



## Staff Report

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**Report To:** South Huron Council  
**From:** **Dan Best, Chief Administrative Officer/Deputy Clerk**  
**Date:** July 17 2017  
**Report:** CAO 17.23  
**Subject:** Council and CAO Workplan

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### **Recommendations:**

**That** the report of Daniel Best, Chief Administrative Officer dated July 17, 2017, 2015 regarding the Council and CAO Workplan be received; AND

**That** Council approve the Council and CAO Workplan as presented; AND

**That** the Council and CAO Workplan is posted on the Municipal website.

### **Purpose:**

Council Approval

### **Background and Analysis:**

The Municipality of South Huron Corporate Strategic Plan 2015-19 provides a framework to assist Council, Staff and the greater community for decision-making within the term of this Council. Although, the Plan extends into 2019, the incoming 2018-22 Council will need to review and validate the plan early in its mandate to ensure that legislative requirements, infrastructure, services and community needs are balanced moving forward.

In early 2017, Council members were briefly introduced to the idea of a goal setting workshop to assist in the development of strategic priorities to validate the existing strategic plan and determine key priorities for the balance of this term.

It should be noted that the Council Priority Setting is critical to assist in the development of the CAO Workplan and resulting Departmental Workplans. It should be noted that these priorities are in addition to the “day to day” operations of the Municipality.

Attached as an Appendix to this report are proposed Council and Administrative Priorities.

On April 24, 2017, a Priority Setting Workshop was held with Council that established key priorities, goals and objectives for the 2017-18 period. This process of ranking was undertaken through a dotmocracy exercise.

### **Operational Considerations:**

None

### **South Huron’s Strategic Plan:**

Section 6.2.2 of the Municipality of South Huron 2015- 2019 Strategic Plan identifies key priorities and strategic directions. The following elements are supported by the actions outlined in this report:

- ✓ Administrative Efficiency and Fiscal Responsibility
- ✓ Increased Communications and Municipal Leadership
- ✓ Transparent, Accountable, and Collaborative Governance

### **Financial Impact:**

There are no financial implications as a result of the actions outlined in this report.

### **Legal Impact:**

There are no legal implications as a result of the actions outlined in this report

### **Staffing Impact:**

There are no staffing implications as a result of the actions outlined in this report

**Policies/Legislation:**

None

**Consultation:**

South Huron Council  
Senior Management Team

**Related Documents:**

None

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Dan Best". The signature is stylized and cursive.

Dan Best MPA, BA  
Chief Administrative Officer