



Corporation of the Municipality of South Huron
Committee of the Whole
Minutes

Tuesday, July 4, 2017, 4:00 p.m.
Olde Town Hall-Carling Room

Members Present: Maureen Cole - Mayor
 Dave Frayne - Deputy Mayor
 Tom Tomes - Councillor - Ward 1
 Wayne DeLuca - Councillor - Ward 2
 Craig Hebert - Councillor - Ward 2
 Ted Oke - Councillor - Ward 3

Member Regrets: Marissa Vaughan - Councillor - Ward 1

Staff Present: Dan Best, CAO
 Genevieve Scharback, Corporate Services Manager/Clerk
 Rebekah Msuya-Collison, Deputy Clerk

1. Meeting Called to Order

Mayor Cole called the meeting to order at 4:00 p.m.

2. Amendments to the Agenda, as Distributed and Approved by Council

Motion: #CW26-2017

Moved: C. Hebert

Seconded: D. Frayne

That South Huron Committee of the Whole approves the Agenda as presented.

Disposition: Carried

3. Disclosure of Pecuniary Interest and the General Nature Thereof

None.

4. Reports

4.1 Corporate Services Manager/Clerk G. Scharback - Committee of Adjustment Information Session

4.1.1 Committee of Adjustment Overview

4.1.2 Draft Terms of Reference

4.1.3 Hearing Guide

4.1.4 Quick Reference Guide

4.1.5 Minor Variance Process Chart

Clerk Scharback presented the Committee of Adjustment information session. She updated the Committee on expanded requirements for reasons and explanations for Committee decisions and supplied a guide that can be used for quick reference.

The Committee discussed amendments to the Terms of Reference for the Committee of Adjustment. It was agreed that the Carling Room will be the location for hearings, the usual hearing time will be 5:00 p.m. The Committee of Adjustment will continue with the existing composition of all members of Council. Name cards for Committee of Adjustment members will be prepared to help the public identify members.

Motion: #CW27-2017

Moved: W. DeLuca

Seconded: C. Hebert

That the Committee of the Whole receives the report of Corporate Services Manager/Clerk G. Scharback - Committee of Adjustment Information Session; and

That the Terms of Reference as amended be brought to a future Council meeting for approval.

Disposition: Carried

5. Adjournment

Motion: #CW28-2017

Moved: D. Frayne

Seconded: T. Oke

That South Huron Committee of the Whole does now adjourn at 5:05 p.m.

Disposition: Carried

Maureen Cole, Mayor

Genevieve Scharback, Clerk