori as Co-Chair of the pool committee. Lori has been on the committee for many years and was an integral part of the accessibility project. The many hours (way too many to count!) Lori dedicated to the pool have made numerous positive improvements to the pool and to the community at large. Sincere Thanks to Lori and best wishes!

New Business:

Responsibilities for the next meeting include....

FIND VOLUNTEERS! Each member is asked to pursue neighbours, community members, school families and anyone else who would be interested in joining our committee. We are in desperate need of volunteers. If it is the intention to have a say in our community pool we must maintain a volunteer committee. Please spread the word!!

Pam to book the hall for the registration night.

Senior Guard to contact the Health Unit for an inspection appointment. Date June 9<sup>th</sup> 2017.

Pam to request registration forms from MOSH.

Sonya to follow up with Dave A and Dan regarding project completion.

Jenna to update the website with information pertaining to Registration Night and post a Request for Volunteers.

Next Meeting :

May 10<sup>th</sup> at the Pool 7:45 p.m. (following Registration night)

Amendment: the meeting will be May 11<sup>th</sup> , date change only.

Meeting Adjourned by Lori, Seconded by Candice.