



## **Exeter Rodeo Committee**

South Huron Recreation Centre  
Wednesday, August 2, 2017 – 7:00 pm

### **Members Present**

**Members** – Scott Nickles, Chair, Steve Clarke, Brenda McCarter, Dave Marshall, Dennis Gower, Bob Parsons, Gus Guerts

**Council Representative** – Craig Hebert

**Staff Representatives** – Jo-Anne Fields

#### **1. Call to Order & Welcome**

- Chair, Scott Nickles welcomed everyone to the meeting and thanked them for their commitment to this community event

#### **2. Declaration of Conflict of Interest**

- No Conflict of Interest declared

#### **3. Changes/Additions to the Agenda**

- No changes/additions noted to the Agenda

#### **4. Approval of the Agenda**

#### **Motion – 22/08/17**

**Moved by:** Steve Clarke  
**Seconded by:** Dennis Gower

**“THAT the agenda of August 2, 2017 be approved as presented.”**

**Disposition:** Carried

## **5. Approval of the Minutes**

### **Motion – 23/08/17**

**Moved by:** Steve Clarke  
**Seconded by:** Dave Marshall

**“THAT the minutes of July 19, 2017 meeting be approved as circulated.”**

**Disposition:** Carried

## **6. Business arising from the Minutes**

- No business arising from the previous minutes

## **7. Correspondence**

- Correspondence is shared with the Committee membership as received
- No additional correspondence was received

## **8. Committee Selection and Reporting**

### **Facilities and Grounds**

- Saddle Club rep Bob Parsons noted that the arena is in great shape
- Jo to chat with Fire Department re: water ring during the event weekend
- If available, Committee to gather on Friday at 3 pm to begin set-up of grounds and signage for event
- Tent will be arriving on Thursday evening – will ensure locates have been completed
- A Building permit will be applied for and engineer retained for assembly of tent
- Washrooms will be placed throughout grounds and in the beverage service area
- Sand may be needed for the loonie search – use some from the volleyball pit

### **Sponsors**

- Businesses continue to confirm financial/in-kind support of the rodeo
- Blue Opal Beauty Bar will provide spa package for some female competitors
- Jo will follow up again tomorrow/weekend with potential sponsors

### **Vendors**

- Vendor interest continues
- To date 12 vendors of various variety have been confirmed
- Following up on contracts

## **Marketing, Promotion, Advertising and Social Media**

- Marketing materials and tickets arrived this week and have been distributed
- One large sign available if anyone interested in advertising at home
- Rodeo is promoted in BIA window
- Chuck wagon on site for photo opportunities throughout the weekend

## **Financial**

- Sponsorships continue to arrive
- In excess of \$14,000.00 committed to date (financial)

## **Events/Activities/Entertainment**

- Security will be booked for Saturday evening – must check ID for age of majority
- Arm bands for age of majority guests
- Please notify staff if you know of anyone willing to volunteer throughout the weekend
- Jo will develop a Volunteer schedule

## **Chair/Vice Chair Comments**

- Chair and Vice Chair reiterated same ... Event is quickly approaching – Next week

## **9. New & Other Business**

- Volunteers – please advise to enable scheduling – many Municipal employees have offered to volunteer throughout the weekend
- The Committee salutes all individuals who have expressed a desire to assist with this community event

## **10. Unfinished Business**

- VIP area – boarder with cement barricades, mirroring the south side of the ring
- Gravel base, road fill and pack gravel on top
- Three quotes received for providing a slab patio surface
- Retain services of Albeck Construction to provide cement and complete surface
- Portion of services donated to reflect community event
- Snuggle up to the accessible ramp, using one access point
- Engaged Road Department in process

**Motion – 24/08/17**

**Moved by: Craig Hebert**  
**Seconded by: Steve Clarke**

**“THAT the Rodeo Committee accept the quote received from Albeck Construction in the amount of \$1,920.00 plus HST for the completed VIP patio slab.”**

**Disposition: Carried**

**11. Date of Next Meeting**

- Next meeting regular will be held at South Huron Recreation Centre at the call of the Chair

**12. Adjournment**

**Motion – 25/08/17**

**Moved by: Bob Parsons**  
**Seconded by: Gus Guerts**

**“THAT the meeting be adjourned at 8:30 pm.”**

**Disposition: Carried**

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Chair – Scott Nickles

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Date

\_\_\_\_\_  
Recording Secretary – Jo-Anne Fields

\_\_\_\_\_  
Date