



## Staff Report

---

**Report To:** Dan Best, Chief Administrative Officer  
**From:** **Don Giberson, Environmental Services Director**  
**Date:** September 18 2017  
**Report:** ESD.17.26  
**Subject:** Tender Results for Exeter Water Tower Upgrades and Control Chamber on Exeter Water Tower.

---

### **Recommendations:**

**That** South Huron Council receive the report from D. Giberson, ESD Director RE: Tender Results for Exeter Water Tower Upgrades and Control Chamber on Exeter Water Tower AND;

**That** South Huron Council accept the tender received from the low bidder Landmark Municipal Services ULC and authorize award of a contract for Exeter Water Tower Upgrades and Control Chamber on Exeter Water Tower in the amount of \$214,587.00 (including HST).

### **Purpose:**

The purpose of this report is to notify Council of the results of the tender for the Exeter Water Tower Upgrades, including the Control Chamber on Exeter Water Tower, and to recommend award of a contract to the low bidder.

### **Background and Analysis:**

The tender for the Exeter Water Tower Upgrades and Control Chamber on Exeter Water Tower was posted on the Engineers web site and on the Municipal web site, along with social media notification on August 4, 2017 in accordance with the current Procurement Policy and Procurement By-law #33-2017.

The tender closed on Thursday August 31, 2017 at 2:00pm and Two (2) tenders were received by the Municipality. Tenders were opened by Councillor DeLuca, in the presence of Sandy Becker, Financial Services Manager/Treasurer, Don Giberson, Environmental Services Director, Ryan Steckly, BM Ross Engineers and six contractors.

The following are the tender results:

<b>Exeter Water Tower Upgrades</b>				
	<b>Contractor</b>	<b>Price</b>	<b>HST</b>	<b>Total Cost</b>
		<b>(Excluding HST)</b>		<b>(Including HST)</b>
1	Landmark Municipal Services ULC	\$189,900.00	\$24,687.00	\$214,587.00
2	BGL Contractors Corp	\$287,500.00	\$37,375.00	\$324,875.00

Tenders were checked by the Engineer; found to be complete and in conformance with the drawings/specifications.

A copy of the Engineer's letter of recommendation is attached.

### **Operational Considerations:**

No alternatives were considered.

### **South Huron's Strategic Plan:**

Section 6.2.2 of the Municipality of South Huron 2015- 2019 Strategic Plan identifies key objectives that are reflective of the collective perspectives of the strategic planning process.

The recommendations and actions outlined in this report are reflective of the following strategic objectives:

Administrative Efficiency and Fiscal Responsibility

Increased Communications and Municipal Leadership

Transparent, Accountable and Collaborative Governance

Dedicated Economic Development Effort

### **Financial Impact:**

The costs associated with the Exeter Water Tower Upgrades and the Control Chamber on the Exeter Water Tower projects were included in the 2017 Capital Budget. A detailed financial analysis of the tender received from the low bidder was carried out and is summarized as follows:

<b>Exeter Water Tower Upgrades</b>	
	<b>Total</b>
<b>Electrical, mechanical, instrumentation</b>	\$169,900.00
<b>Contingency</b>	\$ 20,000.00
<b>Subtotal</b>	\$189,900.00
<b>Engineering</b>	\$16,831.10
<b>Subtotal</b>	\$206,731.10
<b>Non-recoverable HST</b>	\$3,638.34
<b>TOTAL</b>	\$210,369.44
<b>2017 Capital Budget (Water Tower Upgrades)</b>	\$143,612.00
<b>2017 Capital Budget (Control Chamber)</b>	\$175,000.00
<b>Net Difference</b>	<b>\$108,242.56</b>

The total cost of the Exeter Water Tower Upgrades and the Control Chamber on the Exeter Water Tower projects, including tendered construction costs, engineering and non-recoverable HST are lower than the amount in the 2017 Capital Budget.

### **Legal Impact:**

There are no legal implications for the Corporation resulting from the proposed recommendation.

### **Staffing Impact:**

There are no staffing implications for the Corporation resulting from the proposed recommendation.

### **Policies/Legislation:**

1. Approved 2017 Water Capital Budget
2. South Huron Asset Management Plan
3. June 19, 2017 Council Report - *Exeter Water Tower Control Chamber*

**Consultation:**

Manager of Financial Services/Treasurer  
Water/Sewer Foreman

**Related Documents:**

1. BM Ross Engineers tender recommendation letter dated September 1, 2017.

Respectfully submitted,

A handwritten signature in black ink, enclosed in a light gray rectangular box. The signature is stylized and appears to read 'Don Giberson'.

---

**Don Giberson, Environmental Services Director**