

Kirkton- Woodham Pool
Committee Meeting
August 25, 2016
Kirkton-Woodham Community Centre

Attendance:

Sonya Henderson, Lori Bearss, Jodi Froud, Candice Harris, Melinda Zurbrigg, Ted Oke and Pam Benoit

Chairperson Sonya Henderson called the meeting to order at 7:04

Welcome to Candice Harris a new member of the committee....we are pleased to have her join us.

Motion to approve the minutes of March 30, 2016, as distributed by Lori Bearss, seconded by Sonya Henderson. Carried.

Business arising from the minutes:

- Solar panels held up very well this summer..no leaks to speak of.
- Paint did not start peeling until mid August.

Maintenance:

- Report as attached from Dave Atthill.(MOSH)
- No major concerns
- accessibility renovation work will be done by Feltz Build and Design of Stratford. Confirmed dates are not available at this time however, a September start date is expected.

Municipal Report:

- Perth South....nothing to report at this time.
- South Huron....council is looking for input as to budget requirements for 2017.

Budget 2017

- Sonya will forward information to Joanne Fields.
- Inclusion to the budget is a requirement for 6 guards to be hired for 2017.

Staff Report:

- Report attached as provided by Megan Berg (Head Guard)
- good staff overall...worked well together
- Staff was provided lunch the third week of August and they were appreciative. Lunch was purchased at The Cheese Shoppe in St. Marys
- The committee thanked Jodi Froud for all her effort working with the students. They all benefited from her committment.
- Notes for review:

- be specific as to expectations in the initial interview regarding hours and duties
- keep the 2:00 – 8:00 swim times for weekends
- manage the FB page with a better degree of diplomacy....pool closed for maintenance as opposed to “fouling”
- focus on Volunteer numbers to assist staff for 2017
- review swim team practice times and promotion
- review lane swim times and consider it an Adult Swim
- Bronze classes require more teaching hours....allow 2 weeks as in previous years
- review staff work ethic around friends visiting and hours actually scheduled vs billed. i.e staff staying during 2 hour break as opposed to driving home.
- Re-visit cleaning responsibilities and include Maintenance time on the schedule
- review closing duties and staff school departures
- Concerns regarding Customer Satisfaction Policy:
- Request the parent/caregiver speak with the staff....take their name and number and have staff contact them. Staff to report in to Employee Supervisor with results. Document details for future reference. If the parent/caregiver does not wish to speak with staff. Take the information and report it to the Employee Supervisor for them to deal with as they see fit. Should it be a major concern it should be shared with the committee.
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Fun Day Event:

organized by Pam Benoit....notes as attached.

Ball Tournament:

- organized by Sonya Henderson
- volunteer youth are required
- health inspection went very well and the booth passed inspection

Accessibility:

- Lori Bearss showed pictures of possible lift equipment available... purchase is pending

New Business:

- Jodi Froud will have a permanent weather friendly sign made to advise patrons of the pool policy around thunder and lightning. Details will be provided by Megan as to the correct wording and Municipal policy. This is intended to eliminate the confusion and negative perception of weather and pool operations
- ensure sufficient registration forms are available for registration night.
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Pool Closing Date:

- closing will take place after the evening swim on Saturday September 3, 2016
- facility closing will take place Sunday September 4, 2016
- Robin Henderson, Michael Benoit and Peter Black will be working the closing

Next Meeting:

February 2017...date, location and time to be determined

Motion to close the meeting at 9:07 was made by Lori Bearrs, seconded by Jodi Froud.

Adjourned