



**Corporation of the Municipality of South Huron**  
**Committee of the Whole**  
**Minutes**

**Tuesday, September 5, 2017, 1:00 p.m.**  
**Olde Town Hall-Carling Room**

Members Present: Maureen Cole - Mayor  
Dave Frayne - Deputy Mayor  
Tom Tomes - Councillor - Ward 1  
Marissa Vaughan - Councillor - Ward 1  
Wayne DeLuca - Councillor - Ward 2  
Craig Hebert - Councillor - Ward 2  
Ted Oke - Councillor - Ward 3

Staff Present: Dan Best, CAO  
Genevieve Scharback, Corporate Services Manager/Clerk  
Sandy Becker, Financial Services Manager/Treasurer  
Andrew Baird, Emergency Services Manager/Fire Chief  
Jo-Anne Fields, Community Services Manager  
Dwayne McNab, Development Services Manager/CBO

Others Present: Angela Shipway, Financial Analyst

1. Meeting Called to Order

Chair Cole called the meeting to order at 1:00 p.m.

2. Amendments to the Agenda, as Distributed and Approved by Council

**Motion:** CW43-2017

**Moved:** C. Hebert

**Seconded:** M. Vaughan

**That South Huron Committee of the Whole approves the Agenda as presented.**

**Disposition: Carried**

3. Disclosure of Pecuniary Interest and the General Nature Thereof

None.

#### 4. Reports

##### 4.1 Budget Committee Meeting #1 - Budget Process Overview and Direction

CAO Best noted that during today's meeting there are two matters to consider for direction to staff, being the consensus of the Committee for an acceptable increase on the levy for 2018 and what is the limit for the Community Grant program.

Financial Services Manager/Treasurer S. Becker provided an overview of the 2018 budget process. The full presentation will be posted on the website.

The Committee discussed the process for Community grants. Staff will provide a reminder email to applicants with outstanding follow up reports.

The Committee will revisit a possible increase to the levy following the Asset Management report.

**Motion:** CW44-2017

**Moved:** D. Frayne

**Seconded:** T. Oke

**That South Huron Committee of the Whole hereby receives the report from S. Becker, Financial Services Manager/Treasurer re: Budget Process Overview.**

**Disposition: Carried**

##### 4.2 Asset Management Program Presentation

Financial Analyst, A. Shipway reviewed an overview of the Asset Management Plan. The full presentation will be available on the municipal website.

The 2017 amount for Community Grants will be used for the purpose of preparing a draft budget.

**Motion:** CW45-2017

**Moved:** C. Hebert

**Seconded:** M. Vaughan

**That South Huron Committee of the Whole hereby receives the report from A. Shipway, Financial Analyst re: Asset Management Program.**

**Disposition: Carried**

**Motion:** CW46-2017

**Moved:** T. Oke

**Seconded:** C. Hebert

**That South Huron Committee of the Whole hereby directs staff to proceed with preparing a draft 2018 budget with a 2% increase to the levy, excluding the assessment changes.**

**Disposition: Carried**

5. Adjournment

**Motion:** CW47-2017

**Moved:** D. Frayne

**Seconded:** C. Hebert

**That South Huron Committee of the Whole does now adjourn at 3:58 p.m.**

**Disposition: Carried**

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Maureen Cole, Mayor

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Genevieve Scharback, Clerk